

Town of Apple Valley, California  
*A Better Way of Life*



# Annual Budget

**Fiscal Year**  
**July 1, 2009 - June 30, 2010**

*Town of Apple Valley*  
Fiscal Year 2009/10  
Annual Budget

*Town Officials*

*Town Council*

Rick Roelle  
Mayor

Scott Nassif – Mayor Pro-Tem

Bob Sagona

Ginger Coleman

Peter W. Allan

*Town Staff*

Frank Robinson  
Town Manager

John Brown, Town Attorney  
William Pattison, Assistant Town Manager,  
Finance and Administration  
Dennis Cron, Assistant Town Manager,  
Municipal Operations and Contract Services

LaVonda Pearson, CMC, Town Clerk  
Captain Bart Belknap, Chief of Police  
Kenneth Henderson, Assistant Town Manager,  
Economic and Community Development /  
Executive Director Redevelopment Agency

*This Page Intentionally Left Blank*

# Fiscal Year 2009/10 Annual Budget

## Table of Contents

Introduction	1	Public Services	81
Summary of Key Points	4	Summary	82
State Required Resolutions	15	Organizational Chart	83
Organizational Chart	23	Animal Control	84
Master Staffing Plan	24	Animal Shelter	87
Five Year Capital Improvement Plan	28	Public Services Administration	91
Summary of All Funds	31	Code Enforcement	93
Summary of General Fund	32		
Summary of Transfers to Other Funds	33	Development Services	97
		Summary	98
General Fund Revenue	35	Organizational Chart	99
		Building & Safety	100
General Government	43	Engineering	101
Summary	44	Planning	102
Organizational Chart	45		
Town Council	46	Restricted Funds	105
Town Attorney	48	Restricted Funds Summary	106
Town Manager	49	Street Maintenance / Gas Tax	107
Finance	51	Local Transportation Fund	113
Town Clerk	55	Measure I	114
Public Information	58	Proposition 1B	117
Administrative Services	61	Parks and Recreation	119
Information Technology	64	Parks and Recreation Organizational Chart	120
General Government	66	Parks & Recreation Quimby Fund	150
Public Facilities	69	Debt Service Fund: COP's	151
		Capital Improvement Program	152
Public Safety	73	General Government Facilities	153
Summary	74	Parks and Recreation Grant Fund	154
Police Organizational Chart	75	Wastewater	156
Public Safety / Sheriff	76	Waste Management	163
Emergency Preparedness	78	Golf Course	167
		Economic Development / RDA/ CDBG	169
		Summary	170
		Organizational Chart	171
		State Required Resolution	172
		Economic & Community Development / RDA / CDBG	179



*This Page Intentionally Left Blank*



# Introduction



# *Town of Apple Valley*

July 1, 2009

Honorable Mayor and Members of the Town Council  
Town of Apple Valley  
14955 Dale Evans Parkway  
Apple Valley, CA 92307

RE: Fiscal Year 2009/10 Budget Message

Transmitted herewith is the adopted budget of the Town of Apple Valley for Fiscal Year 2009/10. The budget is balanced and, I believe, reflects the policies established by the Town Council's vision of Apple Valley as an upscale community with high quality residential character. The Town Council's Vision 2010, which establishes this year's Goals and Objectives in order to achieve the Council's long range vision, has been incorporated throughout the budget document.

The Town continues to be challenged by growth and the accompanying need to meet our citizens' demands to maintain and expand municipal services including capital infrastructure, recreation facilities and economic development. This budget document can be characterized as a plan to navigate the Town through next year and to respond to changes in future financial conditions. The foundation of this plan is the policy of a long-term sustainable budget, which has served the Town well in prudently managing the monies available in past years.

This year's budget reflects a sustained level of service to our community. The Town has been able to reduce the total General Fund expenditures by 8.6% or \$1.7m without a reduction in staffing. The savings were achieved by the reduction in one time capital and professional service expenditures in the 2008/09 budget.

The Assistant Town Manager has prepared a more detailed summary of the Town's various departments and funds. Together, these documents provide the blueprint for the Town's programs, projects and activities to be carried out in the upcoming fiscal year. Town citizens will continue to be served well by the Town Council's vision, as reflected throughout the 2009/10 budget.

Sincerely,

s/s Frank Robinson  
Frank Robinson  
Town Manager

# Town of Apple Valley Budget – 2009-10

## Summary of Key Points

The Total Town Budget for Fiscal Year 2009-10 is \$107,684,398 includes the Redevelopment Agency budget of \$44,573,238. Each budget as presented is balanced with the exception of Parks and Recreation, CIP/Measure I and the Redevelopment Agency which is spending bond proceeds received last year for capital projects. Each manager has developed a working plan for providing excellent service to the community while continually working toward the Town Council's Vision 2020 Goals and Objectives have been included for each department as a supplement to the budget submitted. The direction provided by the Council has enabled staff to better address the needs of not only their departments but the Town as a whole realizing their contribution to the Town as a whole. This proposed budget, as presented, accomplishes those directives.

Four (4) Full Time Equivalent (FTE) positions have been budgeted, two (2) in the general fund, both of which are in Public Safety; One (1) Gang Task Force Officer and One (1) Retail Officer; the other Two (2) Full Time Equivalent (FTE) positions have been budgeted in the Apple Valley Redevelopment Agency; One (1) Economic Development Specialist II and One (1) Housing and Community Development Specialist I.

Employee Salaries and Benefits, as pointed out throughout the budget have been increased by step increases as directed by Council policy.

## **General Fund** **Total Budget - \$18,441,825**

### **General Fund Revenues**

- Revenues are projected at a conservative level due to a significant downturn in residential construction activity. However, even with a conservative estimation of revenues, they are still sufficient to meet the needs of the General Fund without reducing reserves. They provide sufficient funds to provide the Town Council with the necessary contingencies to address unanticipated expenditures to continue efforts to attain those Goals and Objectives as outlined in Vision 2020. In Fiscal Year 2008-09 expenditures are anticipated to exceed revenues by approximately \$397,000, however, the Fiscal Year 2009-10 budget is projected to have revenues meet expenditures. Local tax revenues are expected to decrease from a budgeted amount of

\$16,470,000 in Fiscal Year 2008-09 to \$15,704,000 in Fiscal Year 2009-10 due to anticipated decreases in property tax, and sales tax revenues as demonstrated by the continued national and statewide recession.

### **Town Council**

- The Town Council is responsible for policy direction and the legislative activity of the community. Town Council provides direction to Town staff, through the Town Manager, as to the policy direction and legislative agenda and related issues to the Town. The Town Council budget continues to reflect the enhanced legislative advocacy by the Council at both State and Federal levels.

### **Town Attorney**

- The Town Attorney is responsible for advising the Town Council and staff on legal matters that may affect the Town. As in the past, this Fiscal Year, all General Fund legal expenses are charged to this account to better monitor the total cost of legal services in non restricted departments in the Town. In review of the total Town budget, legal expenses will be included in other areas for those restricted funds that are outside the General Fund.

### **Town Manager**

- The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Town Manager is directly responsible for all activities of the Town in addition to providing primary contact to the Town's citizens and responding to their needs. The Town Manager monitors state and federal legislation affecting the Town and advises the Town Council.

### **Finance**

- The Finance Department is responsible for the coordination of the Town's annual budget, issues financial reports, and administers the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the department include: Financial planning and reporting, Coordination of the annual budget; preparing the comprehensive annual financial report (CAFR); coordinating annual and special audits. Processing the Town's employee payroll; filing monthly and annual reports with taxing authorities and regulatory agencies; coordinating employee benefit coverage and reporting with the Administrative Services Department; processing payments for insurance benefits and withheld taxes; providing payroll statistics to various departments and agencies. Accounts Payable, processing the Town's accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. The Finance Department budget request includes the remaining budget for the completion

of the upgrade of the current accounting system used by the department, the upgrades will allow departments to input budget requests directly into the accounting system, and will allow the Finance Department the ability to record encumbrances against existing budgets to more truly reflect remaining fund balance month to month on revenue and expenditure status reports. The Finance Department is also responsible for the comprehensive risk management program including claim review and monitoring. The Assistant Town Manager, Finance and Administration is designated as the Risk Manager for the Town of Apple Valley.

### **Town Clerk**

- The Clerk's office is responsible for maintaining the official records of the Town and all respects connected with that record keeping, preparing the official minutes and serving the public when information requests are received. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (FPPC) and maintains the Town's Municipal Code. The Clerk's office is also a designated Passport Acceptance Facility for the Department of State. The Clerk's office in its continued effort to increase its service to the public and staff has recently expanded its Records management services to provide search abilities to all Town of Apple Valley departments. Included in this year's budget are funds to be used to maximize the in-house storage center located near the Town Clerk's office.

### **Public Information**

- This budget reflects the Council's desire for more public notice to the community of activity in the Town including the continuation of a bi-monthly newsletter which is now mailed to 32,000 households. The Events Coordinator works closely with the Public Information Officer and as a result is now charged directly to this department. The proposed changes in the budget this year relate to consolidating costs of some special events by combining efforts with Community Services, and the expansion of the concerts in the park series to six nights.

### **Administrative Services**

- The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates employee benefits program and provides professional and technical assistance to employees and managers. During this last year Administrative Services has begun entering all personnel transactions into the new financial accounting software (EDEN) relating to payroll. To enhance the personnel and training functions for this budget year. Administrative Services has budgeted for the purchase of applicant tracking and employee training software. The applicant tracking software would assist the department in establishing and managing the recruitment plan, developing an evaluation process, simplifying reference checks, interviews and managing

legal compliance. The employee training module will assist the department in course certification tracking and management along with creating and maintaining courses with information about class requirements, class statistics and attendance.

### **Information Systems**

- The Information Services Department is responsible for the coordination of data processing activities for all Town Departments including coordinating the purchase of all computer and network equipment, conducting computer software and equipment analysis for all departments; providing training for a variety of computer software applications; maintaining the local area network; the Town's phone system and security system. Included in this year's budget request is the purchase of Trimble devices. This software is an essential tool to urban and resource planning and management for the Town. Also proposed is a web-based GIS solution. This system is a web-based tool for searching and monitoring zoning, permits, economic trends, subdivision requests, land development projects, utility access, fiber optic access, communication carriers/coverage areas, property tax data, and parcel data. The budget also includes funding for a larger UPS (uninterruptible power supply) system, laptops for animal control and code enforcement, this mobile alternative will provide a secure connection to the Town's network while personnel are in the field.

### **General Government**

- This department purchases the general operating supplies for the Town. All insurance is charged to this account, postage and credit card discount charges and general Town memberships are also charged here. However, \$50,000 has been added to this account for contingency items and special projects directed by the Town Council. Staff has also budgeted for improvements to Town Facilities in this budget including security improvements, and furniture upgrades totaling \$50,000.

### **Public Facilities**

- With the now five year old Town Hall and Police Facility, the cost associated with those facilities are now charged to this account. Because of expansions made by the Town Council in these areas, the costs have increased proportionately. Also, Building Maintenance is performed by in-house staff and Town supplies. The debt service for Town Hall is also included in this budget. \$100,000 has been budgeted for the creation of a backup Emergency Operations Center and for additional physical plant improvements to the entire Town Hall facilities. Also within the budget request is an additional Custodian due to the additional square footage added during the last fiscal year to the Police/Code Enforcement Building and the addition of the Pool in the Parks and Recreation Department.



### **Public Safety/Sheriff**

- The Sheriff budget currently represents approximately 54% of the General Fund Expenditures. Included in this budget is an increase of over \$102,370 as a result of a new Public Safety contract awarded by the County and the addition of one sworn gang task force officer and one sworn retail officer for an entire fiscal year. It has been projected that this increase will continue and total approximately \$800,000 annually each year not including additional staffing increases. This year again an additional \$25,000 has been budgeted for proactive law enforcement and education on Apple Valley Road. With the retention of the two full time sworn officers and the retention of the additional sworn officer and sheriff service specialist from the prior fiscal year giving a total of staff of 65 with 51 sworn positions in the department.

### **Emergency Preparedness**

- This budget represents the Town's share of the cost associated with the maintenance and operations related to disaster preparedness. This program is critical asset of the Town. In the event of an emergency as the Town has already experienced on several occasions since incorporation including in Fiscal Year 2004-05, this program has proven an essential tool in providing citizen and public safety assistance. Also, without this program in place, the Town would risk loss of critical Federal Emergency Management Assistance (FEMA) reimbursement funds as received in the past. The expenditure for the full-time Emergency Services Manager are divided equally between the Town and the Apple Valley Fire Protection District.

### **Public Services/Administration**

- This department is responsible for managing and administering a comprehensive public service program for the Town including street maintenance and wastewater. Public Services Administration is responsible for overseeing the daily operation of the departments mentioned above and include the following: establishing policies and procedures; monitoring work flow and performance levels; administration of consultant contracts. In addition to providing administrative services to the department programs, Public Services staff serves as the designated contact with the VVWRA joint powers authority for sewage treatment and disposal services.

### **Animal Control**

- The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals. This responsibility includes meeting all State mandates for the control of rabies, and humane care of the animals. In 2002 the division responded to a total of 3,670 calls for service, in 2006 the division responded to 5,197 calls for service. This represents a 42% increase in calls for service. Estimates for 2007 calls for service are estimated to be approximately 5,700. In addition, animal control is open six days a week, providing increased service to the residents of the

Town. Upon completion of the new Animal Shelter Facility in 2010, Animal Control will offer educational seminars to the public on topics such as preventing leash law violations, proper animal care and nutrition, and living with native wildlife.

### **Animal Shelter**

- The Animal Shelter is responsible for the care and welfare of animals impounded and housed at the Town's Animal Shelter. The goal of the department is to house and care for all animals impounded or placed in the facility until the animals are returned to the owner, or adoptable animal's placed with a new owner. This includes spay or neuter of all adopted animals and providing all necessary vaccinations to dogs and cats less than 1 year of age when admitted to the shelter. New software was purchased during the last fiscal year that will enable the department to streamline current operations, improve customer service and manage accounts receivables. Furthermore, this software will accommodate additional recordkeeping should sheltering services be offered to neighboring communities.

### **Code Enforcement**

- The Code Enforcement Department is responsible for the administration and enforcement of the uniform codes and Town adopted laws and ordinances. There are three components to the Code Enforcement Department: Reactive, Proactive, and Problem Oriented Policing (POP). The property maintenance inspection program has been expanded to include single family housing rentals. To adequately staff this program the Council approved during the fiscal year 2006/07 an additional officer and a part-time code enforcement technician, which have been included in this budget. Code Enforcement has also increased coverage on Saturdays. With the departure of one district supervisor the department has adjusted and is working well under the supervision of one supervisor; at this point the recommendation is that the position not be filled. The department is not requesting any additional staff and with the supervisor vacancy the department is now operating with one less staff person. Cost increases included in the submitted budget have been offset by not filling the supervisor position.

### **Planning**

- The planning division continues to experience increasing demands for services at the public counter, over the phone, providing Plan Check Services, revising Development Code, assisting in Code Enforcement activities. This Fiscal Year's Budget does not add an additional position. Current levels should be sufficient to meet the continuing demands of the department, Council and citizens. This year \$578,000 has been included in the budget for the General Plan Update. In addition, \$500,000 will be requested to proceed with the Habitat Conservation Plan which will be reimbursed to the Town by a fee collected from developers.

**Building & Safety**

- The Building Services division continues as a contracted service through Charles Abbott & Associates. The cost associated with these services is in direct relationship with building activity in the community. The Town, by contract, pays 65% of fees collected to Abbott with the balance offsetting costs associated with Community and Economic Development services.

**Engineering**

- Costs for General Fund Engineering services have remained constant for several years. These relate to services which generate revenues to offset approximately 70% of the cost. The remaining costs relate to special services provided to other General Fund department activity.

**Street Maintenance Fund**

**Total Budget - \$1,821,540**

- The budget calls for an aggressive street maintenance program including over \$550,000 in street repairs, paving & sealing and street sweeping. Revenue comes from two major sources: Gas Taxes, Proposition 42 Traffic Congestion Relief Funds and Local Transportation Funds. Total expenditures in the fund are offset by a transfer in from the Local Transportation Fund. Total Street Maintenance Fund expenditures are approximately \$1,500,000. All items included in the budget reflect a continuation of a similar aggressive level of street maintenance service when compared to the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects and continued contingency funding for flood or other emergency damage or repairs. Increased funds have been allocated for Right of Way maintenance to reflect the addition of the Apple Valley Road landscaping improvements and additions funds for the sign program for a systematic roadway signage replacement program staff has begun in response to Federal Highway Administration sing retroreflectivity standards.

**Local Transportation Fund**

**Total Budget – \$1,500,000**

- All of the expenditures in this budget (\$1.5 million) reflect a transfer of SB325/Article 8 funds to the street maintenance programs. There is currently a fund balance of \$218,200 and expected revenues of \$1,300,000 in SB325 and interest earnings of \$6,000 are expected to be received in fiscal year 2009-10, leaving and expected fund balance at the end of fiscal year 2009-10 of \$25,000.

## **Capital Improvement/Measure I Fund/Prop 1B**

**Total Budget – \$6,349,806**

- Several projects are planned or in progress from Measure I, TIF Fees, State Proposition 1 B funds and special grants received by the Town. It is anticipated that the Town will spend over \$1,200,000 on various paving projects throughout the community and \$5,149,806 completing various Town of Apple Valley Road improvements from Bear Valley to Stoddard Wells Road; and a complete rehab of Corwin Rd. providing additional freeway access to the Town.

## **Waste Management Fund**

**Total Budget – \$10,127,905**

- With the Solid Waste Disposal agreement with the County, the Council has directed funds be set aside to offset future increase in landfill rates with the balance subsidizing special programs including the Household Hazardous Waste program and CRT Collection Program. Continuing with the direction of Town Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in fiscal year 2007-08, the Municipal Services Department began offering free “waste audits” to businesses to see if they are missing opportunities to recycle and save money. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community.

## **Wastewater Enterprise Fund**

**Total Budget – \$4,048,000**

- This program operates the Town’s Sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As in past years, the Sewer Replacement Fund has been budgeted to provide necessary improvements to the existing system. Sewage treatment costs are increased due to the pass-through cost increase of approximately 30% from the VVWRA. The budget also includes capital expenditures to purchase an equipment trailer for response to emergency by-pass operations. Other capital expenditures include the replacement of the programmable logical controllers for two lift stations, the upgrading of the Town’s telemetry system to a web based system and building manholes over existing cleanouts in Jess Ranch to facilitate cleaning in accordance with the Town’s Sewer System Management Plan.

## **General Government Facilities**

**Total Budget - \$10,115,556**

- During the 2007-08 fiscal year the Town Council approved the issuance of Certificates of Participation in the amount of \$11,306,093 to finance and build the Town Hall Annex. During fiscal year 2008-09 construction began and approximately \$1.2 million in proceeds are estimated to be spent at fiscal year end. This project is expected to be completed by early 2010.

## **Parks & Recreation/Grant Funds**

**Total Budget - \$4,842,516**

- The Park and Recreation Department is responsible for managing the operation, maintenance, repairs and renovations of all Town owned parks, Town Hall, Police Department, Municipal Services Department, the James A. Woody Community Center and gymnasiums and the Civic Center Aquatic Center. In addition the department coordinates and implements a vast community recreation program. To better manage departmental expenditures, all Grant and Quimby related funds have been budgeted separately. The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months as they have done in the past. As in the past expenditures are expected to exceed revenues by approximately \$508,000 in fiscal year 2009-10.

## **Economic & Community Development/Redevelopment Agency/CDBG**

**Total Budget - \$44,573,238**

- This year as in previous Fiscal Years, in an attempt to better recognize expenditures in the various areas of Economic and Community Development, ten different funds have been established, each with a specific purpose. Town Council approved the issuance of tax allocation bonds in both the VVEDA and PA2 project areas. These bond proceeds have been budgeted to construct a new Public Works Facility estimated to cost \$5,000,000 and a new Animal Care/Control Facility at a cost of \$7,900,000. There are also bond proceeds set aside for road projects, \$12,700,000 for the Yucca Loma Bridge project.

I. A monthly status report will be provided to the Town Council reflecting budget, year-to-date expenditures, and percentage used by each department and fund of the Town.

SECTION 2: The proposed budget for the Town of Apple Valley for the Fiscal Year 2009-10 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2009-10 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2009-10 ADOPTED BUDGET
1. Town Council	\$ 158,158
2. Town Attorney	189,000
3. Town Manager	324,472
4. Finance	286,563
5. Town Clerk	268,373
6. Public Information	210,897
7. Administrative Services	246,044
8. Information Systems	231,548
9. General Government	322,665
10. Public Facilities	1,233,719
11. Public Safety/Police	9,882,000
12. Emergency Preparedness	91,500
13. Animal Control Services	1,535,645
14. Public Services/Administration	143,441
15. Code Enforcement	1,101,163
16. Building & Safety	580,500
17. Engineering Services	325,600
18. Planning Services	1,310,537
19. Street Maintenance Fund (Gas Tax)	1,821,540
20. Local Transit Fund	1,500,000
21. Capital Improvement Projects Fund	6,349,806
22. Waste Management Fund	10,127,905
23. Wastewater Enterprise Fund	4,048,000
24. General Gov't Facilities	10,115,556
25. Debt Service Fund	1,886,400

26. Golf Course Fund	1,892,850
27. Parks & Recreation	4,842,516

TOTAL OPERATING & CAPITAL EXPENDITURES \$61,026,398

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Town Expenditures will be Judged:

1. General Funds	\$18,441,825
2. Street Maintenance Funds (Gas Tax)	1,821,540
3. Local Transportation Funds	1,306,000
4. Capital Improvement Projects Fund	4,401,000
5. Waste Management Funds	10,127,905
6. Wastewater Enterprise Funds	4,048,000
7. General Gov't Facilities	60,000
8. Debt Service Fund	1,886,400
9. Golf Course Fund	1,410,000
10. Parks & Recreation Funds	4,224,710

TOTAL OPERATING AND CAPITAL REVENUES \$47,727,380

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Town Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Town Clerk shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

**TOWN OF  
APPLE VALLEY, CALIFORNIA**

**AGENDA MATTER**

**Subject Item:**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA, AMENDING RESOLUTION 2008-APPROVING A BUDGET APPROPRIATION AND ADOPTING THE BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR 2009-10**

**SUMMARY STATEMENT:**

On May 21, 2009, the Town Council reviewed the proposed budget for Fiscal Year 2009-10. The attached Resolution includes the modifications and adjustments as directed. After adoption of the budget a finalized document will be bound and available for distribution.

Sufficient revenues are available to provide services as outlined in the budget, including the Council's goal of adding police officers and other positions as well as other stated goals for a competitive workforce.

Staff would like to express their gratitude to the Town Council for their interest and assistance in the preparation of this document.



**Recommended Action:**

Adopt Resolution No. 2009-19, approving a budget appropriation and adopting the budget, including the Operating and Capital Improvement Budget for Fiscal Year 2009-10.

Proposed by: William B.Pattison Jr., Assistant Town Manager Item Number \_\_\_\_\_

T.M. Approval: \_\_\_\_\_ Budgeted Item: Budgeted Item  Yes  No  N/A

**RESOLUTION NO. 2009-19**

**RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY, CALIFORNIA  
AMENDING RESOLUTION 2008- APPROVING A BUDGET APPROPRIATION AND ADOPTING THE  
BUDGET, INCLUDING THE OPERATING AND CAPITAL IMPROVEMENT BUDGET FOR FISCAL YEAR  
2009-10**

WHEREAS, the Town has been notified of funding for Capital Projects by the State and by San Bernardino Association of Governments, the following represents current funding levels and adjustments as necessary, and

WHEREAS, the Town Council of the Town of Apple Valley adopted a new employee classification plan and to better represent the cost to each department rather than funding all from one fund, and

WHEREAS, the Town Manager and Assistant Town Manager have heretofore submitted to the Town Council a proposed budget for the Town for Fiscal Year 2009-10, as the same may have been revised by the Town Council, a copy of which is attached, and copies of which are in the possession of and in the office of the Town Clerk and the Assistant Town Manager; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Town; and

WHEREAS, the appropriations limit for the Town for Fiscal Year 2009-10 is \$28,401,804 (Twenty Eight Million Four Hundred One Thousand Eight Hundred Four Dollars), and the total annual appropriations subject to such limitation for Fiscal Year 2009-10 is estimated to be \$14,414,000; and

WHEREAS, the Town Council has made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Town Council to make adequate financial plans and will ensure that Town officers can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: That the appropriation-expenditure budgeting system is hereby adopted. The system consists of:

A. Present Personnel Policies and Procedures, including salary schedules and benefits, except as hereinafter changed by resolution or ordinance of the Town Council.

B. An appropriation-expenditure system which will show budgetary categories by department.

C. This system will apply to Operating and Capital Improvement Budget expenditures as intended for use in Fiscal Year 2009-10.

D. The Town Manager is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

E. Budget system assumes existing service levels; Council approval will be required for any significant changes involving increased or decreased service levels.

F. The Assistant Town Manager shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, after approval of the Town Manager.

G. A monthly report shall be prepared by each department and/or project indicating any changes in service levels and the progress each entity has achieved or failed to achieve and the reasons for said status, if they have not obtained results. Each manager shall be accountable for achieving results of his/her organization unit based upon the objectives set for each unit by the Town Manager and Town Council and shall be evaluated as to their performance in an annual performance appraisal conducted by the Town Manager.

H. A deflator procedure, to be administered by the Town Manager, is hereby established for reducing appropriations in the event that projected revenues are reduced due to a reduction in the State subventions or other revenues that may fluctuate downward due to changes in economic conditions. For Fiscal Year 2009-10, the amount of Total Operating and Capital Budget Appropriation shall be reduced, as determined by the Town Manager based on his assessment of total Town needs.

APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 9<sup>th</sup> day of June, 2009.

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Town Clerk

**Subject Item:**

**RESOLUTION ESTABLISHING THE 2009-10 FISCAL YEAR APPROPRIATION LIMIT**

**Summary Statement:**

Each year the Town must adopt an appropriation limit for the next fiscal year in accordance with Article XIII B of the California Constitution and Section 7910 of the California Government Code.

This year's appropriation limit, based on the Personal Income change from 2009-10 and Population adjustment provided by the State Department of Finance, is \$28,204,123. Total revenues subject to the limit are \$14,414,000. It is clearly evident that the Town remains a comfortable amount below the limit in accordance with State guidelines.

**Recommended Action:**

Adopt Resolution 2009- , Establishing the 2009-10 Fiscal Year Appropriation Limit for the Town of Apple Valley.

Council Meeting Date: 7/14/09

Proposed by: William B. Pattison Jr., Assistant Town Manager Item Number \_\_\_\_\_

T. M. Approval: \_\_\_\_\_ Budgeted Item  Yes  No  N/A

**RESOLUTION NO. 2009-27**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF  
APPLE VALLEY ESTABLISHING THE 2009-10 FISCAL YEAR  
APPROPRIATION LIMIT FOR THE TOWN OF APPLE VALLEY**

WHEREAS, Article XIII B of the California Constitution and Section 7910 of the California Government Code require that each year the Town of Apple Valley shall, by resolution, establish an appropriations limit for the Town for the following fiscal year; and

WHEREAS, the Assistant Town Manager of the Town has heretofore prepared and submitted data and documentation required for and to be used in the determination of an appropriations limit for the Town for Fiscal Year 2008-09 and such data and documentation has been available to the public for at least fifteen days prior to adoption of this Resolution; and

WHEREAS, the Town of Apple Valley has established its 2008-09 Fiscal Year Appropriation Limit of \$27,946,495 (Twenty Seven Million, Nine Hundred Forty Six Thousand, Four Hundred Ninety Five Dollars) and

Whereas, to the best of the Town's knowledge and belief the State Department of Finance figures reflect the following statistics relevant to the calculation of the Fiscal Year 2009-10 Appropriation Limit:

Per Capita Personal Income Change for Fiscal Year  
2008-09: plus .62% (point Six Two Percent).

Population Adjustment for 2008: .30%  
(point Three Percent).

NOW, THEREFORE, IT IS HEREBY RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

Section 1. Based on the foregoing figures and the provisions of Article XIII B of the Constitution of the State of California, the following figure accurately represents the 2008-09 Fiscal Year Appropriation Limit of the Town of Apple Valley to be \$28,204,123 (and said sum is hereby determined and established as the appropriation limit for the Town of Apple Valley for Fiscal Year 2009-10).

Section 2. The Town Clerk shall certify to the passage of the Resolution.

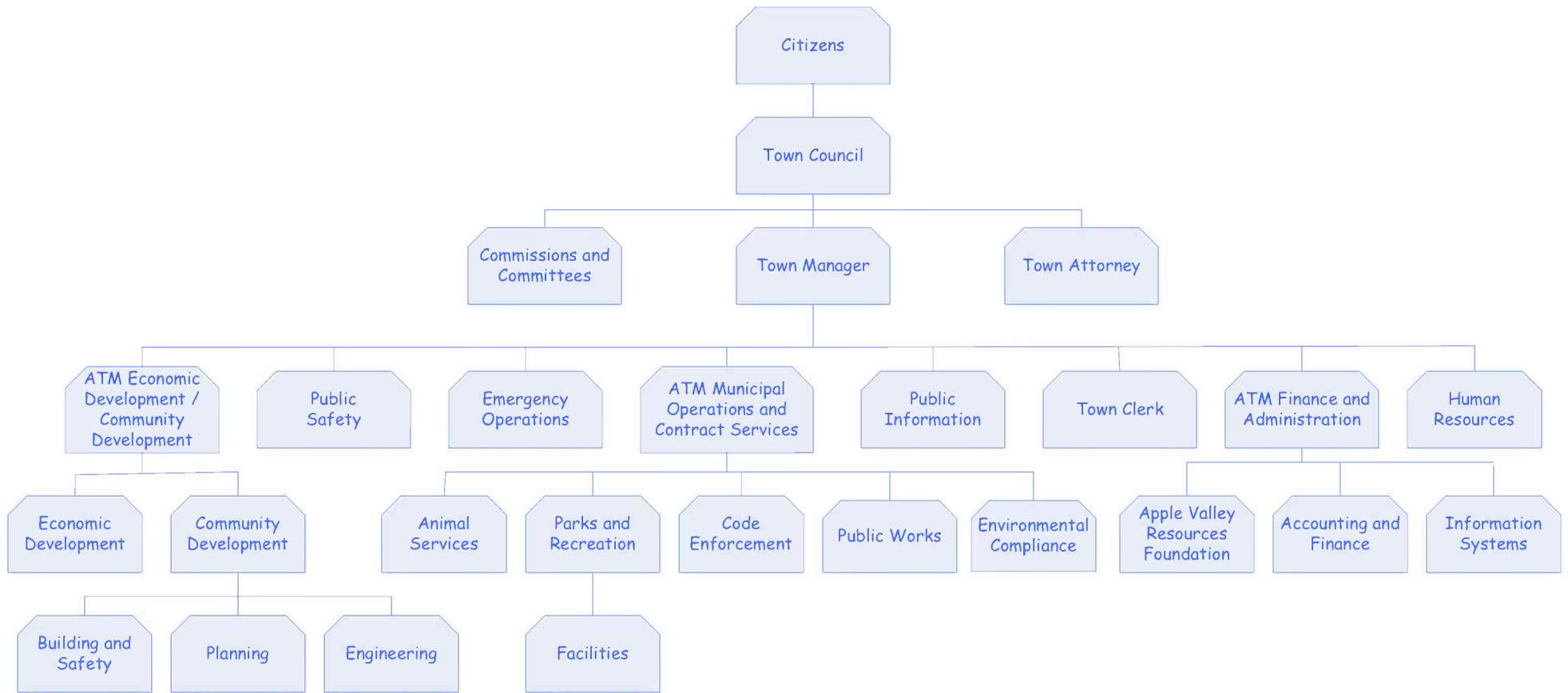
APPROVED and ADOPTED by the Town Council of the Town of Apple Valley this 14<sup>th</sup> day of July, 2009.

*s/s Rick Roelle*  
MAYOR

ATTEST:

*s/s LaVonda Pearson*  
TOWN CLERK

# TOWN OF APPLE VALLEY ORGANIZATION CHART 2009-2010





**Town of Apple Valley**  
**Master Staffing Plan FY 2009-2010**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
--------------------	-------------------------	------------------------------	----------------	--------------

**Department: Town Manager**

Town Manager	1	100%	1.00	NR
Mgr of Legislative Affairs & Grants	1	100%	1.00	70
Executive Secretary	1	100%	1.00	50

**Department: Public Information**

Public Information Officer	1	100%	1.00	74
Public Relations Specialist	1	100%	1.00	49
Event Coordinator	1	100%	1.00	47

**Department: Town Clerk**

Town Clerk	1	100%	1.00	75
Deputy Town Clerk	2	100%	2.00	49
Records Technician	1	100%	1.00	36

**Department: Human Resources**

Human Resources Director	1	100%	1.00	NR
Human Resources Manager	1	100%	1.00	67
Human Resources Coordinator	1	100%	1.00	52
Senior Office Assistant	1	100%	1.00	32

**Department: Information Systems**

Information System Supervisor	1	100%	1.00	60
Information System Specialist	2	100%	2.00	52

**Department: Finance**

Assistant Town Manager: Admin & Finance	1	100%	1.00	NR
Assistant Director of Finance	1	100%	1.00	71
Accountant II	1	100%	1.00	52
Accounting Technician	2	100%	2.00	42
Account Clerk II	2	100%	2.00	36
Account Clerk I	1	100%	1.00	32
Administrative Secretary	1	100%	1.00	44
Customer Service Representative	1	100%	1.00	34

**Town of Apple Valley**  
**Master Staffing Plan FY 2009-2010**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
--------------------	-------------------------	------------------------------	----------------	--------------

**Department: Economic Development**

Assistant Town Manager: Econ Development & Community Development	1	100%	1.00	NR
Assistant Director of Economic Development and Housing	1	100%	1.00	74
Economic Development Specialist I/II	2	100%	2.00	56/62
Housing and Comm. Dev. Specialist I/II	3	100%	3.00	54/60
Economic Development Assistant	1	100%	1.00	50
Intern (P/T)	1	100%	1.00	20

**Department: Public Services Administration**

Assistant Town Manager: Public Services	1	100%	1.00	NR
Environmental Compliance Manager	1	100%	1.00	NR
Public Services Assistant	1	100%	1.00	50

**Department: Public Works / Street Maintenance**

Public Works Manager	1	50%	0.50	67
Public Works Supervisor	1	50%	0.50	56
Public Services Technician	1	100%	1.00	39
Sr. Maintenance Worker	1	100%	1.00	41
Maintenance Worker II	1	100%	1.00	37
Maintenance Worker I	4	100%	4.00	33

**Department: Public Works / Wastewater**

Public Works Manager	1	50%	0.50	67
Public Works Supervisor	1	50%	0.50	56
Public Services Technician	1	100%	1.00	39
Maintenance Worker II	2	100%	2.00	37
Maintenance Worker I	2	100%	2.00	33

**Town of Apple Valley**  
**Master Staffing Plan FY 2009-2010**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
--------------------	-------------------------	------------------------------	----------------	--------------

**Department: Code Enforcement**

Code Enforcement Manager	1	100%	1.00	67
Code Enforcement Officer II	8	100%	8.00	48
Community Enhancement Officer	0.5	100%	0.50	40
Code Enforcement Technician	3	100%	3.00	38
Code Enforcement Technician (P/T)	1	50%	0.50	38

**Department: Animal Control**

Animal Services Manager	0.5	100%	0.50	67
Animal Control Supervisor	1	100%	1.00	52
Animal Control Officer II	3	100%	3.00	42
Animal Control Officer I	1	100%	1.00	38
Animal Control Technician	2.5	100%	2.50	36

**Department: Animal Shelter**

Animal Services Manager	0.5	100%	0.50	67
Animal Shelter Supervisor	1	100%	1.00	52
Registered Veterinary Technician	1	100%	1.00	42
Animal Control Technician	2.5	100%	2.50	36
Animal Shelter Attendant	4	100%	4.00	33

**Department: Planning**

Asst. Dir. of Community Development	1	100%	1.00	74
Principal Planner	1	100%	1.00	68
Senior Planner	2	100%	2.00	62
Associate Planner	2	100%	2.00	56
Administrative Secretary	1	100%	1.00	44
Intern (P/T)	2	50%	1.00	20
Commissioners	5	25%	1.25	20

**Town of Apple Valley**  
**Master Staffing Plan FY 2009-2010**

Job Classification	# of Positions Budgeted	Position % of Fulltime (FTE)	Budgeted FTE's	Salary Range
--------------------	-------------------------	------------------------------	----------------	--------------

**Department: Parks & Recreation - Recreation Division**

Parks & Recreation Manager	1	100%	1.00	70
Recreation Supervisor	3	100%	3.00	46
Administrative Secretary	1	100%	1.00	44
Sr Office Assistant	1	100%	1.00	32
Office Assistant	1	100%	1.00	26
Office Assistant (P/T)	1	100%	1.00	26
Pool Manager (P/T)	1	38%	0.19	26
Recreation Assistant (P/T)	1	48%	0.48	22
Sr. Lifeguard (P/T)	N/A	N/A	0.65	20
Lifeguard (Various P/T)	N/A	N/A	2.87	16
Recreation Leader II (P/T)	N/A	N/A	5.41	16
Recreation Leader I (P/T)	N/A	N/A	2.67	10
Event Assistant (P/T)	4	50%	2.00	22
Commissioner	5	0.25	1.25	10

**Department: Parks & Recreation - Facilities Division**

Sr. Maintenance Worker	1	100%	1.00	41
Maintenance Worker II	1	100%	1.00	37
Custodian	2	100%	2.00	27
Maintenance Worker I	1	100%	1.00	33
Maintenance Aide (P/T)	2	50%	1.00	21

**Department: Parks & Recreation - Parks Division**

Parks Supervisor	1	100%	1.00	56
Sr. Maintenance Worker	2	100%	2.00	41
Maintenance Worker II	5.5	100%	5.50	37
Maintenance Worker I	5.5	100%	5.50	33
Maintenance Aide (P/T)	4	50%	2.00	21

<b>Totals</b>	<b>143.5</b>		<b>137.77</b>	
---------------	--------------	--	---------------	--

**Town of Apple Valley  
Capital Improvement Program  
FY 2009-2010 Through FY 2013-2014**

Projects	09/10	10/11	11/12	12/13	13/14	Totals
<b>Road Projects</b>						
<b>Preliminary Design</b>						
Yucca Loma Bridge	200,000	-	-	-	-	200,000
High Desert Corridor	100,000	100,000	100,000	100,000	100,000	500,000
Bear Valley Bridge Widening	330,000	-	-	-	-	330,000
<b>Full Design</b>						
Hwy 18 West End Widening (Phase 1, AVR Realignment)	425,000	-	-	-	-	425,000
<b>Construction</b>						
PMS - Street Maintenance Funds 2010	250,000	300,000	300,000	300,000	300,000	1,450,000
PMS - Street Maintenance Funds 2020	1,200,000	500,000	500,000	500,000	500,000	3,200,000
Paving-PMS Priorities (50% Categorical/50% Non-Categorical)	-	1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Corwin Road Widening (SR18 to AV Airport) 2020	775,000	-	-	-	-	775,000
Corwin Road Widening (SR18 to AV Airport) 2035	1,069,806	-	-	-	-	1,069,806
Corwin Road Widening (SR18 to AV Airport) 4410	500,000	-	-	-	-	500,000
Dale Evans Traffic Signalization	500,000	-	-	-	-	500,000
Deep Creek Road	-	2,000,000	-	-	-	2,000,000
Hwy 18 West End Widening (AVR to TAO)	-	-	-	11,000,000	-	11,000,000
Hwy 18 West End Widening (Phase 1, AVR Realignment)	-	3,000,000	-	-	-	3,000,000
Hwy 18 Median Imp (Navajo to Central)	143,824	-	-	-	-	143,824
Safe Routes to School - Symeron Rd Sidewalk	135,500	-	-	-	-	135,500
Signal, BVR@Deep Creek Rd	300,000	-	-	-	-	300,000
Signal, BVR@Mohawk Rd	350,000	-	-	-	-	350,000
Street Sign Survey	126,000	-	-	-	-	126,000
Waalew Road (Corwin to Navajo)	600,000	-	-	-	-	600,000
Yucca Loma Bridge 2035	12,701,274	-	-	-	-	12,701,274
Yucca Loma Bridge 4410	-	7,000,000	8,000,000	23,000,000	-	38,000,000
Yucca Loma Road - Undergrounding	-	1,300,000	-	-	-	1,300,000
<b>Road Total</b>	<b>19,706,404</b>	<b>15,200,000</b>	<b>9,900,000</b>	<b>35,900,000</b>	<b>1,900,000</b>	<b>82,606,404</b>

**Town of Apple Valley  
Capital Improvement Program  
FY 2009-2010 Through FY 2013-2014**

Projects	09/10	10/11	11/12	12/13	13/14	Totals
<b>Park Projects</b>						
<b>Civic Center Park</b>						
Landscaping	-	25,000	25,000	-	-	50,000
Pool Improvements	-	100,000	100,000	-	-	200,000
Tennis courts, Memorial Park, Shade Structures	960,000	50,000	-	-	-	1,010,000
Playground	16,762	-	-	-	-	16,762
Trash Cans	17,831	-	-	-	-	17,831
DOC Recycling	18,441	-	-	-	-	18,441
<b>Brewster Park</b>						
Pave drive though and parking area around turf	-	200,000	-	-	-	200,000
Restroom Facilities -- center of Brewster	-	-	200,000	-	-	200,000
<b>Corwin</b>						
Shade Shelter replacement	30,000	-	-	-	-	30,000
<b>James Woody Community Center</b>						
Kitchen Rehabilitation	21,000	-	-	-	-	21,000
Repair and replacement of auditorium roof	-	20,000	-	-	-	20,000
<b>James Woody Gymnasium</b>						
Installation of Swamp Coolers	-	-	-	20,000	-	20,000
Replace lights in gymnasium with fluorescent lighting	-	-	25,000	-	-	25,000
Replace lights in mini-gym with HO fluorescent lighting	-	7,000	-	-	-	7,000
<b>James Woody Park</b>						
Backflow enclosures and blankets	-	-	-	-	10,000	10,000
Backstop replacement -- Field 1	-	15,000	-	-	-	15,000
Shade Structure East side of James Woody	-	-	30,000	-	-	30,000
<b>Horseman's Center</b>						
Perimeter Fence Replacement	-	60,000	-	-	-	60,000
Telemetry System	-	65,000	-	-	-	65,000
<b>Lions Park</b>						
Backflow enclosures and blankets	-	3,000	-	-	-	3,000
<b>Mendel Park</b>						
Shade Shelter replacement	30,000	-	-	-	-	30,000
<b>Schmidt Park</b>						
Restroom	-	-	-	125,000	-	125,000
Backflow enclosures and blankets	-	4,000	-	-	-	4,000

**Town of Apple Valley  
Capital Improvement Program  
FY 2009-2010 Through FY 2013-2014**

Projects	09/10	10/11	11/12	12/13	13/14	Totals
<b>Park Projects (continued)</b>						
<b>Thunderbird Park</b>						
Restroom	-	-	125,000	-	-	125,000
Shade Shelter replacement	30,000	-	-	-	-	30,000
Backflow enclosures and blankets	-	3,000	-	-	-	3,000
<b>Virginia Park</b>						
Backflow enclosures and blankets	-	2,500	-	-	-	2,500
<b>Yucca Loma Park</b>						
Backflow enclosures and blankets	-	3,000	-	-	-	3,000
<b>Civic Center Aquatic Complex</b>						
Replace pool lights with energy efficient LEDs	-	7,000	-	-	-	7,000
<b>Facilities</b>						
Vehicle replacement	-	-	-	-	35,000	35,000
<b>James Woody Park Restrooms -- Facilities</b>						
Replacement of roof on restroom building	-	3,000	-	-	-	3,000
<b>Parks Total</b>	1,124,034	567,500	505,000	145,000	45,000	2,386,534
<b>Public Facilities</b>						
<b>Animal Shelter</b>						
Design, engineering and construction of a purpose built Municipal Services Animal Shelter Facility	7,900,000	-	-	-	-	7,900,000
Kennel Expansion/Shade Structures	-	100,000	100,000	-	-	200,000
<b>Public Works Facility</b>						
Building - 20,000 square feet @ \$350 / square foot	5,000,000	-	-	-	-	5,000,000
<b>Town Hall</b>						
Town Hall Expansion	10,115,556	-	-	-	-	10,115,556
<b>Public Facilities Total</b>	23,015,556	100,000	100,000	-	-	23,215,556
<b>Total Five Year Capital Improvement Projects</b>	43,845,994	15,867,500	10,505,000	36,045,000	1,945,000	108,208,494

# Town of Apple Valley

## Fiscal Year 2009/10 - Summary of All Funds

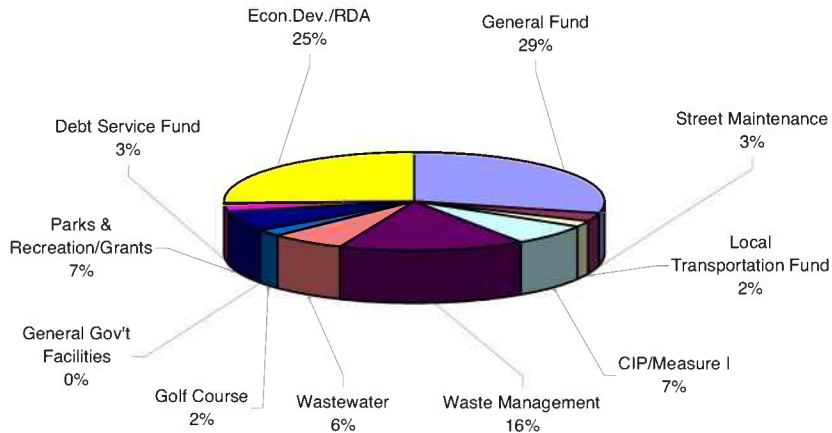
### Revenues:

General Fund	18,441,825
Street Maintenance	1,821,540
Local Transportation Fund	1,306,000
CIP/Measure I	4,401,000
Waste Management	10,127,905
Wastewater	4,048,000
Golf Course	1,410,000
General Gov't Facilities	60,000
Parks & Recreation/Grants	4,224,710
Debt Service Fund	1,886,400
Econ.Dev./RDA	16,281,870
<b>Total Revenues</b>	<b>64,009,250</b>

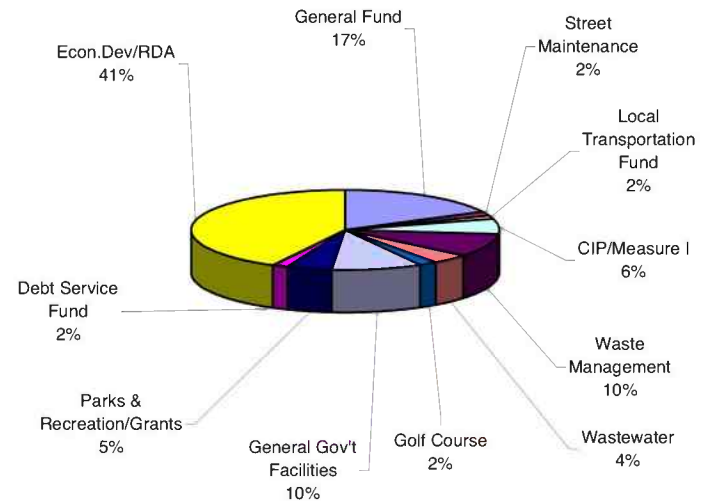
### Expenditures:

General Fund	18,441,825
Street Maintenance	1,821,540
Local Transportation Fund	1,500,000
CIP/Measure I	6,349,806
Waste Management	10,127,905
Wastewater	4,048,000
Golf Course	1,892,850
General Gov't Facilities	10,115,556
Parks & Recreation/Grants	4,842,516
Debt Service Fund	1,886,400
Econ.Dev./RDA	44,573,238
<b>Total Expenditures</b>	<b>105,599,636</b>

**Revenues - All Funds -  
\$64,009,250**



**Expenditures - All Funds -  
\$105,599,636**

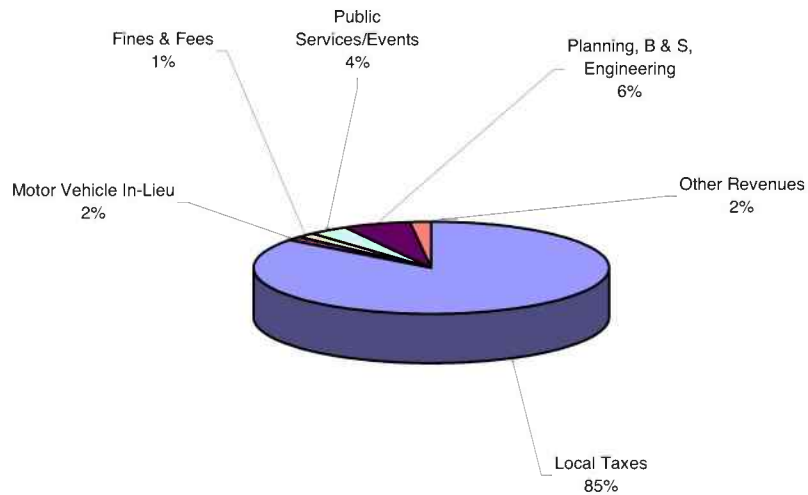




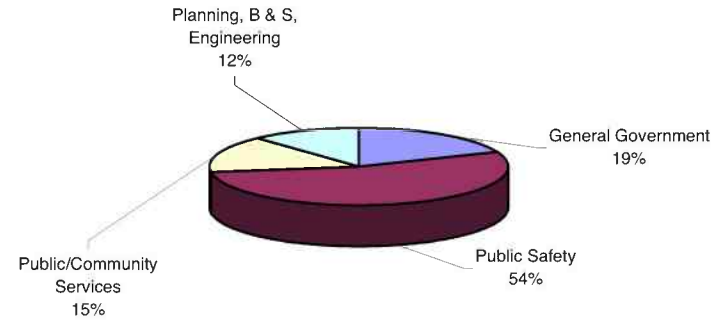
## Town of Apple Valley - Estimated Revenues & Expenditures Fiscal Year 2009/10 - Summary of General Fund

Revenues:	Estimated Revenue	Expenditures:	Estimated Expenditures
Local Taxes	15,704,000	General Government	3,471,439
Motor Vehicle In-Lieu	300,000	Public Safety	9,973,500
Fines & Fees	265,000	Public/Community Services	2,780,249
Public Services/Events	673,090	Planning, B & S, Engineering	2,216,637
Planning, B & S, Engineering	1,131,500		
Other Revenues	368,235	Total Expenditures	\$ 18,441,825
<b>Total Revenues</b>	<b>\$ 18,441,825</b>		

**FY 2009/10 Budgeted Revenues - \$18,441,825**



**FY 2009/10 Budgeted Expenditures - \$18,441,825**



Summary of Proposed Transfers  
Fiscal Year 2009/10

Acct	Department	Estimated Expend.	Debit Wastwater		Debit Street Maint.		Debit Parks & Rec.		Debit Solid Waste		Debit RDA VVEDA/PA2		Budgeted Credit	Net Expense
			Dept.	%	%	%	%	%	%					
1010	Town Council	243,320	24,332	10%	24,332	10%	0	0%	12,166	5%	24,332	10%	85,162	158,158
1020	Town Attorney	270,000	27,000	10%	13,500	5%	0	0%	13,500	5%	27,000	10%	81,000	189,000
1030	Town Manager	540,787	54,079	10%	54,079	10%	0	0%	54,079	10%	54,079	10%	216,315	324,472
1050	Finance	1,146,253	286,563	25%	57,313	5%	57,313	5%	343,876	30%	114,625	10%	859,690	286,563
1060	Town Clerk	447,289	44,729	10%	22,364	5%	22,364	5%	22,364	5%	67,093	15%	178,916	268,373
1070	Public Info.	324,457	32,446	10%	32,446	10%	0	0%	16,223	5%	32,446	10%	113,560	210,897
1080	Admin. Services	546,764	54,676	10%	109,353	20%	27,338	5%	54,676	10%	54,676	10%	300,720	246,044
1090	Information Syst	514,550	51,455	10%	102,910	20%	25,728	5%	51,455	10%	51,455	10%	283,003	231,548
1200	General Govt.	921,900	184,380	20%	230,475	25%	46,095	5%	46,095	5%	92,190	10%	599,235	322,665
1400	Facilities	2,937,425	440,614	15%	293,743	10%	88,123	3%	440,614	15%	440,614	15%	1,703,707	1,233,719
2010	Public Safety	9,882,000	0	0%	0	0%	0	0%	0	0%	0	0%	0	9,882,000
2020	Emergency Pre.	91,500	0	0%	0	0%	0	0%	0	0%	0	0%	0	91,500
2120	Animal Control	699,330	0	0%	0	0%	0	0%	0	0%	0	0%	0	699,330
2130	Animal Shelter	836,315	0	0%	0	0%	0	0%	0	0%	0	0%	0	836,315
3010	Public Services	478,137	239,069	50%	47,814	10%	23,907	5%	23,907	5%	0	0%	334,696	143,441
3110	Code Enforcement	1,101,163	0	0%	0	0%	0	0%	0	0%	0	0%	0	1,101,163
4010	Build. & Safety	580,500	0	0%	0	0%	0	0%	0	0%	0	0%	0	580,500
4410	Engineering	325,600	0	0%	0	0%	0	0%	0	0%	0	0%	0	325,600
4610	Planning	1,310,537	0	0%	0	0%	0	0%	0	0%	0	0%	0	1,310,537
Sub-Total		23,197,827	1,439,342	6%	988,328	4%	290,867	1%	1,078,955	5%	958,510	4%	4,756,002	18,441,825

\*Note: General Government and Facilities Budgets reflect an expenditure (transfer) to the Debt Service Funds on the 1999, 2001 and 2007 Certificates of Participation (COP's) for Town Hall.

*This Page Intentionally Left Blank*



# General Fund Revenue



Jess Ranch Marketplace

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: General Fund Revenues 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
4020	<b>LOCAL TAXES</b> Property Tax The Town receives 4.6% of the total property tax paid by our citizens. The projected revenue estimates an actual valuation of \$2.1 billion less a county collection charge of approximately \$10,000.	1,541,302	2,091,139	2,526,505	2,747,387	2,650,000	2,640,000	99.6%	2,400,000
4025	Property Tax (Sales Tax Backfill) Both above revenues are result of State Triple Flip	682,603	787,964	1,075,221	1,220,476	1,300,000	1,198,000	92.2%	1,200,000
4030	Property Tax (VLF Backfill)	3,277,058	4,334,815	5,220,460	6,188,023	6,200,000	6,440,000	103.9%	6,100,000
4055	Sales & Use Tax Staff has projected a modest increase in sales and use taxes for this fiscal year.	2,409,148	2,904,475	3,458,264	3,424,928	4,200,000	4,300,000	102.4%	3,800,000
4079	Tax increment/Pass through			86,623	95,460				
4085	Franchise Taxes Payments made by those firms using public right of ways including electric, gas, water and cable TV.	815,573	924,662	1,075,793	1,146,946	1,600,000	1,500,000	93.8%	1,710,000
4095	Transient Occupancy Tax The Town has a 7% bed tax on two motels operating in the Town.	13,367	13,252	21,600	15,175	20,000	12,000	60.0%	14,000

General Fund Revenue - Continued 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
4142	Business License Fees Staff has been steadily working toward licensing all businesses in the community.	169,055	201,077	225,713	216,394	230,000	231,000	100.4%	230,000
4176	Property Transfer Tax Revenue derived from the sale of property.	499,532	637,187	466,874	218,422	270,000	260,000	96.3%	250,000
	Subtotal - Local Taxes	9,407,638	11,894,571	14,157,053	15,273,211	16,470,000	16,581,000	100.7%	15,704,000
4070	REVENUE FROM OTHER AGENCIES VEDA Passthrough		86,758	266,401	-	270,000		0.0%	
4110	Motor Vehicle In-Lieu Town's share of vehicle license fees distributed based on population. (Decrease result of State new Triple Flip Proposal)	1,155,946.00	484,977.00	395,591.00	305,877.00	400,000.00	220,000.00	55.0%	300,000.00
4125	Off-Highway In-Lieu Revenue is distributed based on population at a rate of \$0.0161 per capita.	1,200	974	0	0	1,200		0.0%	
	Subtotal - Rev. from Others	1,157,146	572,709	661,992	305,877	671,200	220,000	32.8%	300,000
	FINES & FEES & PUBLIC SAFETY CONTRIBUTIONS Revenues generated include police reports the Town's share of fines levied by the courts & false alarm fees.								
	Miscellaneous Income	145	1,645	2,377	0	0		0.0%	
4355	Police Fines & Forfeitures	91,654	98,030	170,524	138,657	100,000	93,750	93.8%	100,000
4365	Police Reports & Charges	185,080	73,256	105,033	96,022	100,000	48,000	48.0%	50,000

General Fund Revenue - Continued 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
6816	Grants/Federal Bureau of Justice Assistance, Grant Writer and Youth Accountability assistance	185,107	55,866	76,378	81,478	0		0.0%	
6927	Police Grants		100,762	132,945	137,157	137,000	115,000	83.9%	115,000
	Subtotal - Fines & Fees	461,986	329,559	487,257	453,314	337,000	256,750	76.2%	265,000
	<b>PUBLIC SERVICES</b> General Fund engineering permits, animal control, code enforcement								
4145	Debris Recycling			5,500	13,500	11,500	13,500	117.4%	14,000
4160	Microfilming	11,705	11,787	8,806	6,328	7,000	5,000	71.4%	5,000
4177	Miscellaneous Permits	10,678	1,683	0	0	2,500		0.0%	
4410	Animal Control Citation Fines	11,970	2,835	3,500	7,701	5,000	7,500	150.0%	7,500
4420	Animal Control Permits			4,064	2,275	0	1,250	0.0%	1,500
4430	Animal Licenses	237,238	259,919	303,393	341,281	290,000	267,000	92.1%	275,000
4440	Field P/U Apprehension		23,874	28,780	30,038	25,000	30,150	120.6%	30,000
4450	Field P/U Release		3,770	6,502	7,300	5,000	6,000	120.0%	6,000
4460	Impound Boarding Fees		1,935	2,855	3,830	3,000	3,150	105.0%	3,000
4470	Miscellaneous AC		13,512	21,762	21,705	15,000	28,000	186.7%	28,000
4480	Owner Turn in @ Shelter		10,811	12,518	13,500	12,000	10,650	88.8%	11,000
4490	Pet Adoptions		45,005	52,086	47,529	45,000	58,305	129.6%	55,000
4500	Quarantine Fees	1,173	940	2,460	3,060	2,000	1,800	90.0%	2,000
4510	Rabies Vaccination		1,954	2,920	2,660	2,000	2,500	125.0%	2,500
4520	Shelter Donations			2,794	3,794	0		0.0%	
4540	Spay and Neuter Deposit	0	5,373	4,550	4,530	4,500	1,000	22.2%	3,000
4550	State Mandated Fees AC			6,710	7,095	0	4,000	0.0%	
5505	Apple Valley Round Up	2,659	0	0	0	0		0.0%	
5510	Community Yard Sales	2,540	0	0	0	0		0.0%	
5515	Craft Fairs	2,891	0	0	0	0		0.0%	
5525	Freedom Festival	4,420	0	0	0	0		0.0%	
5535	Jazz Nights	4,286	0	45	0	0		0.0%	
6010	Code Enforcement Fees	26,805	14,297	10,876	31,583	12,000	221,220	1843.5%	76,590
6050	Code Enforcement Fines	28,933	47,181	28,524	18,665	20,000	18,750	93.8%	20,000
6070	Property Maint Inspections	49,580	52,645	58,743	113,400	85,000	123,750	145.6%	125,000
6168	Right-of-Way Permits		170,210	220,638	82,994	100,000	27,150	27.2%	30,000
	Total - Public Services	394,878	667,731	788,026	762,768	646,500	830,675	128.5%	695,090

General Fund Revenue - Continued 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	<b>Building &amp; Safety</b> All permits related to inspections, building permits grading, etc. are included in building & safety revenues. Revenues generated offset other General Fund activity such as planning.								
6108	Building Permits	1,713,312	2,169,625	839,666	339,216	400,000	363,750	90.9%	393,000
6114	CSA	21,575	35,875	22,750	2,850	3,000		0.0%	
6120	Electrical	18,812	26,983	93,425	61,433	50,000	54,075	108.2%	50,000
	Erosion Control	0	299	0	0	0		0.0%	
6130	Grading	105,547	71,533	44,170	11,468	12,000	8,700	72.5%	10,000
6134	Inspections (Other)	59,525	60,911	29,182	15,600	16,000	11,700	73.1%	12,000
6148	Mechanical	4,676	5,548	18,022	26,087	20,000	18,150	90.8%	20,000
6152	Misc Revenue - Building & Safety	1,761	1,427	5,995	3,343	4,000	3,600	90.0%	4,000
	Permits - Signs	251	967	0	0	0		0.0%	
6158	Plan Check	369,600	386,236	382,368	218,692	270,000	165,000	61.1%	180,000
6162	Plumbing	39,910	38,537	53,797	45,507	45,000	51,450	114.3%	50,000
6174	SMI Tax	1,148	8,451	811	316	1,500	1,650	110.0%	1,500
	<b>Total - Building &amp; Safety</b>	<b>2,336,117</b>	<b>2,806,392</b>	<b>1,490,186</b>	<b>724,512</b>	<b>821,500</b>	<b>678,075</b>	<b>82.5%</b>	<b>720,500</b>
	<b>Planning &amp; Zoning</b> Revenues generated include all areas where input is required by the planning staff. Example of fee related services include plan check, PUD's, site approvals, etc.								
6104	Appeals	509	5,675	418	651	500		0.0%	500
	Building/Zoning Compliance	400	0	0	0	0		0.0%	
6110	Certificate of Compliance	1,044	8,246	16,298	6,737	6,000	5,850	97.5%	6,000
6112	Copies and Reproduction	3,904	4,831	3,198	6,221	4,000	10,000	250.0%	10,000
6116	Development Agreement Fee				5,976	0		0.0%	
6118	Development Permit	39,462	48,603	70,855	47,335	65,000	15,150	23.3%	20,000
6122	Extension of Time Request	55	2,597	10,868	34,539	25,000	6,750	27.0%	10,000
6128	General Plan Amendment	36,736	45,579	51,592	10,148	15,000		0.0%	10,000
6132	Home Occupation Permit	8,002	19,148	15,185	11,554	12,000	8,700	72.5%	10,000
6133	Industrial Specific Plan Rembursement				0	45,000		0.0%	
6138	Landscape Plan Review	257	4,696	1,478	0	1,000		0.0%	
6142	Lot Line Adjustment	8,085	4,728	6,926	14,368	9,000	1,800	20.0%	2,000
6144	Lot Merger	350	1,735	1,629	2,452	1,500	3,750	250.0%	4,000



General Fund Revenue - Continued 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
6150	Minor Sub-divisions	1,326	475	2,548	2,079	1,000		0.0%	
6154	Miscellaneous	2,330	3,902	9,758	5,328	5,000	2,250	45.0%	3,000
	Preapplication	613	0	0	0	0		0.0%	
6170	Sign Permit	2,432	16,884	19,481	20,852	10,400	13,950	134.1%	13,000
6172	Site Plan Review	176,435	178,945	108,967	51,106	60,000	41,850	69.8%	45,000
6176	Special Events	851	2,384	1,985	2,040	1,500	1,600	106.7%	1,500
6178	Specific Plan	1,827	(174)	15,048	0	1,500		0.0%	
6180	Tentative Parcel Map	13,302	65,666	50,401	47,396	47,500		0.0%	20,000
6182	Tentative Tract Map	135,058	290,777	227,160	18,256	30,000	29,100	97.0%	30,000
6192	Use Permit	25,464	183,253	69,046	84,858	90,000	52,650	58.5%	60,000
6195	Variance (Deviations)	2,595	2,937	15,677	7,755	4,000	500	12.5%	2,000
6197	Zone Change	6,879	10,875	22,780	4,890	5,000		0.0%	2,000
	<b>Total - Planning Fees</b>	<b>467,916</b>	<b>901,762</b>	<b>721,298</b>	<b>384,541</b>	<b>439,900</b>	<b>193,900</b>	<b>44.1%</b>	<b>249,000</b>
	<b>Engineering</b> Plan Check and permits issued by engineering related to their function.								
6154	Miscellaneous			31,899	0	0		0.0%	
6160	Plan Check	705,381	822,435	652,155	107,459	115,000	155,100	134.9%	130,000
6188	Transportation Permits		27,657	7,814	5,497	7,500	10,388	138.5%	10,000
	<b>Total - Engineering</b>	<b>705,381</b>	<b>850,092</b>	<b>691,868</b>	<b>112,956</b>	<b>122,500</b>	<b>165,488</b>	<b>135.1%</b>	<b>140,000</b>
	<b>Sub Total - Community Development</b>	<b>3,509,414</b>	<b>4,558,246</b>	<b>2,903,352</b>	<b>1,222,009</b>	<b>1,383,900</b>	<b>1,037,463</b>	<b>75.0%</b>	<b>1,109,500</b>
	<b>OTHER REVENUES</b> Miscellaneous revenues which do not appropriately fit into any other category								
4148	Donations			1,000	0	0	200	0.0%	
	Disposal of Surplus Land		96,715	0	0	0		0.0%	
4165	Miscellaneous Penalties or Fines		3,801	3,853	3,447	0	2,000	0.0%	2,000
4168	Notary Fees	0	470	280	80	1,000	60	6.0%	1,000
4172	Passport Fees	0	8,770	15,899	16,241	13,638	7,200	52.8%	9,235
4181	Refunds, Reimbursements	28,528	5,835	30,753	105,727	20,000		0.0%	
4183	Sale of Surplus Furn/Equip		2,156	7,900	167	0		0.0%	
4184	Short/Over				23	0		0.0%	
4185	State Mandated Reimbursements		214,320	231,975	15,535	0	68,000	0.0%	
4255	Interest Earnings	238,069	635,028	1,109,442	579,395	631,000	531,000	84.2%	350,000

General Fund Revenue - Continued 1001-0000

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
4352	Booking Fees				1,278	0		0.0%	
4370	Restitution				5,367	0		0.0%	
5540	Sponsorship Revenue		30,150	27,500	0	0		0.0%	
6996	Town Store Sales		1,399	2,000	3,075	2,000	6,000	300.0%	6,000
	Subtotal - Other Revenues	266,597	998,644	1,430,602	730,335	667,638	614,460	92.0%	368,235
<b>TOTAL - GENERAL FUND REVENUES</b>		<b>15,197,659</b>	<b>19,021,460</b>	<b>20,428,282</b>	<b>18,747,514</b>	<b>20,176,238</b>	<b>19,540,348</b>	<b>96.8%</b>	<b>18,441,825</b>

Program: General Fund Revenues

Program Description: The Town receives revenues from a variety of sources. Many of those revenues are non-discretionary while others are discretionary. Examples of discretionary funds are all general fund revenues. These revenues can be used for any government function including providing support to non-discretionary funds. Staff has assumed a growth level slightly less than the Fiscal Year 2007-08. Should this not happen, staff will present necessary expenditure adjustments to the Town Council.

Revenues such as gas tax, Measure I funds, and Proposition 111 funds are restricted. They can only be used in support of services provided in specific areas such as street maintenance or the capital improvement program.

The Town also operates several enterprise accounts. These are restricted to their operation as well. An easy way of explaining enterprise operations is that the Town is operating several businesses. Waste Management fund represents one of those businesses and the Wastewater Enterprise Fund and special assessment funds represent other businesses. With the dissolution of the Recreation and Park District and the transfer of service responsibility to the Town a Parks and Recreation Fund was created in FY 02-03 and continues this Fiscal Year.

When budgeting and charging for services rendered, each fund is charged for staff time allotted to that service. These charges must be documented and justified as each of the funds are independently audited by both the Town auditor and state or federal auditors as appropriate. As noted in the Citygate report, the amount charged to special funds is low but done so purposely to provide additional funds for projects in the restricted funds.

Programmatic Changes: Local tax revenues are expected to decrease from a budgeted amount of \$16,470,000 in fiscal year 2008/09 to \$15,704,000 in fiscal year 2009/10 due to anticipated decreases in property tax, and sales tax revenues as a result of the continued downturn in the local housing market and the state and nationwide recession.

*This Page Intentionally Left Blank*



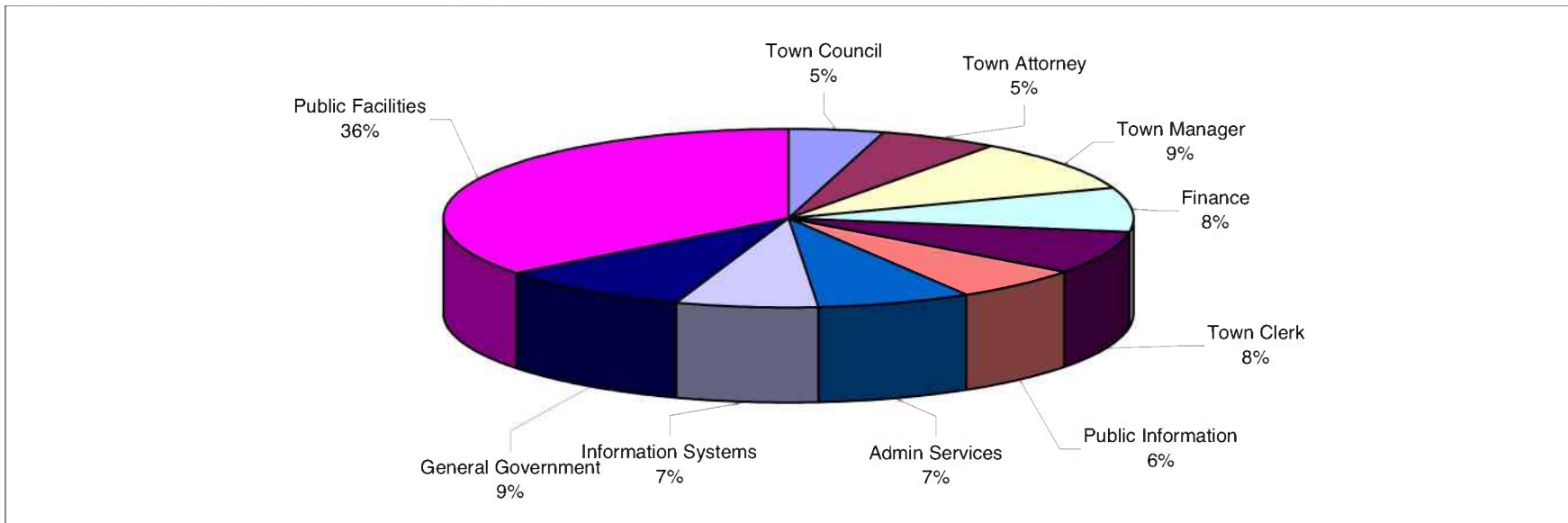
# General Government



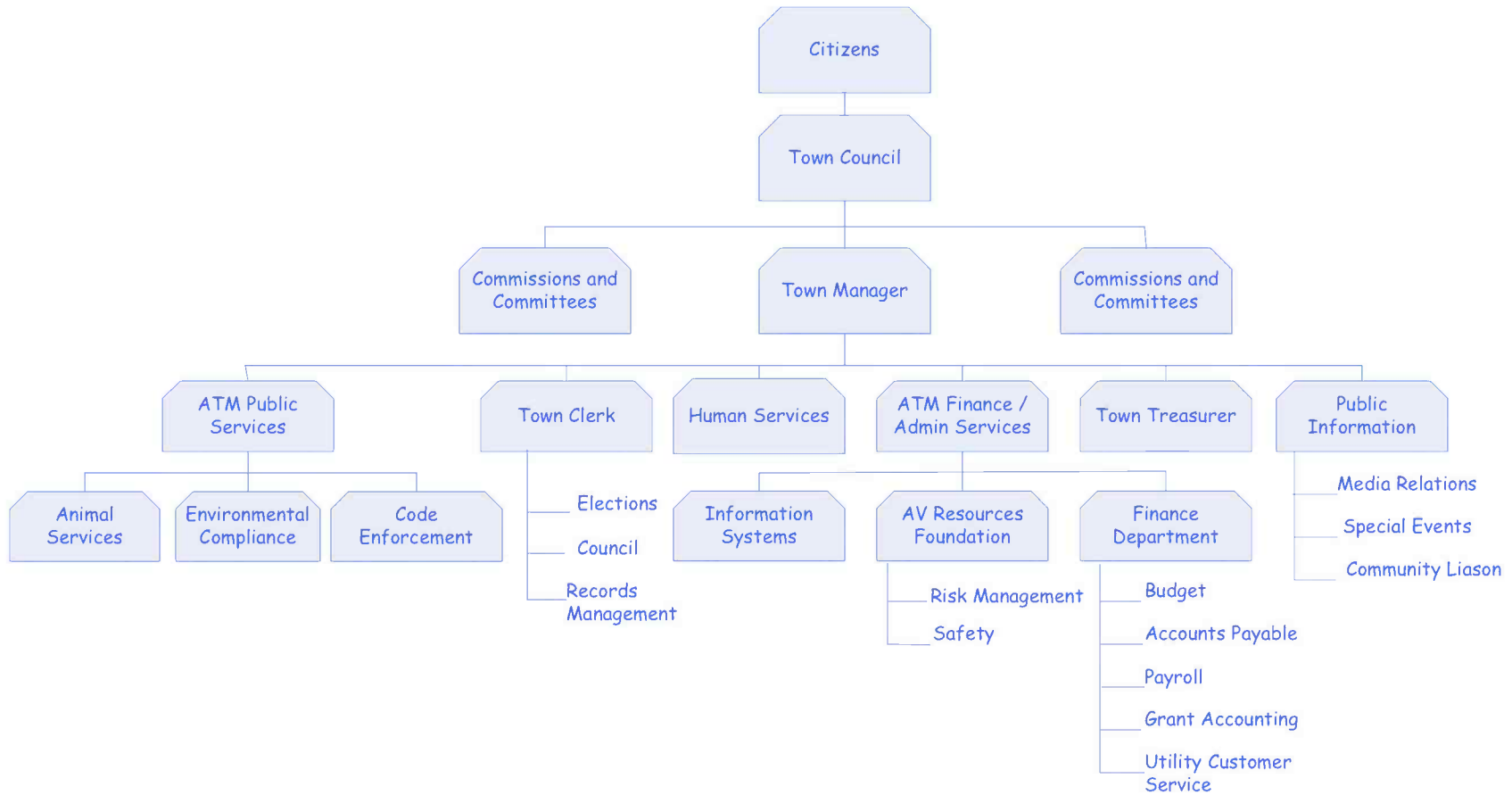
Town Council, Town Manager, and Project Manager at Town Hall Annex Groundbreaking

## 2009/10 General Government Expenditures

Town Council	158,158
Town Attorney	189,000
Town Manager	324,472
Finance	286,563
Town Clerk	268,373
Public Information	210,897
Admin Services	246,044
Information Systems	231,548
General Government	322,665
Public Facilities	1,233,719
<b>Total-General Government</b>	<b>3,471,439</b>



# TOWN OF APPLE VALLEY GENERAL GOVERNMENT ORGANIZATION CHART 2009-2010



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Council - Account Number 1001-1010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7020	Salaries & Wages, Part-time	47,414	49,596	50,260	48,866	50,850	46,575	91.6%	49,000
7110	Cafeteria Benefits	14,277	13,099	19,887	17,601	52,500	21,795	41.5%	52,500
7130	FICA	232	0	0	0	0	0	0.0%	
7150	Medicare	677	719	729	705	737	675	91.5%	720
7160	PERS	9,057	10,026	11,908	9,938	11,589	10,548	91.0%	10,700
	Total Personnel	71,657	73,440	82,784	77,110	115,676	79,593	68.8%	112,920
	Operations & Maintenance								
7241	Meetings & Conferences State League Conference Regional & Local Meetings	33,435	37,385	39,981	23,182	25,000	25,000	100.0%	25,000
7247	Membership & dues				75	0	50		100
7253	Mileage Exp/Allowance				891	0	750		1,000
7265	Office Supplies Office Supplies unique to the Town Council including Replacement Fax and Phones and related supplies.	1,121	1,295	946	555	750	100	13.3%	500
7277	Printing Notices and Forms used in obtaining qualified individuals to serve on Boards & Commissions.	669	715	1,691	1,092	800	1,800	225.0%	800
7289	Subscriptions Non Profit Donation/Reward			295	295	0	0		
			10,000	5,000	0	0			
8940	Contracted Services Special Legislative advocacy services at both State and Federal Levels.	65,938	84,841	110,822	139,501	100,000	100,000	100.0%	103,000

Town Council - Continued 1001-1010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Total Operations & Maint.	101,163	134,236	158,735	165,591	126,550	127,700	100.9%	130,400
9120	Capital Outlay	0	0	3,443	0	0	0	0.0%	0
	Sub-Total	172,820	207,676	244,962	242,701	242,226	207,293	85.6%	243,320
9610	Transfer to Other Funds	(59,413)	(61,487)	(61,413)	(61,302)	(72,668)	(72,668)	100.0%	(85,162)
	Department Total	113,407	146,189	183,549	181,399	169,558	134,625	79.4%	158,158

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Mayor & Town Council	5	5	5	5	5	5

**Program Description:** The Town Council is responsible for policy direction and the legislative activity of the community. They provide direction to staff, through the Town Manager, as to the policy direction and legislative agenda and related issues of the Town. As the legislative body for all Town activities, a percentage of their operating costs are charged to other functions as listed under Funding Source.

**Programmatic Changes:** Both State and Federal advocacy services reflect an incremental increase in legislative efforts by the Town.

**Funding Source:**

General Fund Revenues	\$158,158 (65%)
Wastewater Fund	24,332 (10%)
Street Maintenance	24,332 (10%)
Waste Management Fund	12,166 (5%)
Redevelopment Agency	24,332 (10%)



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Town Attorney - Account Number 1001-1020

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8972	Legal Services - General		47,673		21,135	0		0.0%	
8972-0401	Singer & Coffin	175,955	205,825	224,696	211,345	215,000	36,300	16.9%	
8972-0402	Best, Best & Krieger	584	5,384	1,791	16,735	4,000	360,000	9000.0%	270,000
8972-0402	Somach, Simmons & Dunn						1,500		
	Total Operations & Maintenance	176,539	258,882	226,487	249,215	219,000	397,800	181.6%	270,000
9610	Transfer to Other Funds	(20,850)	(25,575)	(30,600)	(30,600)	(54,750)	(54,750)	100.0%	(81,000)
	Department Total	155,689	233,307	195,887	218,615	164,250	343,050	208.9%	189,000

**Program Description:** The Town Attorney is responsible for advising the Town Council and Staff on legal matters that may affect the Town. The attorney is required to attend Town Council meetings in accordance with the firms contract. The firm of Singer & Coffin represents the Town in all day to day legal matters. Specialty firms are selected to represent the Town when a specific area of qualification is needed.

This budget represents General Administration and Legislative services only. Additional funds are budgeted for services relating to other Fund activities.

**Funding Source:**

General Fund Revenues	\$189,000 (70%)
Wastewater Fund	27,000 (10%)
Street Maintenance	13,500 ( 5%)
Waste Management Fund	13,500 ( 5%)
Redevelopment Agency	27,000 (10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Town Manager - Account Number 1001-1030

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
Personnel Services									
7010	Salaries & Wages	285,992	307,874	313,439	582,288	372,300	364,710	98%	379,500
7110	Cafeteria Benefits	38,781	38,462	29,975	12,750	31,500	21,300	68%	31,500
7120	Deferred Comp		7,006	12,816	4,575	14,726	8,340	57%	14,700
7130	FICA				9,284	0		0%	
7150	Medicare	4,230	4,700	4,717	8,472	5,398	5,100	94%	5,500
7160	PERS	57,031	64,567	69,634	26,389	82,945	63,726	77%	82,887
	<b>Total Personnel</b>	<b>386,034</b>	<b>422,609</b>	<b>430,581</b>	<b>643,758</b>	<b>506,869</b>	<b>463,176</b>	<b>91%</b>	<b>514,087</b>
Operations & Maintenance									
7229	Education & Training	339	1,140	0	0	1,200	500	42%	1,000
7241	Meetings & Conferences Manager's attendance at National, State, & local Meetings & Conferences including California League of Cities, City Managers Monthly meetings & League Policy Committee.	13,237	16,380	15,697	7,665	15,000	13,500	90%	15,000
7247	Memberships & Dues Appropriate organizational dues including ICMA, Inland Empire Managers Association, and Calif. Redevelopment Association.	3,681	1,636	1,800	0	2,000	750	38%	1,000
7253	Mileage	546	8,581	8,244	3,864	8,500	8,280	97%	8,500
7259	Miscellaneous				2,448	0		0%	
7265	Office Supplies Supplies unique to the operation of the Town Manager's office.	1,096	668	643	76	200	1,590	795%	1,000
7277	Printing				55	0	400	0%	
7289	Subscriptions Business Press, and other Management & Professional Subscriptions to assist the Manager in providing services to the citizens and Town Council.	539	460	141	13	400	0	0%	200

Town Manager - Continued 1001-1030

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8940	Contract Services	0	1,350	0	24,300	0	440	0%	
	Outside Professional consultant services as required for special projects.								
9091	Vehicle Maintenance	145	0	0	0	0		0%	
	Total Operations & Maint.	19,583	30,215	26,525	38,421	27,300	25,460	93%	26,700
	Sub-Total	405,617	452,824	457,106	682,179	534,169	488,636	91%	540,787
9610	Transfer to Other Funds	(116,370)	(123,000)	(135,300)	(153,069)	(186,959)	(186,959)	100%	(216,315)
	Department Total	289,247	329,824	321,806	529,110	347,210	301,677	87%	324,472

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Personnel Schedule						
Town Manager	1	1	1	1	1	1
Executive Secretary	1	1	1	1	1	1
MGR of Legislative Affairs &	1	1	1	1	1	1
Total	3	3	3	3	3	3

**Program: Administration - Town Manager**

**Program Description:** The office of the Town Manager is responsible for the management of the Town services implementing those programs and activities directed by the Town Council. The Manager's office is directly responsible for all activity of the Town in addition to providing the main contact to the citizens and responding to their needs. His office monitors state and federal legislation affecting the Town and advises the Town Council on any action required to protect the interests of the community. Similar to several other departments, a portion of his operating costs are distributed to other non-general fund activities.

**Programmatic Changes:** None.

**Funding Source:**

General Fund Revenues	\$324,472	(60%)
Street Maintenance Fund	54,079	(10%)
Waste Management Fund	54,079	(10%)
Wastewater Fund	54,079	(10%)
Redevelopment Agency	54,079	(10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Finance - Account Number 1001-1050

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
Personnel Services									
7010	Salaries & Wages	398,114	328,384	450,338	597,940	613,540	580,478	94.6%	717,401
7030	Salaries & Wages - Overtime	1,054	2,402	1,399	5,269	3,000	4,800	160.0%	3,000
7110	Cafeteria Benefits	50,336	64,303	71,050	78,300	94,500	82,125	86.9%	105,000
7120	Deferred Comp		2,601	5,374	11,862	10,753	11,070	102.9%	14,750
7150	Medicare	6,063	5,045	7,106	9,329	7,995	9,030	112.9%	10,402
7160	PERS	72,036	74,308	101,825	132,975	136,691	133,800	97.9%	156,700
	Total Personnel	527,603	477,043	637,092	835,675	866,479	821,303	94.8%	1,007,253
Operations & Maintenance									
7229	Education & Training Allowance for Account Clerks to attend workshops related to activities of the department & tuition reimbursement.	2,616	2,473	5,561	7,429	6,000	4,800	80.0%	5,500
7241	Meetings & Conferences State & Regional Finance related meetings by the Director & Assistant Director L of Ca Cities Finance CSMFO CMTA	2,841	3,972	5,988	7,273	6,000	5,928	98.8%	5,500
7247	Memberships & Dues Government Finance Officers Association, Cal. Finance Officers, Municipal Treasurers, Municipal Business Tax, Purchasing & related professional organizations for Finance Staff.	1,204	992	970	1,690	1,500	1,425	95.0%	1,500

Finance - Continued 1001-1050

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7253	Mileage Monthly allowance for director and mileage for staff while attending professional meetings.	858	2,534	2,665	6,259	7,000	6,110	87.3%	6,500
7259	Miscellaneous Costs				19	0		0.0%	
7265	Office Supplies Supplies used in processing business licenses, Invoices etc.	5,083	3,585	1,658	5,654	4,000	3,938	98.4%	4,000
7277	Printing Forms such as Business Licenses & Applications, Special Licenses, etc.	477	2,873	1,507	282	2,500	1,000	40.0%	2,000
7330	Hardware/Software Supplies Includes updates for Financial Management System.	165	1,046	125	501	0	7,000	0.0%	
8916	Audit Costs associated with performing Comprehensive Annual Financial Report, Redevelopment Agency, Single Audit Report & New Regulations	40,784	40,916	33,274	42,054	42,500	39,100	92.0%	39,000

Finance - Continued 1001-1050

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8940	Contracted Services Accounting Assistance from auditors and Software system assistance.	68,724	103,152	60,232	56,740	70,000	55,350	79.1%	60,000
9610	Transfer - 5030				(1,279)	0		0.0%	
9610	Transfer - 5040				(1,279)	0		0.0%	
9610	Transfer - 5050				(1,279)	0		0.0%	
	Total Operations & Maint.	122,752	161,543	111,980	124,064	139,500	124,650	89.4%	124,000
9120	Capital Outlay Accounting Software	0	0	919	124,897	160,000	145,000	90.6%	15,000
	Department Sub-Total	650,355	638,586	749,991	1,084,636	1,165,979	1,090,953	93.6%	1,146,253
9610	Transfer to Other Funds	(425,880)	(431,340)	(553,367)	(813,427)	(816,185)	(816,185)	100.0%	(859,690)
	Department Total	224,475	207,246	196,624	271,209	349,794	274,768	78.6%	286,563

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Finance Director	1	1	1	1	1	1
Assistant Finance Director	1	1	1	1	1	1
Accountant II	0	1	1	1	1	1
Accounting Technician	1	1	1	2	2	2
Account Clerk II	3	3	3	2	2	2
Account Clerk I	1	1	1	1	1	1
Grant Specialist					1	0
Administrative Secretary					1	1
Office Assistant	0	0	0	0	0	0
Customer Service Representi	1	1	1	1	1	1
Total	8	9	9	9	11	10

Program: Administration - Finance

Program Description: The Finance Department is responsible for the coordination of the Town's annual budget, issuing financial reports, and administering the disbursement of Town funds in accordance with adopted fiscal policies and internal control procedures. Program activities for the Finance Department include: Financial Planning and Reporting, coordination of the annual budget, preparing the comprehensive annual financial report (CAFR), coordinating annual and special audits, preparing annual State Controllers reports, calculation of the annual appropriations limit. Payroll; Processing the Town's employee payroll, filing monthly and annual reports with taxing authorities and regulatory agencies, coordinating employee benefit coverage and reporting with the Administrative Services Department, processing payments for insurance benefits and withheld taxes, providing payroll statistics to various departments and agencies. Accounts Payable; processing the Town's accounts payable and issuing checks to vendors; filing annual reports required by regulatory agencies; reviewing internal controls and adhering to established procedures. General Accounting services and policies; maintaining the general ledger system and chart of accounts, preparing daily cash deposits and reports, reconciling monthly bank statements. All receptionist and mail services are provided by the department also. The processing of business licenses, false alarm billing and collections are also responsibilities of the department.

<u>Funding Source:</u>	General Fund Revenues	\$ 286,563	(25%)
	Waste Management Fund	343,876	(30%)
	Wastewater Enterprise Fund	286,563	(25%)
	Street Maintenance	57,313	( 5%)
	Parks & Recreation	57,313	( 5%)
	Redevelopment Agency	114,625	(10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Town Clerk - Account Number 1001-1060

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages	163,354	169,149	181,882	184,294	215,860	202,757	93.9%	269,800
7030	Overtime			39	0	0	300	0.0%	
7110	Cafeteria Benefits	24,511	23,199	26,100	23,925	31,500	27,100	86.0%	42,000
7120	Deferred Compensation	0	3,722	3,874	4,267	4,400	4,350	98.9%	5,750
7150	Medicare	2,473	2,725	2,897	2,873	3,130	3,180	101.6%	3,912
7160	PERS	33,692	36,422	40,354	39,893	48,091	46,300	96.3%	58,927
	Total Personnel	224,030	235,217	255,146	255,252	302,981	283,987	93.7%	380,389
	Operations & Maintenance								
7205	Advertising Legal Notices for Town Council Hearings & Notices.	11,357	10,887	19,354	24,974	18,000	12,345	68.6%	15,000
7229	Education & Training Tuition reimbursement, Notary Seminars & Records Management Seminars, Municipal Clerk Training	165	560	517	1,233	2,500	2,300	92.0%	2,500
7241	Meetings & Conferences Southern Cal. City Clerks Association General Meetings, New Law & Election Seminar, City Clerk's Annual Seminar and National Notary Assoc.	545	3,576	3,307	3,911	5,000	2,200	44.0%	5,000
7247	Memberships & Dues State & National Clerks Associations & National Notary Association.	1,037	816	612	731	1,000	400	40.0%	1,000
7253	Mileage Allowance for Manager and mileage for staff to attend required meetings.	0	35	522	1,777	6,600	5,955	90.2%	6,600



Town Clerk - Continued 1001-1060

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7265	Office Supplies Audio and Video Tapes, Archival Paper for Resolutions & Minutes, computer disks, binders, mylar pens for tract maps, storage boxes for records center.	645	1,148	937	1,038	1,000	1,600	160.0%	1,000
7277	Printing Special Certificates & Proclamations, Folders, business cards, plaques, frames, etc.	593	566	976	946	1,000	400	40.0%	800
7315	Election	13,827	0	35,906	0	47,000	34,100	72.6%	0
7330	Hardware/Software Supplies Computer Supplies needed for document imaging system and records center.	0	311	4,680	0	1,500	6,485	432.3%	
8940	Records Management Support for Records Management system including scanning, shredding services, training and user licenses.	11,412	8,445	7,119	19,443	20,000	5,349	26.7%	20,000
	Total Operations & Maint.	39,581	26,344	73,930	54,053	103,600	71,134	68.7%	51,900
9120	Capital Outlay Additional Storage Shelves	0	0	16,588	0	5,000	0	0.0%	15,000
	Sub-Total	263,611	261,561	345,664	309,305	411,581	355,121	86.3%	447,289
9610	Transfer to Other Funds	(12,885)	(14,615)	(17,663)	(16,952)	(102,895)	(102,895)	100.0%	(178,916)
	Department Total	250,726	246,946	328,001	292,353	308,686	252,226	81.7%	268,373

Town Clerk - Continued 1001-1060

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Town Clerk	1	1	1	1	1	1
Deputy Town Clerk	1	1	1	1	2	2
Records Technician	1	1	1	1	1	1

**Program Description:** The Town Clerk is responsible for maintaining all official Town records. Preparing the official minutes and serving the public when information requests are received is also part of this office's responsibility. The Town Clerk serves as the Election Official, Notary Public, and performs all duties imposed by the California Political Reform Act (FPPC) and maintains the Town's Municipal Code. The Clerk's Office is also a designated Passport Acceptance Facility for the Department of State. This office provides support to all departments through the preparation of agenda's, records requests, maintaining the certificates of insurance, contract maintenance and the Town Records Management Program. Proclamations, Resolutions and various Certificates are also processed through the Clerk's Office in an effort to recognize those individuals within the community for outstanding service. The Clerk's Office in its continued effort to increase its service to the public and staff has recently expanded its Records Management services to provide search abilities to all Town of Apple Valley departments. This ability allows each department to search the database for all official Town documents that have been scanned by the Clerk's office. The Town's website is also an excellent tool that the Clerk's Office uses to keep the public informed of meetings, minutes and various notices.

**Programmatic Changes:** Included are funds to be used to maximize the in-house storage center located near the Town Clerk's Office.

<b>Funding Source:</b>	General Fund Revenues	\$268,373	(60%)
	Wastewater Fund	44,729	(10%)
	Street Maintenance	22,364	( 5%)
	Parks & Recreation	22,364	( 5%)
	Waste Management Fund	22,364	( 5%)
	Redevelopment Agency	67,093	(15%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Public Information - Account Number 1001-1070

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
Personnel Services									
7010	Salaries & Wages	126,951	126,259	144,950	162,893	190,550	114,353	60.0%	123,019
7010-1	Salaries/Benefit Allocation				(70,813)	0		0.0%	
7020	Salaries, part-time		347	298	241	0		0.0%	
7030	Salaries, over-time		438	3,473	2,657	1,000	400	40.0%	
7110	Cafeteria Benefits	16,157	16,848	20,418	24,052	31,500	15,165	48.1%	18,801
7120	Deferred Comp		2,523	2,048	1,689	1,600	1,949	121.8%	2,285
7130	FICA			18	0	0		0.0%	
7150	Medicare	1,770	2,094	2,382	2,670	3,000	1,815	60.5%	1,784
7160	PERS	14,020	23,950	26,716	36,133	42,453	30,236	71.2%	26,869
	Total Personnel	158,898	172,459	200,303	159,522	270,103	163,917	60.7%	172,757
Operations & Maintenance									
7205	Advertising	4,519	3,365	1,819	6,784	7,000	7,500	107.1%	20,000
Misc. ads; publications for var. depts									
7211	Council & Commissions	164	2,586	880	2,610	2,000	1,913	95.6%	2,000
7229	Education & Training	2,488	97	2,599	3,598	1,500	420	28.0%	1,500
CA Specialized Training Inst. (Crisis Comm) Classes in events, marketing, etc. CAPIO, 3CMA, CalFest, NAGC									
7241	Meetings & Conferences	698	1,243	298	4,811	4,000	330	8.3%	4,500
CAPIO; 3CMA; CalFest									
7247	Memberships & Dues	525	525	700	995	950	900	94.7%	1,800
7253	Mileage	424	56	28	772	100	100	100.0%	100
Reimbursement of Mileage Expense attending various regional & local meetings.									
7259	Miscellaneous	1,093	617	557	249	0	0	0.0%	0
7265	Office Supplies	800	593	2,685	977	2,400	1,920	80.0%	2,000
7271	Postage (for Our Town, etc)	13,261	10,511	17,076	12,189	26,000	25,800	99.2%	30,000
7277	Printed Materials -	17,304	16,211	20,965	15,835	20,500	20,100	98.0%	40,000
Our Town; new resident folders; misc. handouts									
7289	Subscriptions	275	253	380	386	800	200	25.0%	800
Various PR resources									

Public Information - Continued 1001-1070

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7330	Hardware/Software Supplies		9,228	0	0	0		0.0%	
7370	Special Dept. Supplies (promo items, hospitality, groundbreakings, signs; video camera; projector/screen)	6,550	7,490	11,621	11,985	11,000	9,090	82.6%	11,000
7860	Community Enhancement (Programs & supplies in support of Vision 2010 Priority #4)	1,900	1,549	1,209	679	1,500		0.0%	0
7865	Community Support (Support of local events: AWAC, Safety Fair, etc.)	2,322	5,417	5,033	8,405	6,000	3,900	65.0%	7,500
7977	Adopt a Street/Trail				3,951	9,500	2,475	26.1%	4,000
8940	Contract Services				53,000	0		0.0%	12,000
9052	Gas, Diesel, Oil	0	43	89	445	800	225	28.1%	500
9091	Vehicle Maintenance	0	54	1,465	0	1,200	1,448	120.6%	2,500
	Total Operations & Maint.	52,323	59,838	67,404	127,671	95,250	76,320	80.1%	140,200
	Special Events								
7805	Anniversary Celebration	0	0	0	750	20,000	12,200	61.0%	0
7807	Arts Festival			1,153	0	0		0.0%	0
7810	Community Clean-up (two)	5,532	5,219	2,488	0	7,500	5,000	66.7%	7,500
7815	National Day of Prayer	504	162	0	460	500	0	0.0%	0
7820	Seniors Day	742	443	753	0	0		0.0%	0
7825	Market Nights (jazz nights)	14,665	20,408	25,996	0	0		0.0%	0
	Public Relations	0	492	0	0	0		0.0%	
7830	Tree Lighting	3,486	4,744	8,368	0	0		0.0%	4,000
7835	Craft Fairs	1,281	1,418	138	0	0		0.0%	0
7840	Community Yard Sales	553	604	1,890	0	0		0.0%	0
7845	AV Round Up	25,864	27,235	43,644	0	0		0.0%	0
7850	Freedom Festival	28,739	38,327	44,436	0	0		0.0%	0
7855	Concerts in the Park				0	0		0.0%	0
8721	Children's Christmas Party		1,265	1,213	0	0		0.0%	0
8775	Teen Scene	2,471	1,856	0	0	0		0.0%	0
	Total Special Events	83,837	102,173	130,079	1,210	28,000		0.0%	11,500
9120	Capital Outlay	0	0	7,869	0	0	0	0.0%	0
	Sub-Total	295,058	334,470	405,655	288,403	393,353	240,237	61.1%	324,457

Public Information - Continued 1001-1070

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9610	Transfer to Other Funds	(138,060)	(167,839)	(216,056)	(115,282)	(118,006)	(118,006)	100.0%	(113,560)
Department Total		156,998	166,631	189,599	173,121	275,347	122,231	44.4%	210,897

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Public Information Officer	1	1	1	1	1	1
Event Coordinator	0	1	1	1	1	1
Public Relations Specialist	0	0	1	1	1	1

\* The Event Coordinator works closely with the Public Information Officer and is charged to this account and partly transferred back to Parks & Recreation for efforts expended in that department

**Program: Public Information**

**Program Description:** The Public Information program is responsible for all external and internal communication programs designed to reach a wide variety of audiences. This involves the coordination of all media relations including the production and distribution of news releases and public service announcements; publishing the municipal newsletter; develop communications plans for Town services, programs and issues; act as liaison to the community; serve as the Public Information Officer during emergencies; provide graphic arts, photography, desktop publishing and design standards support for all departments; prepare speeches and presentations; oversee content management of website. The Public Information Officer serves as staff liaison to the Historical Advisory Committee, and places an emphasis on the Town's marketing efforts relative to Economic Development. The Department also includes the Event Coordinator (funded through Parks & Recreation) who organizes an annual calendar of special events.

**Programmatic Changes:**

Every effort has been made to maintain expenditures at or below 07/08 levels. Most changes this year are related to increasing costs of special events, and the addition of a concert in the park series for the new Amphitheater. Printing and postage costs are also increasing as the Our Town newsletter is mailed to 32,000 homes now.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$210,897	(65%)
	Street Maintenance Fund	32,446	(10%)
	Wastewater Enterprise Fund	32,446	(10%)
	Waste Management Fund	16,223	(5%)
	Redevelopment Agency	32,446	(10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Administrative Services - Account Number 1001-1080

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages	197,960	251,138	287,275	376,975	412,300	380,955	92.4%	350,400
7030	Overtime	1,119	2,239	2,664	4,384	3,000	3,600	120.0%	
7110	Cafeteria Benefits	25,963	38,855	62,721	47,850	63,000	55,125	87.5%	42,000
7120	Deferred Comp			4,318	6,214	5,100	5,663	111.0%	8,450
7150	Medicare	2,893	3,851	4,248	5,560	5,978	5,763	96.4%	5,100
7160	PERS	40,996	53,912	38,425	79,946	91,856	86,427	94.1%	76,550
	Total Personnel	268,931	349,995	399,651	520,929	581,235	537,533	92.5%	482,500
	Operations & Maintenance								
7180	Uniforms	0	0	0	1,005	2,600	2,100	0.0%	
7205	Advertising	12,688	11,322	16,830	8,089	13,400	1,988	14.8%	4,000
7229	Recruitment expenses Education & Training	737	2,100	1,962	159	18,000	13,800	76.7%	4,100
7241	Prof Cert for Admin Svcs staff Meetings & Conferences	246	1,176	1,451	1,661	2,200	405	18.4%	5,000
7247	Expenses related to attending meetings and conferences Memberships & Dues	339	820	3,132	679	4,500	630	14.0%	1,000
7253	Membership to Int'l Pub Mgmt, SHRM and High Desert Employer Advisory Mileage	0	439	544	88	900		0.0%	500
7259	Mileage for the staff to attend various mtgs. and conferences								
7265	Miscellaneous Costs Office Supplies	1,447	2,159	1,428	1,414	2,500	8,250	330.0%	4,000
7277	Legal posters, business cards, and file folders Printing	1,116	956	524	573	2,000	720	36.0%	1,000
	Employment applications, notices and forms related to recruitment and personnel								

Administrative Services - Continued 1001-1080

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7289	Subscriptions Professional publications Fair Labor Standards Act, Human Resources Magazine & News, Personnel Legal Alerts Workers Comp Law Bulletin Calif Employment Law Letter and HR Executive Special Reports	1,341	996	1,590	2,575	2,000	3,600	180.0%	2,589
7330	Computer Supplies Eden Personnel Applications - Applicant Tracking - \$9,850 to manage the recruitment process to simplify reference checks and interviews & manage legal compliance Employee Training - \$17,100 *provides certification tracking & mgmt. *tracks class statistics and attendance Annual Maintenance - \$5,825	120,868	107,759	238,421	289,760	630,000	547,635	86.9%	32,775
7370	Special Dept Supplies Testing for various positions: CPS				645	0	790	0.0%	2,300
8940	Contract Services	0	24,791	58,242	1,276	0	18,500	0.0%	
8972	Legal Services Services to provide for investigations and interactive process meetings	0	370	4,554	0	7,000	4,650	66.4%	7,000
	Total Operations & Maint.	138,782	152,888	328,678	308,044	685,100	603,068	88.0%	64,264
9120	Capital Outlay	0	0	13,078	359,423	0	0	0.0%	0
	Sub-Total	407,713	502,883	741,407	1,188,396	1,266,335	1,140,600	90.1%	546,764
9610	Transfer to Other Funds	(163,085)	(175,860)	(298,710)	(439,929)	(633,167)	(633,167)	100.0%	(300,720)
	Department Total	244,628	327,023	442,697	748,467	633,168	507,433	80.1%	246,044

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Human Resources Director						1
Admin. Services Manager	1	1	1	1	1	1
Human Resources Coordinator	1	1	1	1	1	1
Information Systems Technician	1	1	1	2	2	0
Information System Supervisor	1	1	1	1	1	0
Senior Office Assistant	0	0	1	1	1	1

Administrative Services - Continued 1001-1080

**Program Description:** The Administrative Services Department coordinates a comprehensive personnel program including all aspects of position classification, compensation, administration, recruitment, placement, evaluation and training, coordinates the employee benefits program and provides professional and technical assistance to employees and managers. In addition, Administrative Services ensures a fair employment selection system, maintains personnel files and records, administers and implements Town personnel policies and procedures, coordinates all mandatory (by law) employee training including recordkeeping/tracking. The Administrative Services department also administers all aspects of the Workers' Compensation program.

**Programmatic Changes:** This last year Administrative Services has begun entering all personnel transactions into Eden (finance software) relating to payroll. To enhance the personnel and training functions for this budget year for the Town of Apple Valley we propose the purchase of applicant tracking software and employee training software. Eden offers these two modules as part of their software package. The applicant tracking software would assist us in establishing and managing a recruitment plan, developing an evaluation process, simplifying reference checks and interviews and managing legal compliance. The employee training module would assist us in course certification tracking and management along with creating and maintaining courses with information about class requirements, class statistics and attendance.

<b><u>Funding Source:</u></b>	General Fund Revenue	\$246,044 (45%)
	Street Maintenance Fund	109,353 (20%)
	Wastewater Enterprise Fund	54,676 (10%)
	Waste Management Fund	54,676 (10%)
	Parks & Recreation	27,338 ( 5%)
	Redevelopment Agency	54,676 (10%)



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Information Technology - Account Number 1001-1090

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages								176,100
7030	Overtime								3,000
7110	Cafeteria Benefits								31,500
7120	Deferred Comp								1,500
7150	Medicare								2,550
7160	PERS								38,500
	Total Personnel	0	0	0	0	0	0	0.0%	253,150
	Operations & Maintenance								
7180	Uniforms							0.0%	2,200
	For IS Staff and cleaning services								
7229	Education & Training							0.0%	15,000
	Continued education and training bootcamps								
7241	Meetings & Conferences							0.0%	1,000
	IS related meetings and conferences								
7247	Memberships & Dues							0.0%	1,000
	MISAC and other IS Societies and professional publications								
7253	Mileage							0.0%	500
	Mileage for staff								
7265	Office Supplies							0.0%	200
	business cards, organizers, ID Cards, legal posters, etc.								
7277	Printing							0.0%	500
	Employment notices								
7289	Subscriptions							0.0%	1,000
	Professional publications								
	Alerts, PC Magazine, Maximum PC, Experts Exchange, etc.								
7330	Computer Supplies							0.0%	220,000
	Licensing of software, site hosting, fiber optics access, service contracts, purchase of routine supplies, PC's and printer cartridges								

Information Technology - Continued 1001-1090

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8940	Contract Services							0.0%	20,000
	Outisde professional analysis of security/computer/network services								
	Total Operations & Maint.	0	0	0	0	0	0	0.0%	261,400
9120	Capital Outlay	0	0	0	0	0	0	0.0%	0
	Sub-Total	0	0	0	0	0	0	0.0%	514,550
9610	Transfer to Other Funds	0	0	0	0	0	0	0.0%	(283,003)
	Department Total	0	0	0	0	0	0	0.0%	231,548

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Information Systems Technicia	1	1	1	2	2	2
Information System Supervisor	1	1	1	1	1	1

**Program Description:** The Information Systems Department provides, in the most cost-effective manner, the highest quality technology based services in the TOAV's mission to provide exceptional customer service.

To meet this mission we:

- Provide technology support for computer, multimedia, voice and web based applications and services to all areas of the TOAV.
- Promote and facilitate the integration of technology into the TOAV through planning, training, consulting, and other support activities.
- Develop, enhance, and manage the TOAV's networks to provide high speed, transparent, resilient and highly functional connectivity among all information systems and resources.
- Develop and maintain effective, secure, reliable and innovative information systems to support management and community service functions.
- Facilitate the collection, storage, security and integrity of electronic data.
- Provide capabilities to distribute, through broadcast, broadband, software, the Web and other telecommunications technologies, programs, products and services.
- Promote new uses of information technology within the TOAV.
- Provide leadership for effective strategic, logistic and tactical planning in the use of technology

**Programatic Changes:** The department continues to provide support to all departments within the TOAV. Annually software purchased by the Town must be appropriately licensed for its use. Some specific licensing needing to be purchased are FileMaker Pro, Backup Exec, MS Office, MS Exchange and Photo Mapper. In addition, ongoing costs consist of monthly premiums for internet connectivity, the CRM system, maintenance and service contracts, technical support, email and internet hosting, printer cartridge replacements and web streaming managed services.

<b>Funding Source:</b>	General Fund Revenue	\$231,548 (45%)
	Street Maintenance Fund	102,910 (20%)
	Wastewater Enterprise Fund	51,455 (10%)
	Waste Management Fund	51,455 (10%)
	Parks & Recreation	25,728 ( 5%)
	Redevelopment Agency	51,455 (10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: General Government - Account Number 1001-1200

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7140-10	Operations & Maintenance Health Benefits - Retirees	0	1,435	1,629	2,474	2,400	3,203	133.4%	18,600
7205	Advertising				254		400		
7217	Credit Card Costs Expense related to accepting credit cards on various payments.	15,000	36,881	31,530	32,439	40,000	26,250	65.6%	30,000
7229	Education & Training Customer services training for all employees of the Town as well as attendance of mid-management staff at the UCR Executive Management Program.	3,500	2,740	1,514	337	15,000		0.0%	10,000
7235	Insurance California Joint Powers Insurance Authority - Workers Comp Property & Content	265,000	559,337	632,996	403,940	600,000	611,100	101.9%	620,000
7247	Memberships & Dues League of Cal.Cities, Chamber, LAFCO, VVEDA, AVCC, State Net, and Others including SANBAG, SCAG and National League of Cities	42,000	37,365	43,374	50,924	60,000	22,200	37.0%	50,000
7259	Miscellaneous Non specific items which are designed to be used by all departments in the general operation of Town.	6,000	21,485	8,507	3,686	15,000	30,300	202.0%	10,000

General Government - Continued 1001-1200

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7265	Office Supplies General supplies used by all departments including bulk paper, pens & pencils, legal pads, etc.	20,000	29,407	48,381	36,955	60,000	28,200	47.0%	30,000
7271	Postage Centralized expense for all general mail sent.	25,500	35,873	40,584	46,919	45,000	40,800	90.7%	45,000
7277	Printing Letterhead and other forms used by all departments.	3,000	2,639	191	4,724	6,000	7,050	117.5%	6,000
7289	Subscriptions Payment for general subscriptions shared by all departments such as the Wall Street Journal, Western Cities, etc.	350	1,740	825	175	3,000		0.0%	2,000
7310	Assessment district Costs				12,188		12,250		12,300
7320	ERAF		221,454						
7330	Hardware/Software Supplies General computer supplies used by the Town	1,500	3,483	123	396	5,000		0.0%	
7375	Staff Services				402		720		
8940	Contract Services Special projects directed by the Town Council.	70,000	24,852	25,380	35,465	60,000	43,688	72.8%	50,000
8972	Legal Services				9,343				
9610	Transfer - 8110				(10,000)		75,000		
Total Operations & Maintenance		451,850	978,691	835,034	630,621	911,400	901,160	98.9%	883,900

General Government - Continued 1001-1200

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9120	Capital Expenditures								
	Capital Outlay	75,000	194,747	183,502	2,822	50,000	4,000	8.0%	20,000
	General Facilities Upgrade								
	Equipment Replacement Fund	5,000	0	0	0	0		0.0%	
	Funds set aside for the replacement of the Town's Multi-use Van								
	Total Capital Expenditures	80,000	194,747	183,502	2,822	50,000	4,000	8.0%	20,000
	Debt Service								
9840	Principle	210,000	28,342	10,456	11,046	8,850	11,565	130.7%	12,000
9860	Interest			7,683	7094	6,150	6,578	107.0%	6,000
	Total Debt Service	210,000	28,342	18,139	18,140	15,000	18,143	121.0%	18,000
	Sub-Total	741,850	1,201,780	1,036,675	651,583	976,400	923,303	94.6%	921,900
730	Transfer from Other Fund	(408,018)	(220,566)	(457,636)	(665,720)	(585,840)	(585,840)	100.0%	(599,235)
	Department Total	333,832	981,214	579,039	(14,137)	390,560	337,463	86.4%	322,665

**Program: Administration - General Government**

**Program Description:** General Government budgets for those costs which provide general services to the entire Town budget. In addition, general Town services including Town general memberships in National, State, and Local organizations and general liability insurance. Expenditures for General Government are distributed as overhead costs to the various funds for which it supplies. Funds are budgeted here to pay for the General Funds portion of the current Town Hall property and for additional costs associated with the new Town Hall.

**Programmatic Changes:** None.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$322,665	(35%)
	Wastewater Enterprise Fund	184,380	(20%)
	Street Maintenance Fund	230,475	(25%)
	Waste Management Fund	46,095	( 5%)
	Parks & Recreation	46,095	( 5%)
	Redevelopment Agency	92,190	(10%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Public Facilities - Account Number 1001-1400

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages	67,450	67,450	83,017	81,890	100,200		0.0%	190,668
7010-1000	Salaries/Benefit Allocation				139,340	-	299,123	0.0%	
7020	Salaries Part-time				8,954	14,000		0.0%	15,135
7120	Deferred Comp								266
7030	Overtime			744	62	-		0.0%	1,000
7110	Cafeteria Benefits	13,081	13,081	15,588	19,575	31,500		0.0%	46,877
7130	FICA				555	525		0.0%	938
7150	Medicare	1,043	1,043	1,260	1,347	1,453		0.0%	2,984
7160	PERS	16,590	16,590	17,300	18,517	22,324		0.0%	41,644
	Total Personnel	98,164	98,164	117,909	270,240	170,001	299,123	176.0%	299,512
	Operations & Maintenance								
7180	Uniform Expense	766	766	206	1,623	0	1,701	0.0%	2,500
7259	Miscellaneous Items not directly attributed to any other cost center.	1,258	1,258	755	1,406	1,000	250	25.0%	1,000
7265	Office Supplies Supplies unique to Public Facilities Budget.	979	979	656	104	0	1,041	0.0%	1,000
7295-0101	Council Phones			1,962	2,117	0	2,118	0.0%	2,000
7295-0109	Utilities Gas, Electric, Trash & telephone for all dept.	181,300	181,300	212,540	225,700	225,000	199,245	88.6%	210,000
7360	Safety/Security Building Security system maintenance and any other security related needs.	2,219	2,219	3,022	6,806	4,500	3,150	70.0%	4,000
7375	Staff Services Coffee, tea and special meetings and trainings expenses for Town Hall.	6,975	6,975	9,084	7,947	12,500	10,373	83.0%	12,500

Facilities - Continued 1001-1400

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7655	Building Maintenance Quarterly pest control at Town Hall, Police Department and Animal Control: Minor building improvements at Animal Control	71,660	71,660	64,417	61,709	60,000	57,100	95.2%	60,000
7655-0010	Emergency Repairs				12,146	0		0.0%	
7755	Grounds Maintenance	1,565	1,565	2,227	5,567	4,000	9,409	235.2%	4,000
7780	Irrigation Supplies	709	709	1,011	117	1,000	1,203	120.3%	1,000
7970	Small Tools	0	0	1,156	1,631	1,000	926	92.6%	1,000
8940	Contracted Services Answering Service for Town Hall	17,276	17,276	21,122	0	10,000	2,000	20.0%	2,000
9026	Equipment Maintenance Maintenance of office and professional equipment throughout Town Hall as well as landscape equipment used outside Town Hall	543	543	76	1,985	2,500	2,169	86.8%	3,250
9039	Equipment Rental						328		500
9052	Gasoline, Oil, Etc.	759	759	2,065	2,351	2,000	1,741	87.1%	3,000
9065	Leased Equipment Leases on copiers used by the various departments	114,794	114,794	113,813	142,815	132,000	141,943	107.5%	142,000
9078	Safety Equipment				334	0	406	0.0%	250
9091	Vehicle Maintenance Maintenance for pool vehicles used by all departments, and Parks truck used for landscape maintenance at Town Hall	1,302	1,302	346	2,117	2,000	535	26.8%	2,000
	Total Operations & Maint.	402,105	402,105	434,458	476,475	457,500	435,637	95.2%	452,000
	Capital Expenditures								
9120	Capital Outlay	0	0	5,973	30,283	100,000	15,000	15.0%	299,512
9300	Capital Projects			642,511	30,159	0	2,800	0.0%	0
	Total Capital Expenditures	0	0	648,484	60,442	100,000	17,800	0	299,512

Facilities - Continued 1001-1400

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Debt Service - Transfers	1,838,533	1,838,533						
9610-4105	1999 COP			493,535	467,524	595,600	595,600	100.0%	574,100
9610-4106	2001 COP			267,663	256,672	369,000	369,000	100.0%	369,100
9610-4108	2007 COP					894,000	894,000	100.0%	943,200
	COP payment for new Town Hall, Police Facility & Civic Center Park Assess.								
	Total Debt Service	1,838,533	1,838,533	761,198	724,196	1,858,600	1,858,600	3	1,886,400
	Sub-Total	2,338,802	2,338,802	1,962,049	1,531,353	2,586,101	2,611,160	101.0%	2,937,424
9610	Transfer to Other Funds	(818,581)	(818,581)	(524,213)	(590,351)	(1,112,024)	(1,112,024)	100.0%	(1,703,706)
	Department Total	1,520,221	1,520,221	1,437,836	941,002	1,474,078	1,499,136	101.7%	1,233,718

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Full Time:						
Maintenance Worker 1			0.5	0.5	0.5	(2) .5 allocation
Maintenance Worker 2						0.5
Custodian			2	3	3	2
Maintenance Aide				500hrs	500 hrs	500 hrs

**Program: Administration - Public Facilities**

**Program Description:** The Public Facilities department represents those general government expenses directly related to equipment and facilities. Examples of those items included are General Funds rents and leases, copier leases, and facility maintenance. To better manage expenditures in the area of leases and facilities, this cost center was created. This budget includes cost for debt service on the Town Hall, Police Facility, and additional equipment as approved by the Town Council.

**Programmatic Changes:** Including in the FY 09-10 Budget, are expenditure increases in salaries, gasoline, equipment maintenance as well as vehicle maintenance. These expenditures are attributable to park's staffing costs allocated to Town Hall facilities.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$1,233,718	(42%)
	Wastewater Enterprise Fund	440,614	(15%)
	Street Maintenance Fund	293,743	(10%)
	Parks & Recreation	88,123	(3%)
	Waste Management Fund	440,514	(15%)
	Redevelopment Agency	440,514	(15%)



*This Page Intentionally Left Blank*



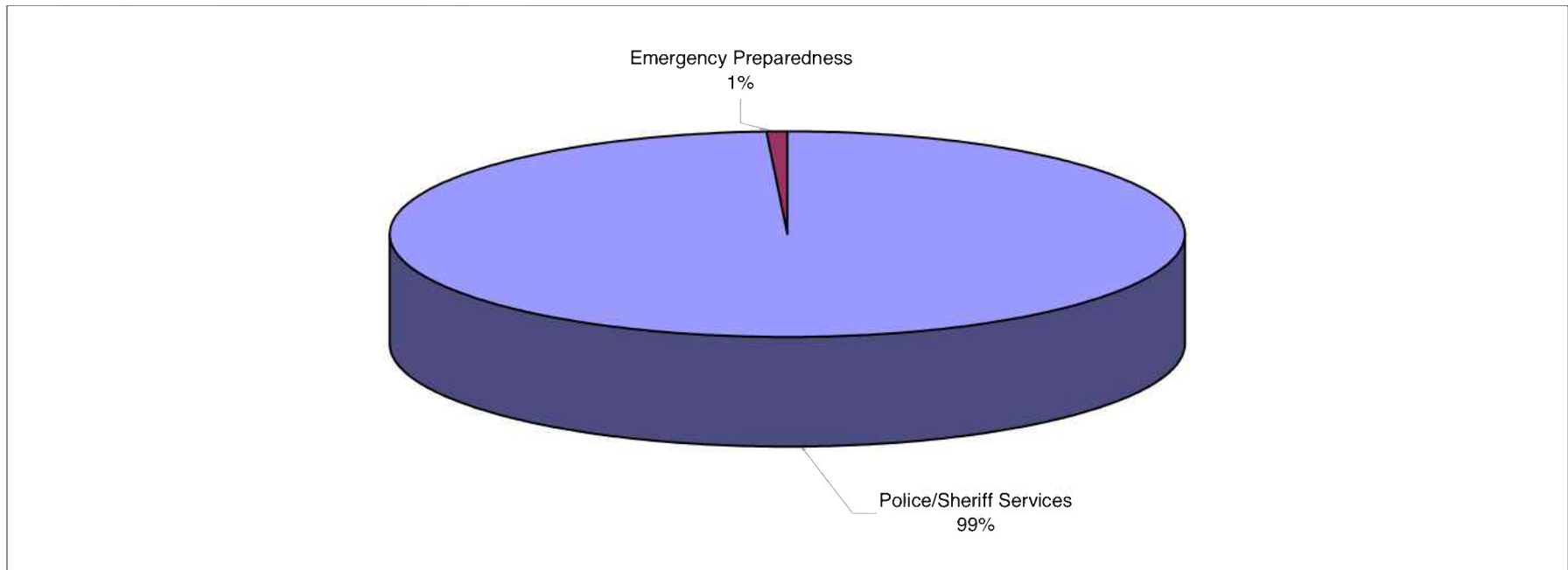
# Public Safety



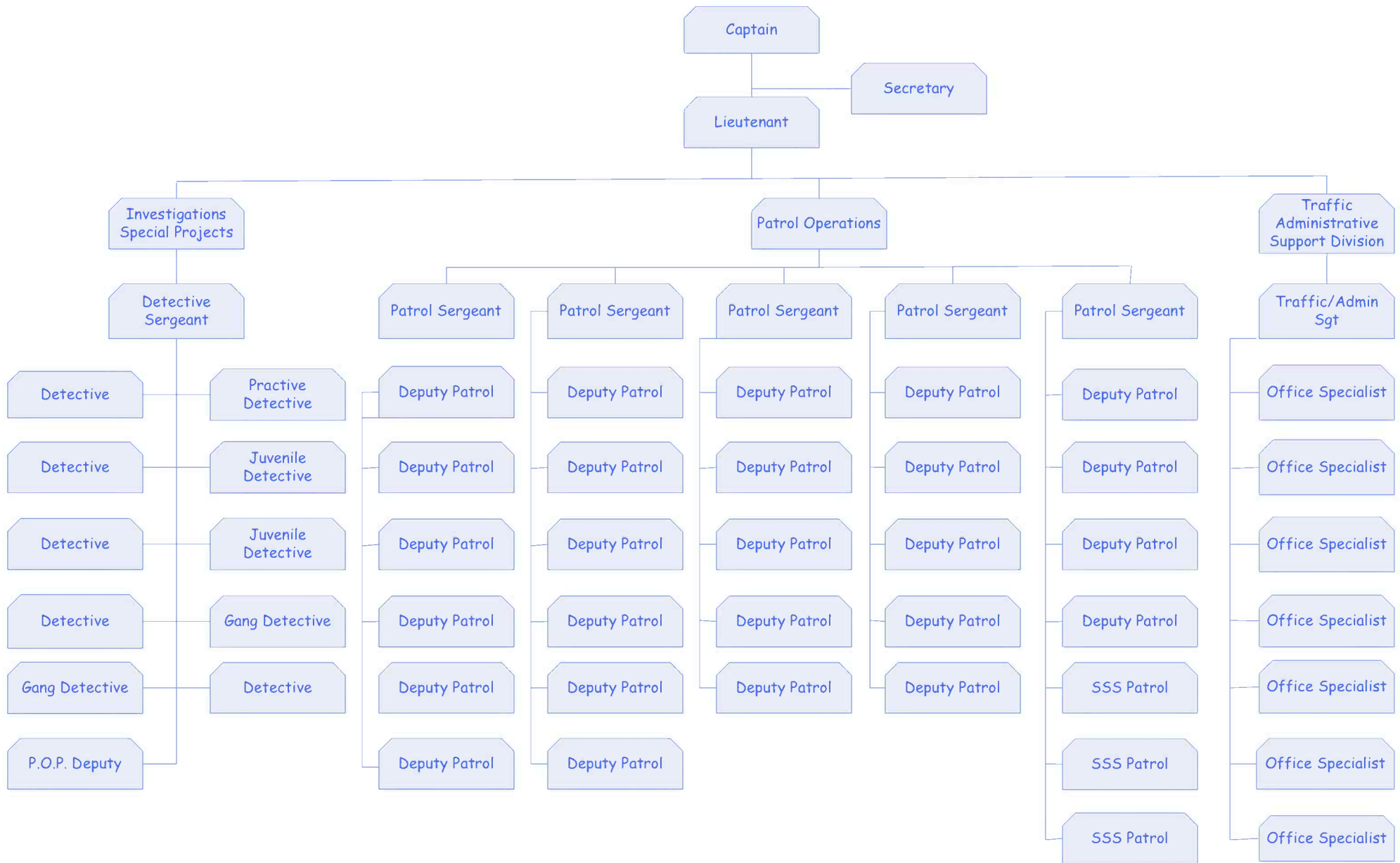
Recognition for Service Above and Beyond the Call Of Duty Presented to Deputy Zierdt.

## 2009/10 Public Safety Expenditures

Police/Sheriff Services	9,882,000
Emergency Preparedness	91,500
Total-Public Safety	9,973,500



# TOWN OF APPLE VALLEY POLICE DEPARTMENT ORGANIZATION CHART 2009-2010



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Public Safety/Sheriff - Account Number 1001-2010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Operations & Maintenance								
7180	Uniform Expenses						4,500	0.0%	
7229	Education & Training				1,404	-	450	0.0%	
7241	Meetings & conferences				1,211	-	465	0.0%	
7247	Membership & Dues				813	-		0.0%	
7259	Miscellaneous Costs related to operations not specifically budgeted.	29,183	21,342	24,317	3,114	40,000	1,650	4.1%	30,000
7265	Office Supplies				917	-	450	0.0%	
	Police Special Events		506	-					
7271	Postage				8,272	-	4,725	0.0%	
7277	Printing				1,420	-	678	0.0%	
7283	Rent				1,600	-	4,950	0.0%	
7289	Subscriptions				231	-	225	0.0%	
7295	Utilities		7007	7,718	5,407	7,000	6,150	87.9%	7,000
7330	Hardware/Software				632	-		0.0%	
7360	Safety & Security				465	-	285	0.0%	
7370	Special Dept Supplies - Tasers			57,901				0.0%	
7375	Staff Services				2,461	-	1,410	0.0%	
7720	Sobriety Checkpoint				40,525	-		0.0%	
7710	Click it or Ticket				7,000	-		0.0%	
7970	Small Tools				24	-		0.0%	
8920	A. V. Road Safety Project	34,166	10,676	2,743		34,000	22,710	66.8%	25,000
8928	Booking Fees The County bills the Town for any booking over the three year average The Town has historically received a reimbursement for booking fees	180,056	104,563	102,347	-	80,000		0.0%	
8936	Cal-ID Systems Comprehensive criminal ID system originally funded by the State, in cooperation with local law enforcement. The system provides access to data that is critical in solving crime.	47,327	45,975	49,195	50,630	50,630	52,750	104.2%	53,000

Public Safety - Sheriff Services - Continued 1001-2010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8940	Contracted Services		3,760	11,381	1,223	0		0.0%	
8948	County Sheriff Represents the cost of Sheriff services at the current level. All positions provide and/or support the general law enforcement and traffic services of the Town. Amount includes WETIP @ \$2,584, 3% COWCAP (County Overhead), & overtime	5,749,300	6,745,989	7,953,702	8,982,442	9,318,000	9,467,057	101.6%	9,437,000
9026	Equipment Maintenance				508	0	200	0.0%	
9052	Gasoline, Oil, Etc. Routine gas & oil expenses for sheriff vehicles. The Town now is charging gas through local vendors using the Voyager Credit Card.	235	130,040	163,742	124,580	150,000	185,190	123.5%	180,000
9091	Vehicle Maintenance Cost associated with maintenance of sheriff vehicles. Most services are bid.	152,746	181,616	179,387	159,648	140,000	150,150	107.3%	150,000
9610	Transfer out of Police		(94,550)	0					
	Total Operations & Maint	6,193,013	7,156,924	8,552,433	9,394,527	9,819,630	9,903,995	100.9%	9,882,000
9120	Capital Outlay	7,072	14,169	0	50,505	0	0	0.0%	
	Department Total	6,200,085	7,171,093	8,552,433	9,445,032	9,819,630	9,903,995	100.9%	9,882,000

Public Safety - Sheriff Services - Continued 1001-2010

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Captain	1	1	1	1	1	1
Lieutenant	1	1	1	1	1	1
Sergeants	6	6	7	7	7	7
Deputies III	4	4	5	5	5	5
Deputies II	27	30	34	35	37	37
Secretary I	1	1	1	1	1	1
Office Specialists	6	6	7	7	7	7
Service Specialists	5	5	5	6	6	6

Total Personnel

51

54

61

77

63

65

65

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Emergency Preparedness - Account Number 1001-2020

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7229	Operations & Maintenance Education & Training	0	1,197	4,339	2,890	4,000	1,000	25.0%	2,000
7241	Meetings & Conferences	4,000	4,276	0	1,260	2,000		0.0%	500
7265	Office Supplies	1,000	588	861	870	1,000		0.0%	500
7277	Printing	0	492	0	0	0		0.0%	
7350	Public Information Funds budgeted to promote Town wide emergency preparedness	3,000	1,813	612	2,505	3,000		0.0%	1,500
7370	Special Dept Supplies - Vehicle Maint.			2,630	361	0			
8940	Contract Services Town's share of the cost of the Emergency Preparedness Officer working with the Apple Valley Fire Protection District	47,000	52,579	58,439	61,350	58,500	61,992	106.0%	62,000
9091	Vehicle Maintenance for EOC and Mobile Command Bus		542	1,129	1,975				
	Total Operations & Maint	55,000	61,487	68,010	71,211	68,500	62,992	92.0%	66,500
9120	Capital Outlay	0	2,393	4,680	2,302	5,000	0	0.0%	25,000
	Department Total	55,000	63,880	72,690	73,513	73,500	62,992	85.7%	91,500

	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Personnel Schedule						
Emergency Preparedness Coord.	0*	0*	0*	0*	0*	0*

\*Contract with Apple Valley Fire Protection District

**Program: Emergency Preparedness**

**Program Description:** Emergency Preparedness represents the ongoing commitment of the Town in preparing and monitoring an effective Emergency Preparedness plan for the Town and surrounding areas including an emergency operations plan, hazard mitigation plan, volunteer program, EOC and command bus operations, training disaster cost recovery, public education, etc. The program is funded through a Federal Emergency Management Program Grant (EMPG), Apple Valley Fire Protection District and the Town's General Fund.

**Programmatic Changes:** In keeping with the ongoing collaborative approach to services in the Town of Apple Valley, the Town will provide one-half of the cost of a full-time Emergency Services Manager. The service will be provided by the Apple Valley Fire Protection District.

**Funding Source:** General Fund Revenues



*This Page Intentionally Left Blank*



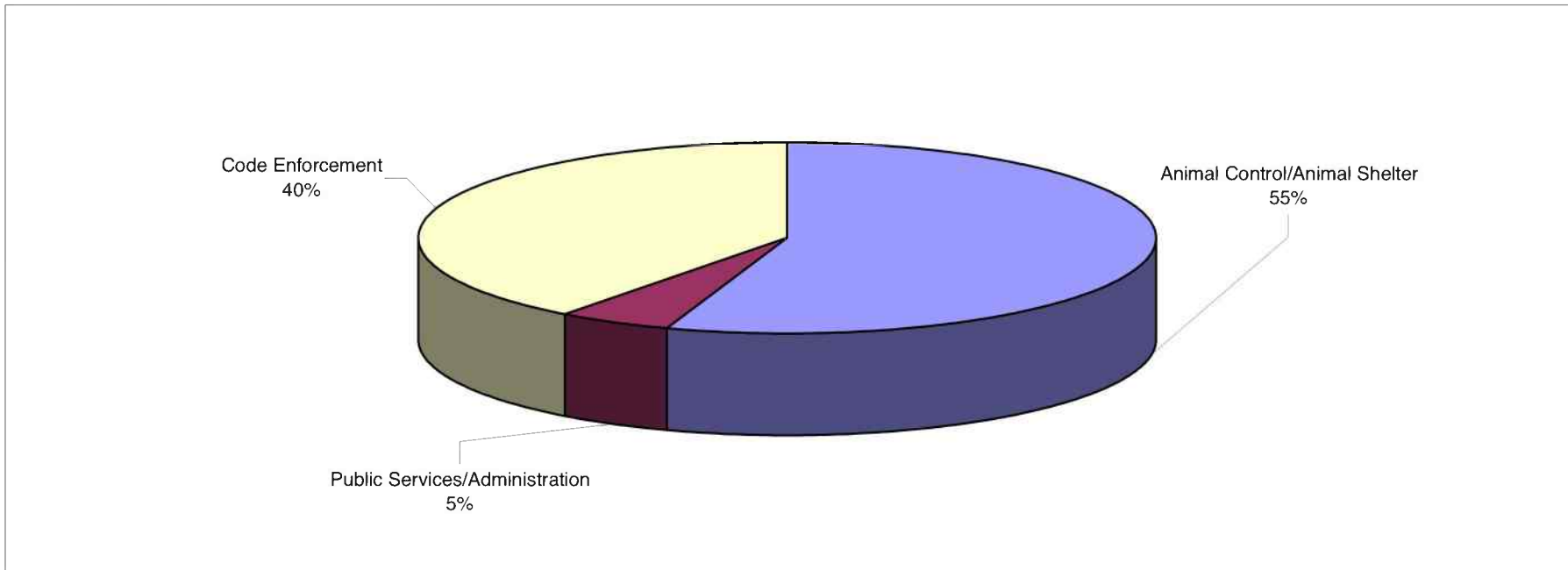
# Public Services



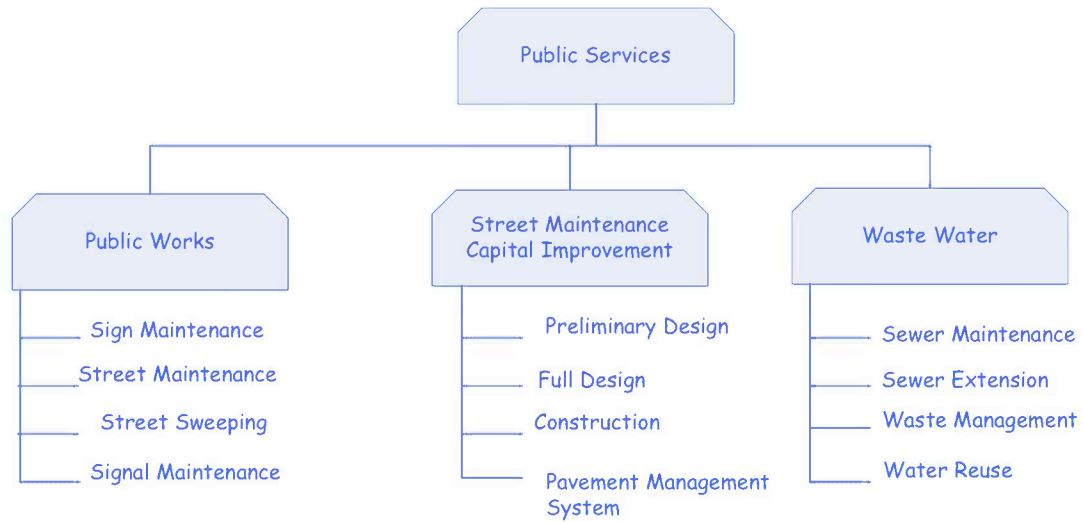
Doggedly Watching the Progress of the New Animal Shelter.

## 2009/10 Public/Municipal Services Expenditures

Animal Control/Animal Shelter	1,535,645
Public Services/Administration	143,441
Code Enforcement	1,101,163
Total-Public Services	2,780,249



TOWN OF APPLE VALLEY  
PUBLIC SERVICES  
ORGANIZATION CHART 2009-2010



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Animal Control 1001-2120

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	257,620	240,436	263,128	365,803	365,225	359,000	98.3%	401,000
7020	Salaries & Wages - Part-time	3,098	3,504	11,003	0	0		0.0%	
7030	Salaries & Wages - Overtime	16,585	10,494	9,360	8,296	10,500	7,800	74.3%	8,950
7110	Cafeteria Benefits	34,303	45,783	43,500	59,812	73,500	67,650	92.0%	73,500
7120	Deferred Comp								3,165
7130	FICA			487	0			0.0%	
7150	Medicare	4,043	4,261	4,408	5,778	5,296	5,772	109.0%	5,815
7160	PERS	44,652	49,257	61,956	79,406	81,368	86,475	106.3%	87,600
	Total Personnel	360,301	353,735	393,842	519,095	535,889	526,697	98.3%	580,030
	Operations & Maintenance								
7180	Uniform Expense	1,250	2,886	1,395	3,048	3,500	3,000	85.7%	3,000
	Cleaning. Purchase of boots, jackets, belts, hats								
7205	Advertising	0	0	1,041	1,542	1,500	1,000	66.7%	1,250
	Newspaper and radio ads for public education clinics, rabies clinics, seminars, Pet Fair								
7229	Education & Training	458	5,294	2,795	2,460	3,000	2,000	66.7%	2,700
	Skills training for officers and staff								
7241	Meetings & Conferences	0	542	469	350	3,000	1,500	50.0%	2,700
	Staffs attendance to meetings and training seminars related to animal control, hotel expenses								
7247	Memberships & Dues	100	205	180	305	300	200	66.7%	250
	National Animal Control Association								
7253	Mileage Exp/Allowance		196	246	0	0	0		1,600
	Vehicle allowance for Director, mileage reimbursement for staff.								
7259	Miscellaneous	22,408	3,276	0	0	0	0		0
7265	Office Supplies	7,474	2,372	915	908	1,500	2,400	160.0%	1,500
	Dog license tags, rings, & and envelopes, Animal laws revision handbooks, office supplies for Animal Control.								

Animal Control - Continued 1001-2120

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7277	Printing Impound slips, citations, Notices of Violation, trap agreements, bite reports, etc.	3,746	2,678	2,135	2,424	2,800	1,500	53.6%	2,500
7285	Small Tools				344	0	0	0.0%	0
7289	Subscriptions Animal Control related publications	0	39	0	379	500	200	40.0%	450
7295	Utilities						11,500		12,000
7330	Hardware/Software Supplies Software contract, laptop equipment	0	5,801	2,198	0	10,000	10,000	100.0%	9,000
7370	Special Department Supplies Animal traps, dog leashes, snares, catch poles, and other specialty equipment related to animal control	0	8,394	5,208	6,028	6,000	5,000	83.3%	5,400
8940	Contracted Services Document recording fees	3,747	64	1,109	180	0	400	0.0%	600
8944	County Public Health	2,500	0	2,500	2,525	2,525	2,500	99.0%	2,500
8956	Drugs/Vaccinations			30				0.0%	
8960	Emergency Veterinary Services	5,700	254	0	0	0	0	0.0%	0
8972	Legal Services		6,045	1,647	21,936	7,000	7,000	100.0%	7,000
8988	Spay/Neuter Program Vouchers for Apple Valley residents	32,915	26,349	38,042	54,798	30,000	35,000	116.7%	35,000
8992	Stiles Removal/D&D Removal Deceased animal removal	5,630	6,200	6,188	5,870	7,000	5,225	74.6%	6,250
9013	Communications Equipment				471			0.0%	
9026	Equipment Maintenance	517	0	368	391	800	448	56.0%	600
9052	Gasoline, Diesel and Oil	0	11,866	12,969	20,499	16,200	16,200	100.0%	20,000
9078	Safety Equipment				40			0.0%	
9091	Vehicle Maintenance	11,684	3,199	2,332	2,518	5,000	5,000	100.0%	5,000
	Total Operations & Maint.	98,129	85,660	81,767	127,016	100,625	110,073	109.4%	119,300
	Capital Expenditures								
9120	Capital Outlay Vehicle & Software	325,977	42,851	1,423	6,668	60,000	60,000	100.0%	0
9140	Vehicle & Equipment Replacement	8,000							0
	Total Capital Expenditures	333,977	42,851	1,423	6,668	60,000	60,000	100.0%	0
	Total Operation, Maintenance and Capital					160,625	170,073	105.9%	119,300
	Department Total	792,407	482,246	477,032	652,779	696,514	696,770	100.0%	699,330

Animal Control - Continued 1001-2120

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Animal Services Manager						0.50
Animal Control Supervisor	1	1	1	1	1	1
Senior Animal Control Officer	1	1	1	1	0	0
Animal Control Officer II	2	2	2	3	2	3
Animal Control Officer I	0	0	0	0	2	1
Animal Control Technician	2	2	2	2.5	2.5	2.5
Senior Clerk-Office Assistant	0	0	0.25	0	0	0
Totals	6	6	6.25	7.5	7.5	8.00

**Program: Animal Control Division**

**Program Description:** The Animal Control Division is responsible for the administration and enforcement of State, and Town adopted codes and ordinances related to animals and for the protection of Apple Valley citizens. This responsibility includes meeting all state mandates for the control of rabies, ensuring the humane care of animals, patrolling reported problem areas, and providing service when requested. This Division ensures these standards by providing necessary educational training for employees, conducting neighborhood canvassing for unlicensed dogs, monitoring rabies vaccinations, providing public education to all ages, and offering free or reduced cost vouchers for spay/neuter surgeries.

**Programmatic Changes:** Building Maintenance and Utilities have been included as line items for the 2009/2010 Budget Request. The expenditures for Operations, Maintenance and Capital have been decreased by 26% and includes allowances for increases in building maintenance, utilities and the spay/neuter voucher program. A percentage of the Director of Municipal Services was moved to this budget. Therefore, there is an increase in the salaries and benefits. Staff will continue to monitor expenses and look at innovative ways to reduce costs and save money during the economic downturn.

Upon completion of the new Municipal Services Facility in 2010, Animal Control will offer educational seminars to the public on topics such as preventing leash law violations, proper animal care and nutrition, and living with native wildlife. Specialty speakers will be invited.

**Funding Source: General Fund (Fee Supported)**

The total animal control expenditure budget for 2008/2009 was \$696,000. This amount is off-set by revenue expected to total \$320,000 from licenses, renewals, citations and miscellaneous fines and fees collected in-house. Staff continues to find ways to reduce the need for funding through the General Fund. Recently, staff began issuing administrative citations, which will minimize staff time to travel to and from court in Victorville and ensure that fees associated with enforcement actions are reimbursed directly to the Town.

Total revenue anticipated for fiscal year 2009/2010 from licenses, renewals, citations, and miscellaneous fines and fees is estimated at \$340,000.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Animal Shelter 1001-2130

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
Personnel Services									
7010	Salaries & Wages - Permanent		194,928	277,365	317,850	353,750	359,775	101.7%	472,200
7020	Salaries & Wages - Part-time		4,742	11,703	0	0		0.0%	
7030	Salaries & Wages - Overtime		3,450	907	700	2,000	1,500	75.0%	1,800
7110	Cafeteria Benefits		44,433	58,000	66,338	73,500	73,613	100.2%	94,500
7120	Deferred Comp								3,165
7130	FICA		294	531		0		0.0%	
7150	Medicare		3,181	4,598	4,914	5,129	5,591	109.0%	6,850
7160	Pers		39,666	55,419	64,159	78,812	74,040	93.9%	103,150
	Total Personnel		290,694	408,523	453,961	513,191	514,518	100.3%	681,665
Operations & Maintenance									
7180	Uniform Expense Uniforms for shelter staff and volunteers		1,075	616	1,672	1,800	2,350	130.6%	2,000
7205	Advertising Newspaper and radio ads for Pet Fair, various adoption promotions, fundraisers, etc.		1,015	1,847	833	2,000	1,000	50.0%	1,500
7229	Education & Training Animal Care Expo, Western States, Online training, reimbursement		208	780	4,110	3,000	1,500	50.0%	3,000
7241	Meetings and Conferences Reimbursement to meetings and conferences HSU online training for shelter staff		0	0	82	1,500	900	60.0%	1,000
7247	Memberships and Dues NAVTA, CVMA		0	0	119	250	125	100.0%	200
7253	Mileage Exp/Allowance Vehicle allowance for Director, mileage reimbursement for staff				96	0	0		1,600
7259	Miscellaneous Moved to Special Department		10,198	0	142	0	0	0.0%	0
7265	Supplies Office Supplies Adoption packet folders/labels, cds., receipt books, animal id collars, pens, paper, etc.		3,507	0	256	1,800	1,000	55.6%	1,500



Animal Shelter - Continued 1001-2130

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7277	Printing/Department Supplies Pet Fair, adoption promos, fundraising		1,525	890	632	1,350	1,000	74.1%	1,000
7285	Small Tools Drill Bits, Air Compressor, Vehicle Main. Equip.				1,349	0	0	0.0%	0
7289	Subscriptions		39	130	130	250	204	81.6%	250
7295	Utilities						13,250		13,250
7305	Animal Food Supplies Hill's Shelter Partner Feeding Program, canned food, prescription food, livestock & exotic		3,261	7,945	10,203	10,000	12,500	125.0%	11,500
7330	Hardware/Software Shelter Mgmt. Software, computers-exam rooms annual software suscription (1/2 cost shelter)		3,909	0	762	5,700	5,700	100.0%	5,000
7370	Special Department Supplies Shelter Disinfectant, feral cat boxes, lid replacements, cleaning equip., medical supply storage bins, sundry jars,		6,604	10,570	13,683	15,000	13,000	86.7%	13,000
7655	Building Maintenance						13,500		13,500
8940	Contracted Services Supervising Veterinarian for Shelter @\$800/mo		9,990	5,484	2,545	10,200	7,200	70.6%	9,600
8956	Drugs and Vaccinations Medicine, vaccines, laboratory testing supplies		13,163	21,841	26,986	22,000	22,000	100.0%	20,000
8960	Veterinary Services Health care of shelter animals offsite		6,089	2,474	3,918	6,000	2,500	41.7%	3,000
8988	Adoption Spay / Neuter Spay/neuter program for adopted animals offset with revenue from pet adoptions		24,069	31,582	32,647	30,000	46,000	153.3%	45,000
8992	Stiles Removal/D&D Removal		6,135	5,950	5,700	6,200	5,225	84.3%	6,000
9013	Communications Equipment Replace hand-held radios				287	150	150	0.0%	100
9026	Equipment Maintenance Repair animal scales, microscope service, battery replacements, scanner repairs, hose reels, etc.		100	527	294	2,000	750	37.5%	1,500

Animal Shelter - Continued 1001-2130

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9052	Gasoline, Diesel, Oil				965		750		750
9091	Vehicle Maintenance				39		318		400
	Total Operations & Maint.		90,887	90,636	107,450	119,200	150,922	126.6%	154,650
9120	Capital Equipment		7,763	35,216	8,522	35,000	32,000	91.4%	0
	Department software, exam room equipment exam lights, scales, microscope, stethoscope, otoscope, woods lamp, narcotic lockbox, exam instruments, hair clippers, scanner, small refrigerators, etc.								
Total Operation, Maintenance and Capital						154,200	182,922	118.6%	154,650
Department Total		-	389,344	534,375	569,933	667,391	697,440	104.5%	836,315

Animal Shelter - Continued 1001-2130

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Animal Control/Shelter Manager						0.50
Animal Shelter Supervisor		0	1	1	1	1
Animal Control Technician		2	2	2.5	2.5	2.5
Animal Shelter Attendant		3	3	4	4	4
Registered Veterinary Tech		1	1	1	1	1
Part-time Shelter Assistant		1	0	0	0	0
Senior Office Assistant		0	0.25	0	0	0
Total		7	7.25	8.5	8.5	9.00

Program: Animal Shelter:

Program Description: The Animal Shelter provides humane shelter and health care 365 days/year for lost, homeless and stray animals received within the Town of Apple Valley jurisdiction. This includes clean and sanitary housing, nutritional support and comprehensive medical care until they are claimed by their owners, adopted, or humanely euthanized. The shelter is charged with meeting all state mandates for sheltering operations, rabies control and providing quarantine facilities for animals that have bitten people or who pose a threat to the general public. The shelter is open to the public six days a week for the purpose of reuniting animals with their owners, animal adoptions and issuance of dog licenses.

Additionally, the shelter is responsible for the department's volunteer program which provides recruitment, selection, training and supervision of citizens and organizations that assist in the delivery of services. The shelter promotes responsible pet ownership and provides humane education that encourages compassion and respect for animals.

Programmatic Changes:

The budget request for 2009/2010 includes a reduction of 15% of the year-end Operation, Maintenance and Capital Expenditures, which includes funding for building maintenance and utilities.

A percentage of the Director of Municipal Services was moved to this budget. Therefore, there is increase in the salaries and benefits. To minimize expenses and to save costs during the 09/10 Fiscal year, all capital equipment purchases have been placed on hold. No funds were budgeted in this line item. Staff will continue to monitor expenses and look at innovative ways to reduce costs and save money during the economic downturn.

New software was purchased during the last fiscal year that will enable the department to streamline current operations, improve customer service and manage accounts receivables. Furthermore, this software will accommodate additional recordkeeping should sheltering services be offered to neighboring communities. In doing so, the department has the potential to further offset expenditures through increased revenues.

Because greater public awareness and community involvement is expected when the new shelter opens, the plan will be to develop volunteer opportunities, humane educational programs and other activities that encourage responsible pet ownership and involve the community as a whole. The goal will be to have many of these programs and events in place prior to the new facility opening.

Funding Source: General Fund (Fee Supported)

Based on revenues from 2008/2009, total revenues anticipated from adoptions, boarding, microchipping, impound fees, and miscellaneous services for 2009/2010 are estimated at \$85,000. The division will conduct various promotional adoption programs, vaccination clinics and fundraising activities to help offset general fund expenditures for operating the shelter.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Public Services/Administration - Account Number 1001-3010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages, Permanent	122,096	119,331	119,331	198,145	213,315	206,993	97.0%	343,770
7030	Salaries & Wages, Overtime	34	0	0	64	100		0.0%	100
7110	Cafeteria Benefits	17,656	9,480	9,480	17,400	21,000	18,525	88.2%	31,500
7120	Deferred Comp	0	5,781	5,781	7,276	7,100	7,140	100.6%	13,400
7150	Medicare	1,682	1,679	1,679	2,759	3,093	2,967	95.9%	4,985
7160	PERS	21,429	20,804	20,804	47,558	47,524	52,511	110.5%	75,083
	Total Personnel	162,897	157,075	157,075	273,202	292,133	288,135	98.6%	468,837
	Operations & Maintenance								
7229	Education & Training Training related to specialized Public Services programs.	474	(304)	(304)	0	300		0.0%	1,000
7241	Meetings & Conferences Meetings dealing with state & local public services matters.	826	64	64	615	1,000	2,600	260.0%	6,000
7247	Memberships & Dues Public Works Association dues.	0	0	0	0	500		0.0%	500
7253	Mileage Mileage reimbursement for local and regional meetings	315	0	0	0	0	180	0.0%	
7265	Office Supplies Index binders, divider, filing trays, etc. unique to the department.	998	66	66	852	500	338	67.5%	500
7277	Printing				108	0	60	0.0%	
7289	Subscriptions Public Works related material and subscriptions.	53	12	12	82	300		0.0%	300
7330	Hardware/Software Supplies Toner cartridges, scanners for records, software updates & other computer supplies unique to Community Services	0	2,106	2,106	0	500		0.0%	

Public Services - Continued 1001-3010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8940	Contract Serices		1450	1,450					
9052	Gasoline, Diesel, Oil		1,115	1,115	961	500		0.0%	500
9091	Vehicle Maintenance	3,165	820	820	57	500	375	75.0%	500
	Total Operations & Maint	5,831	5,329	5,329	2,675	4,100	3,553	86.6%	9,300
	Department Sub-Total	168,728	162,404	162,404	275,877	296,233	291,688	98.5%	478,137
9610	Transfer to Other Funds	(119,520)	(146,160)	(146,160)	(160,415)	(177,740)	(177,740)	100.0%	(334,696)
	Department Total	49,208	16,244	16,244	115,462	118,493	113,948	2	143,441

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Town Manager, Mun Operations and Contract Services	1	1	1	1	1	1
Municipal Services Manager						1
Public Services Assistant	.5	1	1	1	1	1

**Program: Public Services Administration**

**Program Description :** The Department of Public Services is responsible for managing and administering a comprehensive public service program for the Town of Apple Valley. The department coordinates and directs the activities of the Town's street maintenance and wastewater collection departments.

Public Services Administration is responsible for overseeing the daily operation of the department such as establishing policies and procedures, monitoring work flow and performance levels, and administering consultant contracts. In addition to providing administrative services to the Department programs, Public Services staff serves as the designated contact to the VVWRA joint powers authority for sewage treatment and disposal services.

**Programmatic Changes:** Based on the Classification Study, the Public Services Director will be taking over the operations of the Parks and Recreation Department. Because of the many independent funds managed by Public Services an appropriate transfer is made to various other funds under the Manager's area of control to accurately reflect the cost of each function as well as credit the General Fund appropriately.

<b><u>Funding Source:</u></b>	General Fund Revenues	\$143,441	(40%)
	Street Maintenance Fund	47,814	(10%)
	Wastewater Enterprise Fund	239,069	(50%)
	Parks & Recreation Fund	23,907	( 5%)
	Waste Management Fund	23,907	( 5%)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Code Enforcement - Account Number 1001-3110

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	286,952	460,900	569,841	633,307	639,950	590,261	92.2%	611,400
7020	Salaries & Wages - Part-time	36,328	41,994	36,945	52,039	66,900	55,065	82.3%	67,950
7030	Salaries & Wages - Overtime	15,036	13,590	8,688	6,010	10,000	5,000	50.0%	5,000
7110	Cafeteria Benefits	55,245	79,943	105,157	107,300	126,000	109,845	87.2%	115,500
7130	FICA	1,254	633	894	1,971	2,509	2,112	84.2%	4,213
7150	Medicare	5,927	7,723	9,154	10,271	10,394	9,687	93.2%	9,850
7160	PERS	76,533	104,647	129,900	137,312	139,100	135,953	97.7%	133,550
	Total Personnel	477,275	709,430	860,579	948,210	994,853	907,923	91.3%	947,463
	Operations & Maintenance								
7180	Uniform Cleaning and purchasing polos, etc	2,719	5,640	5,638	4,671	4,250	4,000	94.1%	4,000
7205	Advertising	0	311	536	1,428	1,500	750	50.0%	1,000
	Legal advertising required of Code Enforcement activity								
7229	Education & Training	2,806	3,101	2,815	65	6,500	2,000	30.8%	5,500
	Various training programs to improve skills of staff including CACEO certification, tuition reimbursement.								
7241	Meetings & conferences				1,968			0.0%	
7247	Membership & dues		525	347	1,265	1,000	788	78.8%	750
	CACEO memberships for officers								
7253	Mileage	100	0	0	0	0	0	0.0%	0
	Vehicle allowance for Director, mileage reimbursement for staff								
7259	Miscellaneous	703	773	293	0	0	14	0.0%	0
7265	Office Supplies	1,067	1,092	1,052	1,239	750	968	129.1%	750
7277	Printing	494	1,413	2,460	1,047	2,000	500	25.0%	1,500
	Increased citations, violation notices, educational flyers, slides, film developing, receipts books, name badges.								
7289	Subscriptions	85	85	90	238	500	100	20.0%	450
	LANE Guide, Uniform Building Code, Uniform Housing Code, and related publications.								
7325	Graffiti Supplies	7,209	20,725	42,812	45,174	50,000	41,000	82.0%	42,000
	Matched paint graffiti removal and patch removal program, with both increasing costs and volume of graffiti.								
7330	Hardware/Software Supplies	349	667	236	3,000	1,000	500	50.0%	500

Code Enforcement - Continued 1001-3110									
7350	Public Information	297	1,967	1,792	294	2,000	1,400	70.0%	1,800
7370	Voluntary Compliance Program Tire Amnesty, Blight Programs, Vehicle Abatement, Rental Housing Inspections and other programs	0	2,629	2,928	4,403	5,500	5,000	90.9%	4,000
7970	Special Dept Supplies/Exp								
8940	Cameras, videos, larvacide, radio batteries, stakes, caution tape and other special department supplies		177	358	1,035	1,000	100	10.0%	750
8940	Contracted Services	3,814	20,582	25,252	50,432	50,000	61,091	122.2%	50,000
8972	Building demolition or secure- ment; emergency abatements, increased costs due to dramatic increase in vacant foreclosed properties								
8972	Legal Services	15,540	19,228	2,430	12,593	6,000	8,288	138.1%	5,400
9013	Cost of attorney service for review of problem cases, issues and proposed ordinances; court appearance as required								
9026	Communications Equipment				736		300		300
9026	Equipment Maintenance	172	395	833	306	1,500		0.0%	1,000
9052	Phone Equipment maintenance and connection fees/Radio maintenance								
9052	Gasoline, Diesel, oil	12,758	20,376	25,299	28,931	24,000	22,988	95.8%	22,000
9091	Gasoline for 10 code enforcement vehicles and community enhancement van								
9091	Vehicle Maintenance	5,423	11,181	9,480	11,383	15,000	11,318	75.5%	12,000
9091	Maintenance of 10 code enforcement vehicles and van								
9610-2120	Transfer CDBG 2005/06 Allocatio	(30,000)							
9610-4910	Transfer Tire Amnesty Grant		(181,243)	(181,243)	(1,428)				
	Total Operations & Maint	23,536	(70,376)	(56,592)	168,780	172,500	161,103	93.4%	153,700
	Capital Expenditures								
9120	Capital Outlay	32,235	47,491	25,790	43,188	0	0	0.0%	0
9140	Replacement Vehicle Fund	15,500							
	Total Capital Expenditures	32,235	47,491	25,790	43,188	0	0	0.0%	0
	Total Operations, Maintenance & Capital					172,500	161,103	93.4%	153,700
	Department Total	500,811	639,054	803,987	1,116,990	1,339,853	1,230,129	91.8%	1,101,163

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Code Enforcement Manager	2	2	2	2	1	1
Senior Code Enforcement Ofcr	0	0	0	1	1	0
Code Enforcement Officer II	5	7	8	7	7	8
Community Enhancement Ofcr	0.5	0.5	0.5	0.5	0.5	0.5
Code Enforcement Technician	2	2	3	3	3	3
Part-time Code Enforcment Techn	0	0	0.5	1	1	1
Senior Office Assistant	1	1	0.5	0	0	0
Total	10.5	12.5	14.5	14.5	13.5	13.5

Code Enforcement - Continued 1001-3110

Program: Code Enforcement

Program Description: The Code Enforcement Department is responsible for the administration and enforcement of the International Property Maintenance Codes, Building Codes and Town adopted laws and ordinances. There are three components of the Code Enforcement Department: Reactive, Proactive and Problem Oriented Policing (POP). One full-time Officer is assigned to POP, with additional officers available as the workload demands. The department also supports a Community Enhancement Officer working part-time, supervising the Town's work release program on weekends using work release inmates from the Glen Helen Detention facility. The Code Enforcement Department also conducts annual property maintenance inspections of the exteriors of rental housing.

Programmatic Changes: The expenditures for Operations, Maintenance and Capital have been decreased by 10%. A percentage of the Director of Municipal Services was moved to this budget. Therefore, there is increase in the salaries and benefits. To minimize expenses and to save costs during the 09/10 Fiscal year, all capital equipment purchases have been placed on hold. No funds were budgeted in this line item. Staff will continue to monitor expenses and look at innovative ways to reduce costs and save money during the economic downturn.

The Code Enforcement Department has begun new enforcement strategies targeting specific problem areas. These programs include a Foreclosure Task Force (PTF) team, this team is tasked with systematic inspection of every property in Town that is in default, foreclosed or is now real estate owned (REO). This program includes an accelerated enforcement process to ensure swift compliance or abatement to reduce visual blight and to help maintain property values. Another program recently started is the PARK enforcement team. This team consists of two Officers assigned to conduct daily patrols of James Woody Park. This team's primary responsibility is to ensure the park is a safe environment for families by enforcing any Municipal Code violations, including drinking, camping, leash law and skate park enforcement. One Officer has been assigned the task of working with local businesses in the village area where transients congregate, loiter, camp and drink in public. Part of this program will be to educate the store owners about how to discourage transients from loitering in and around vacant lots, dumpster enclosures, bus stops etc. Code Enforcement has begun using the administrative citation process as the primary enforcement tool after all notices have failed to gain compliance. The administrative citations will virtually replace the notice to appear, court citation process. The court citation process will still be in place and used as an alternative to the administrative citation process. The Code Enforcement Department's contracted services budget was exhausted last budget year and staff anticipates that will be the case again this budget year. This is a result of the increase in properties being abated by Town contractors largely due to the banks failure to respond to notices and to maintain REO properties. These expenses are recovered as liens at a later date as part of the tax roll payments or when a property sales. With the addition of the administrative citation process fines and fees collected has gone from \$26,683 in 2007-2008 to \$210,620 in 2008-2009 a 689% increase. This process will offset any costs incurred by the Town to abate violations.



*This Page Intentionally Left Blank*



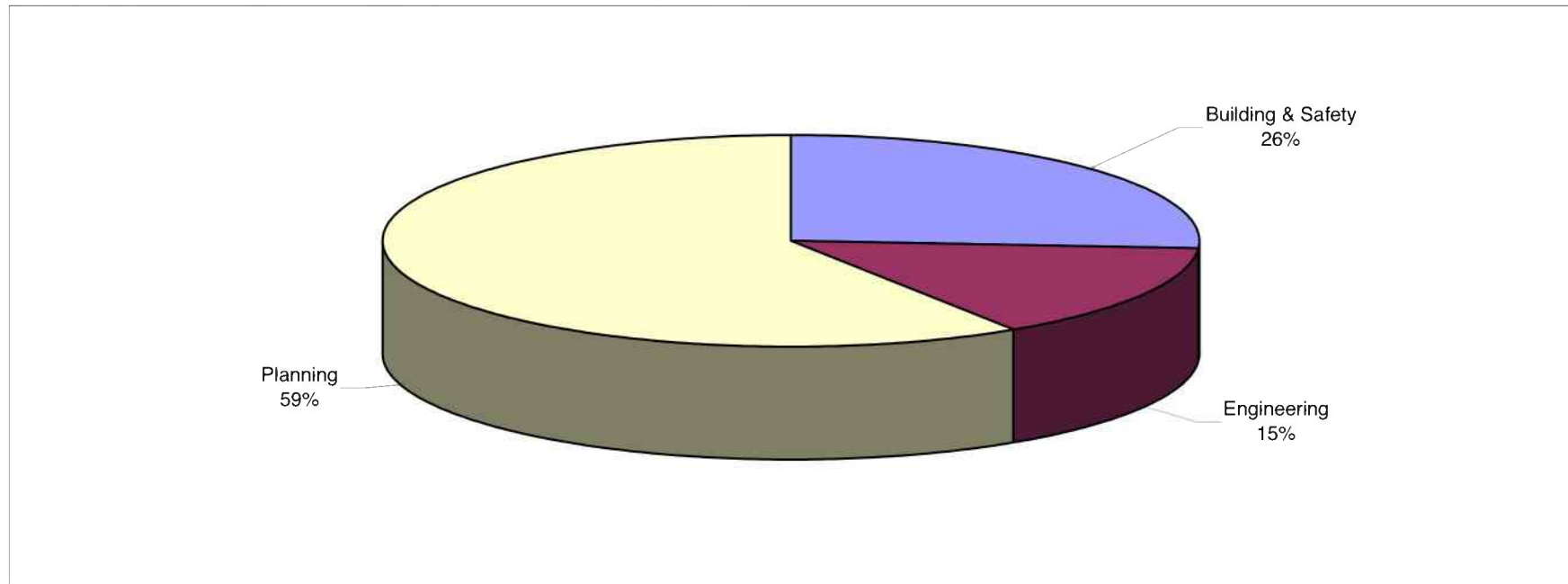
# Development Services



Concept rendering of the Yucca Loma Bridge.

## 2009/10 Community Development Expenditures

Building & Safety	580,500
Engineering	325,600
Planning	1,310,537
Total-Econ. & Redevelopment Services	2,216,637



# TOWN OF APPLE VALLEY COMMUNITY DEVELOPMENT ORGANIZATION CHART 2009-2010



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Building & Safety - Account Number 1001-4010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7247	Operations & Maintenance Memberships & Dues Town membership as agency in International Conference of Building Officials (ICBO).	215	215	215	215	0		0.0%	0
7259	Miscellaneous	650	0	103	0	0		0.0%	
7265	Office Supplies Organizers, forms and other related supplies unique to this Division.	1,307	444	625	370	500	263	52.5%	250
7277	Printing Correction notices, stop work notices, and informa- tional handouts.	1,068	1,348	182	861	500	90	18.0%	250
8932	Building & Safety Contractor Contract services with Charles Abbott & Assoc. for permit/inspection services	1,473,196	1,384,037	1,381,732	800,518	700,000	520,899	74.4%	580,000
	Total Operations & Maint.	1,476,436	1,386,044	1,382,857	801,964	701,000	521,252	74.4%	580,500
	Department Total	1,476,436	1,386,044	1,382,857	801,964	701,000	521,252	74.4%	580,500

**Program: Building Services Division**

**Program Description:** The Building Services Division is responsible for the administration and enforcement of the uniform codes and related Federal, State, and Town adopted laws and ordinances. This responsibility includes meeting state mandates to assure all structures meet or exceed the minimum life safety standards of the aforementioned codes laws and ordinances. This division assures these standard by providing organized procedures for: the reviewing of the plans and specifications; field checking construction projects; and investigating structures for abatement through rehabilitating or razing.

**Funding Source:** General Fund (Fee Supported) 100%

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Engineering - Account Number 1001-4410

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7229	Operations & Maintenance Education & Training		265				80		
7241	Meetings & Conferences				70				
7265	Office Supplies	916	888	874	254	300	320	106.7%	400
7277	Printing	500	568	676	334	300	180	60.0%	200
8940	Contract Services		600						
8964	Engineering Contractor Engineering Consultant for Town Engineer, Associate Engineer, & plan check positions.	373,686	438,743	574,089	499,260	350,000	335,048	95.7%	325,000
	Total Operations & Maint.	375,102	441,064	575,639	499,918	350,600	335,628	95.7%	325,600
	Department Total	375,102	441,064	575,639	499,918	350,600	335,628	95.7%	325,600

**Program: Engineering Services Division**

**Program Description:** The Engineering services Division provides the staff support necessary to perform the legally required reviews and approvals of Tentative Subdivision Maps, review and process Final Subdivision Maps, review of street improvement plans, drainage plans, hydrology reports, traffic reports and soils reports for all new developments. Engineering staff support for the Traffic Committee is also provided by this program. In addition, staff support is provided to generate and maintain maps for the Town.

**Funding Source:** General Fund (Fee Supported) 80%

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Planning - Account Number 1001-4610

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages, Permanent	335,178	381,555	391,530	504,487	537,100	494,235	92.0%	546,200
7020	Salaries & Wages, Part-time	(432)	12,282	4,504	16,441	13,700	11,391	83.1%	26,512
7030	Salaries & Wages, Overtime	0	0	77	0	0	0	0.0%	0
7110	Cafeteria Benefits	41,620	44,950	51,476	60,900	73,500	66,525	90.5%	73,500
7120	Deferred Comp	-	7,219	8,032	10,891	9,300	9,927	106.7%	11,950
7130	FICA	-	762	279	1,019	800	707	88.3%	1,000
7150	Medicare	4,865	5,945	5,962	7,657	7,987	7,043	88.2%	8,300
7160	PERS	69,532	77,789	87,354	111,500	122,712	113,310	92.3%	119,300
	Total Personnel	450,763	530,502	549,214	712,895	765,099	703,137	91.9%	786,762
	Operations & Maintenance								
7205	Advertising Planning required Legal Publications.	2,860	6,454	6,681	21,234	5,000	1,763	35.3%	2,000
7211	Commission Expense Stipend paid to Planning Commissioners for attending meetings.	12,200	13,400	11,600	5,200	14,000		0.0%	
7229	Education & Training Continuing Education for staff including the CEQA, Planning Law Subdivision Map Act Seminars, etc.	1,369	1,421	1,852	2,896	2,000	1,606	80.3%	1,800
7241	Meetings & Conferences League of California Cities Planners Institute, Annual Planning Conference for Commissioners & Staff.	2,637	4,413	2,475	5,591	8,000	4,782	59.8%	5,000
7247	Memberships & Dues American Planning Assoc. & related State Organizations	500	320	1,010	1,185	1,850	1,875	101.4%	1,850
7253	Mileage	212	1,086	930	1,237	1,200	210	17.5%	500
7265	Office Supplies Special supplies for presentations, graphic supplies for preparation & update of maps & exhibits.	2,155	1,197	1,897	1,310	1,500	1,170	78.0%	1,500
7277	Printing	64	52	2,015	337	1,500	420	28.0%	1,500
7289	Subscriptions General publications related to planning issues and techniques.	109	71	278	226	275	252	91.6%	275
7330	Hardware/Software Supplies Supplies for digitizing Town mapping information required by SCAG.	985	0	513	565	1,000		0.0%	350

Planning - Continued 1001-4610

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7350	Public Information	66	0	259	0	500		0.0%	1,000
	Informational hand-outs and other documents on planning issues, the General Plan, Specific Plans and Development Code.								
8940	Contracted Services and Associated costs for the General Plan Update, Annexation Prgm. & Development Code. Other services for the Habitat Conservation Plan.	50,893	383,367	332,960	465,483	1,078,962	568,200	52.7%	500,000
8968	Filing Fees				14,511	14,000	1,614	11.5%	8,000
	CEQA filing fees with County and Dept. of Fish and Game								
8972	Legal Services				11,204				
	Total Operations & Maint.	74,050	411,781	362,470	530,979	1,129,787	571,656	50.6%	523,775
9120	Capital Outlay	56,729	0	0	0	0	0	0.0%	0
	Department Total	581,542	942,283	911,684	1,243,874	1,894,886	1,274,793	67.3%	1,310,537

Planning Continued 1001-4610

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Dir/Comm. Developme	1	1	1	1	1	1
Principal Planner	1	1	1	1	1	1
Senior Planner	2	2	2	2	2	2
Associate Planner	1	2	2	2	2	2
Administrative Secretary	1	1	1	1	1	1
Intern (2 Part Time)	.5	1	1	1	1	1
Total	6.5	8	8	8	8	8

**Program: Planning Services**

**Program Description:** The Planning Division has primary responsibility for assisting, coordinating and processing development applications and for providing information to the public regarding planning, zoning, housing and development standards, criteria and laws. The Planning Division assists the Building and Safety Division in the "Plan Check" process by reviewing submitted plans pertaining to Development Code standards addressing setbacks, parking, size and landscaping, as well as Planning Commission requirements such as conditions of approval and environmental mitigation measures. The Planning Division assists the Code Compliance staff with zoning related cases by identifying and interpreting applicable sections of the Development Code. State Mandated programs, such as updating the various Elements of the General Plan (such as the Housing, Circulation, Land Use, Open Space and Safety Elements), the annual report submitted to the State Department of Housing and Community Development (HCD) on the status of the General Plan and conformance to the goals of the Housing Element, and monitoring the Development Code for needed Code Amendments or clarifications and correcting any inconsistencies between the General Plan Land Use Element and the zoning map, are also the responsibility of the Planning Division.



**Programmatic Changes:** The Planning Division will continue to provide services to the public at the counter and over the phone. This includes providing plan check services, processing applications and submissions, assisting code enforcement, economic development and housing programs. This fiscal year the Planning division will be educating the public of the new general plan and updating the development code so that it is consistent with the newly adopted general plan. In addition \$485,000 has been carried over from previous budgets to continue working on the habitat conservation plan to support the town's economic development goals.



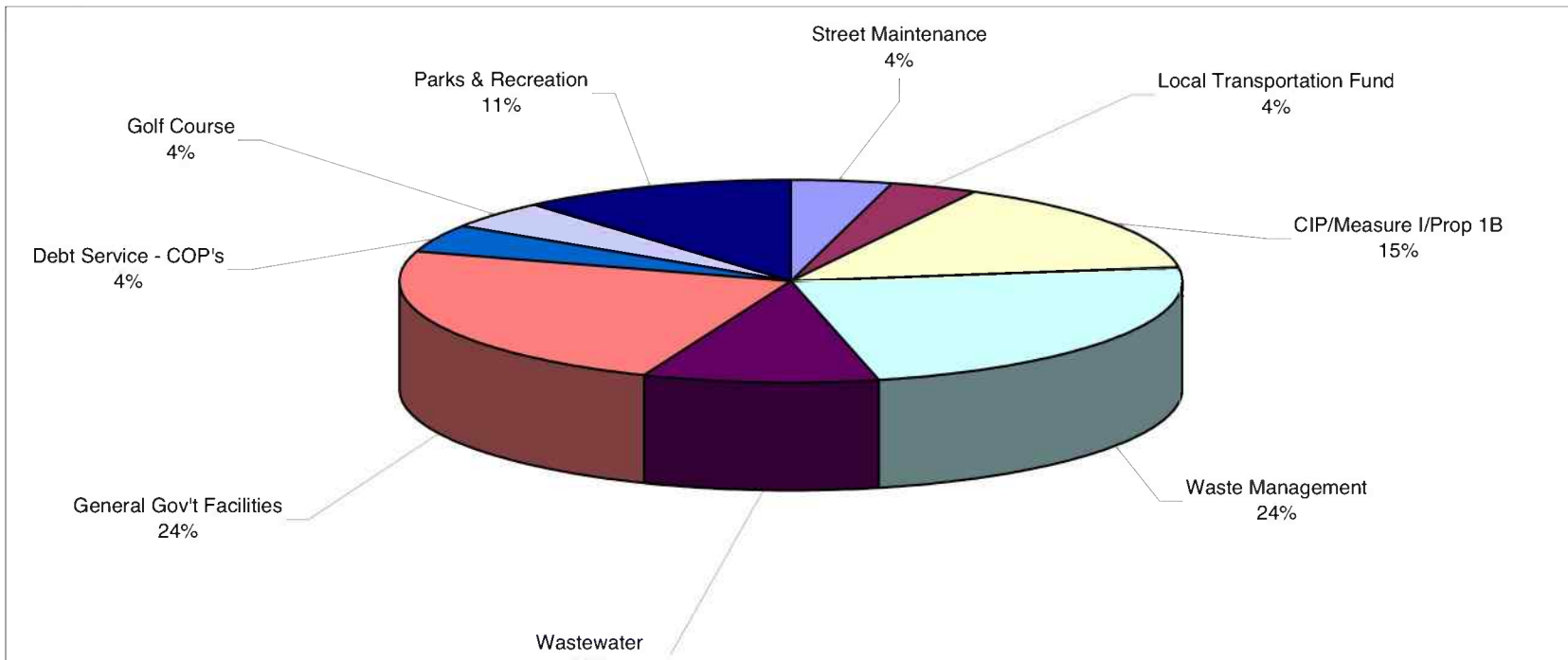
# Restricted Funds



Widening of Apple Valley Road from Yucca Loma to Bear Valley Roads.

## 2009/10 Restricted Funds Expenditures

Street Maintenance	1,821,540
Local Transportation Fund	1,500,000
CIP/Measure I/Prop 1B	6,349,806
Waste Management	10,127,905
Wastewater	4,048,000
General Gov't Facilities	10,115,556
Debt Service - COP's	1,886,400
Golf Course	1,892,850
Parks & Recreation	4,842,516
<b>Total-Restricted Funds Expenditures</b>	<b>42,584,573</b>



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Street Maintenance Fund - Account Number 2010-5010

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	0	0	0	0	0	0		0
4181	Refunds, Reimb, Rebates			10,852	35,984		3,700	0.0%	
6810	Highway User Gas Taxes Section 2105 Prop.111 passed in June, 90 and created new for fund- ing transportation through an increase in State gas of \$.09 per gallon.	382,777	391,472	410,953	415,186	432,000	455,040	105.3%	449,000
6811	Section 2106	247,223	253,269	267,539	260,728	270,000	279,360	103.5%	270,000
6812	Section 2107 Highway User Gas Tax (2106, 2107) are collected by the State and distributed based on population.	508,574	522,164	549,378	555,590	525,000	493,680	94.0%	490,000
6813	Section 2107.5 One time payment to municipalities based on population.	7,500	7,500	7,500	7,500	7,500	102,000	1360.0%	7,500
6818	Traffic Congestion Relief (	0	734,881	0	0	265,000	603,800	227.8%	605,040
	<b>Total Revenues</b>	<b>1,146,074</b>	<b>1,909,286</b>	<b>1,246,222</b>	<b>1,274,988</b>	<b>1,499,500</b>	<b>1,937,580</b>	<b>129.2%</b>	<b>1,821,540</b>

Street Maintenance - Continued 2010-5010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	76,363	162,048	228,169	334,951	353,100	333,750	94.5%	358,800
7030	Overtime	15,195	20,156	19,085	20,510	20,000	10,650	53.3%	15,000
7110	Cafeteria Benefits	12,346	42,097	50,747	65,975	84,000	79,830	95.0%	84,000
7150	Medicare	1,342	2,825	3,727	5,659	5,410	5,108	94.4%	5,200
7160	PERS	15,911	34,756	50,571	73,333	78,667	82,892	105.4%	78,462
	Total Personnel	121,157	261,882	352,299	500,428	541,177	512,229	94.7%	541,462
	Salaries & Benefits for 1 Public Works Supervisor, 1 Senior Maint. Worker, 1 Maint. Worker II, 4 Maint. Worker I, & 1 Public Services Technician								
	Operations & Maintenance								
7180	Uniform cleaning and replacement	1,721	2,018	2,221	3,446	2,500	3,500	140.0%	3,700
7205	Advertising				4,215				
7229	Education & Training Certification for traffic signal maint., roadway signs and markings, & other related training	0	386	1,252	1,047	1,200	960	80.0%	1,000
7241	Meetings & Conferences TMSA & TSCA Conferences	681	704	852	834	1,000	270	27.0%	500
7247	Membership & Dues				60	0	180		150
7253	Mileage Reimbursement of mileage expense for related travel.	0	0	222	301	400	0	0.0%	300
7259	Miscellaneous Purchase of misc. supplies	1,548	2,696	1,956	28	500	177		300
7265	Office Supplies Misc. office supplies & equip.	1,588	315	171	373	500	50	10.0%	300
7277	Printing				63		75		0
7295-0109	Utilities	72,681	83,586	111,125	127,587	115,000	96,300	83.7%	125,000

Street Maintenance - Continued 2010-5010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7335	NPDES - Compliance activities for NPDES Small MS4 Stormwater Permit.	4,634	10,004	18,130	11,773	32,000	20,250	63.3%	20,000
7907	Curbs & Sidewalks Commercial areas and tracts with curb & gutter, existing alleyways are included.	2,414	15,312	8,325	265	15,000	1,848	12.3%	15,000
7914	Drain Maint. & Repair Inspection, maint. & repair of all Town-maintained drainage areas and structures	27,388	8,095	2,569	1,838	30,000	2,963	9.9%	30,000
7928	Paving & Sealing Asphalt overlays, street drainage and other improvements based on Pavement Management System.	247,658	890,509	627,856	31,131	500,000	522,800	104.6%	300,000
7935	ROW Maintenance Maintenance of Town-maintained medians and right-of-ways, including bus shelter maintenance & landscape maintenance	42,544	84,602	38,373	81,558	110,000	110,000	100.0%	140,000
7956	Signal & Lighting Maint. Maintenance and repair of Town-maintained traffic signal systems & other roadway electrical equip.	74,322	44,103	88,328	78,143	75,000	75,000	100.0%	75,000
7963	Signing Installation, replacement & maint. of Town-maintained roadway signage	30,494	34,964	40,822	37,193	45,000	45,000		65,000
7970	Small Tools Purchase of small tools and equipment				1,196	0	750	0.0%	5,000

Street Maintenance - Continued 2010-5010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7977	Street Repairs Patching of potholes and minor pavement failure, short term maintenance and small rebuilds. Includes grading of all Town-maintained dirt roads & edge grading & shoulder repair	337,820	143,059	185,388	314,299	200,000	200,000	100.0%	215,000
7984	Street Striping Maintenance and installation of roadway markings and legends	33,724	101,726	79,337	107,930	80,000	27,750	34.7%	50,000
7991	Street Sweeping Waste disposal fees, water costs, & maintenance expenses attributed to street sweeping services of designated resid/commcl roads	56,050	145,441	20,112	37,923	40,000	45,000	112.5%	45,000
8940	Contracted Services Maintain Pavement Management System.	250	13,488	8,195	1,069	0	1,750	0.0%	
8964	Engineering Contractor Engineering support service to Street Maintenance Fund including the Traffic Committee, Heavy Load Permits, Permit Admin. & Inspection Services.	320,200	320,453	417,998	489,297	270,000	357,150	132.3%	270,000

Street Maintenance - Continued 2010-5010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9013	Communication Equipment				3,535				
9026	Equipment & Radio Maintenance	604	591	462	544	3,000	1,260	42.0%	3,500
	Maintenance of radio equip., pressure washer, & other large tools/equip.								
9052	Gasoline, Diesel, Oil	0	20,489	27,703	33,830	30,000	32,400	108.0%	40,000
9078	Safety Equipment				111		120		1,000
	Purchase of misc safety equipment								
9091	Vehicle Maintenance	8,545	6,145	19,975	11,602	20,000	7,433	37.2%	10,000
	Department vehicle upkeep & maintenance as necessary.								
9610	Transfers	(287,779)	736,505	915,681	1,159,993	1,315,091	1,315,091	100.0%	988,328
9610-2015	Transfer 203 SB 325	0	(1,268,665)	(3,919,060)	(2,953,859)	(2,449,868)	(2,449,868)	100.0%	(1,500,000)
	The Transportation Development Act of 1971 provides a major source of funding for road improvements. 1/4 of 1% of the sales tax collected in the county go to transit with any balance available for local street maintenance.								
9610-2910	Transfer 205		11,067	0					
9610-4910	Transfer 704		33,513	0					
	<b>Total Operations &amp; Maint</b>	<b>977,087</b>	<b>1,441,106</b>	<b>(1,302,007)</b>	<b>(412,675)</b>	<b>436,323</b>	<b>418,208</b>	<b>95.8%</b>	<b>904,078</b>
9120	Capital Outlay	47,830	206,298	5,381	57,635	67,000	33,800	50.4%	0
9417	Capital Projects		0	78,105		55,000	62,500	113.6%	126,000
9525	Paving - PMS Priority			2,112,444	1,129,600	400,000	360,000	90.0%	250,000
	<b>Total Capital Expenditures</b>	<b>47,830</b>	<b>206,298</b>	<b>2,195,930</b>	<b>1,187,235</b>	<b>522,000</b>	<b>456,300</b>	<b>87.4%</b>	<b>376,000</b>



Street Maintenance - Continued 2010-5010

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Total Expenditures	1,146,074	1,909,286	1,246,222	1,274,988	1,499,500	1,386,737	92.5%	1,821,540
	ENDING FUND BALANCE	0	0	0	0	(0)	550,844		0

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Public Works Manager	0	0	0	1	1	0.5
Public Works Supervisor						0.5
Senior Maintenance Worker	1	1	1	1	1	1
Maintenance Worker II	0	0	0	0	0	1
Maintenance Worker I	2	2	2	5	5	4
Public Services Techniciaia	0.25	0.25	0.5	1	1	1
Pubilc Works Inspector	0	1	1	0	0	0
Total	3.25	4.25	4.5	8	8	8

Program: Street Maintenance

Program Description: The Street Maintenance Funds are used for the ongoing street maintenance obligation of street repair, street striping, sweeping, signal maintenance and signing. Road improvements consisting of slurry seals, overlays, and reconstruction are also funded based on the Town's Pavement Management System. For the last several years, an aggressive maintenance plan has been implemented to optimize dollars available in this area.

Programmatic Changes: All items reflect a continuation of a similar aggressive level of street maintenance service over the previous fiscal year. Funds have been allocated to reflect new traffic loads and patterns resulting from various projects, new school sites and a continued contingency funding for flood or other emergency damage or repairs. Funds have been budgeted in order to comply with Federal American Disability Act and National Pollution Detection and Elimination System requirements. Increased funds have been allocated particularly for 7935 ROW Maintenance to reflect the addition of the Apple Valley Rd landscaping improvements, and for 7963 Signing to reflect the systematic proactive roadway signage replacement program staff has begun in response to Federal Highway Administration sign retroreflectivity standards.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Local Transportation Fund - Account Number 2015-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	7,481,320	6,689,769	7,195,447	3,722,514	2,217,992	1,218,124		218,256
4255	Interest Earnings	100,000	212,909	183,358	126,457	100,000	100,000	100.0%	6,000
6804	Sales Tax - SB 325	950,816	1,394,650	1,575,619	1,322,880	1,350,000	1,350,000	100.0%	1,300,000
	Total Revenues	1,050,816	1,607,559	1,758,977	1,449,337	1,450,000	1,450,000	100.0%	1,306,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9610	Transfers	51,320	-	-	-	-	-		-
9610-2010	Transfer to Street Maint.	1,791,047	1,268,664	3,919,060	2,953,859	2,449,868	2,449,868	100.0%	1,500,000
9610-2020	Transfer to Measure I			1,312,850					
9610-2040	Transfer to Air Pollution		22,835	-					
7345	Prior Period Adjustment		(189,618)	0					
	Total Expenditures	1,842,367	1,101,881	5,231,910	2,953,859	2,449,868	2,449,868	1	1,500,000
	ENDING FUND BALANCE	6,689,769	7,195,447	3,722,514	2,217,992	1,218,124	218,256		24,256

**Program: Transit**

**Program Description:** The Town of Apple Valley's public transit system is largely funded by 4 of 1% of the sales tax on fuel collected within the County of San Bernardino. These revenues are disbursed through the San Bernardino Association of Governments (SANBAG). The Town of Apple Valley is a member of the Victor Valley Transit Authority and contracts for fixed route and complementary paratransit service on a regionally-coordinated basis under this Joint Powers Authority. Under the Americans with Disabilities Act (ADA) of 1990, transit providers are required to provide complementary paratransit services to disabled residents whose pickup points are within 3/4-mile of any fixed route. VVTA currently provides ADA complementary paratransit well beyond the required 3/4-mile corridor.

**Programmatic Changes:** Actual funding for the public transportation system goes directly out of Apple Valley's LTF apportionment from SANBAG to VVTA and not through the Town's Finance Department. This Fiscal Year's program allows for the increased cost of transit due to increasing fuel costs, expanding services, continuation of third party ADA certification, capital costs associated with construction of new transit facilities and purchase of new ITS hardware and software to improve dispatch services.

**Funding Source:** SB 325 Sales Tax Funds, AB 2766 Funds, and Interest, for a total of \$1,300,000. Five percent of the Town's Measure I apportionment is required to be expended on behalf of the disabled and elderly. This money is used to defray the cost of providing ADA complementary paratransit.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Capital Improvement Program-Measure I (Local) - Account Number 2020-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	2,885,732	1,234,201	(327,643)	921,064	1,811,882	1,811,882		2,488,349
4055	Measure I Sales Tax - Local (35%)	640,957	751,494	817,414	790,067	650,000	679,950	104.6%	650,000
4181	Refunds, Reimb, Rebates	0	0		40,201		1,500	0.0%	
4255	Interest	20,850	0	48,425	60,550	30,000	18,567	61.9%	15,000
	Total Revenue	661,807	751,494	865,839	890,818	680,000	700,017	102.9%	665,000
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
9237	Capital Projects (Infrast AV Road Phase 1A	367,049	367,049						
9327	Corwin Rd.					800,000	23,550	2.9%	775,000
9453	MSR I - Non Categorial Proj			563,863					
9498	Over excavating(Reconstruct)					-			
9525	Paving - PMS Priorities	1,946,289	1,946,289	385,000	-	700,000		0.0%	1,200,000
9575	Waalew					600,000			600,000
9610	Transfers			(1,331,731)					
	Total Expenditures	2,313,338	2,313,338	(382,868)	-	2,100,000	23,550	1.1%	2,575,000
	ENDING FUND BALANCE	1,234,201	(327,643)	921,064	1,811,882	391,882	2,488,349		578,349

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Capital Improvement Program-Measure I (Regional) - Account Number 2025-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	3,279,698	2,655,241	2,230,640	785,859	1,858,476	1,858,476		1,691,626
	Measure I								
4055	Sales Tax - Regional (65%)	1,388,739	751,495	1,771,063	1,711,811	1,500,000	1,473,150	98.2%	1,500,000
4255	Interest	82,496	0	104,598	45,271	80,000	30,000	37.5%	20,000
6816	Grants	25,020	0	-	-	-	-	0.0%	330,000
6915	Dale Evans Pkwy	117,000	0	-	0	-	-	0.0%	
6923	Joshua Road	384,922	0	-	0	-	-	0.0%	
	Total Revenue	1,998,177	751,495	1,875,661	1,757,082	1,580,000	1,503,150	95.1%	1,850,000
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9610	Transfers		(868,213)	(28,002)					
	Capital Projects (Infrastruc		-	-	-				
9210	AV Road Phase 2B1			3,248,444		2,300,000	1,645,000	71.5%	
9228	AV Road Ph 1B (Kanbridge/Yuc	230,000	-	-	683,115				
9237	AV Road Phase 1A	1,245,235	-	-	-				
	Apple Valley Road Signals	526,000	-	-	-				
	Bear Valley Rd. - Rehab.	11,795	-	-	-				
9282	Bear Valley Bridge Widening							0.0%	330,000
9318	CIP Coordination	561	-	-	-				
	Dale Evans Parkway	177,371	-	-	-				
9390	High Desert Corridor	5,109	-	100,000	1,350	100,000		0.0%	100,000
9408	Highway 18 Widening \$ Rt Tur	559	-	-	-				
	Joshua Road	426,004	-	-	-				
9425	Hwy 18 AV rd. to Corwin					500,000	25,000		
9525	Paving - PMS Priorities		2,044,309	-	-				
	Total Expenditures	2,622,634	1,176,096	3,320,442	684,465	2,900,000	1,670,000	57.6%	430,000
	ENDING FUND BALANCE	2,655,241	2,230,640	785,859	1,858,476	538,476	1,691,626		3,111,626

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Capital Improvement Program-Measure I (Transit) - Account Number 2030-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	285,248	291,248	200,076	210,713	252,015	252,015		360,815
4055	Measure I Sales Tax - Local (5%)	90,000	125,249	136,236	131,678	110,000	113,400	103.1%	110,000
4255	Interest	6,000	8,923	8,752	9,624	3,000	4,200	140.0%	4,000
	Total Revenue	96,000	134,172	144,988	141,302	113,000	117,600	104.1%	114,000

Code	Expenditure Classificati	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7345	Prior Period Adjustment		43,692	-					
8940	Contract Service		150,000	100,000	100,000	150,000		0.0%	
9417	Transit	90,000	-	-		102,000	8,800		
9610	Transfer		31,652	34,351					
	Total Expenditures	90,000	225,344	134,351	100,000	252,000	8,800	3.5%	-
	ENDING FUND BALANCE	291,248	200,076	210,713	252,015	113,015	360,815		474,815

**Program:** Capital Improvement Program/Measure I

**Program Description:** This represents capital street and road improvements planned for fiscal year 2007-08 from Measure I, Traffic Impact Fees, and reserves.

**Programmatic Changes:** In accordance with recommendations made in the Citygate report, Measure I has been separated out into three separate funds for better tracking. Revenues from Regional and Transit Measure I can only be used on those activities. The budget presented reflects using local Measure I funds to subsidize regional projects which is approved by Measure I regulations. The Budget proposes using all Measure I reserves which the Town has banked for the last several years due to the timing of projects including Apple Valley Road.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Proposition 1B - Account Number 2035-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE				0	1,107,552	1,107,552		1,047,806
4255	Interest				21,350	15,000	22,000		22,000
6929	Prop 1B				1,130,679	1,045,060	1,045,060		
	Total Revenue	0	0	0	1,130,679	1,045,060	1,045,060	0	22,000
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
9327	Infrastructure Capital Projects								
	Corwin Rd				23,127	1,124,500	59,807		1,069,806
9471	Navajo Rd					1,045,000	1,045,000		-
	Total Expenditures	-	-	-	23,127	2,169,500	1,104,807	-	1,069,806
	ENDING FUND BALANCE	0	0	0	1,107,552	(16,888)	1,047,806	0	0

*This Page Intentionally Left Blank*



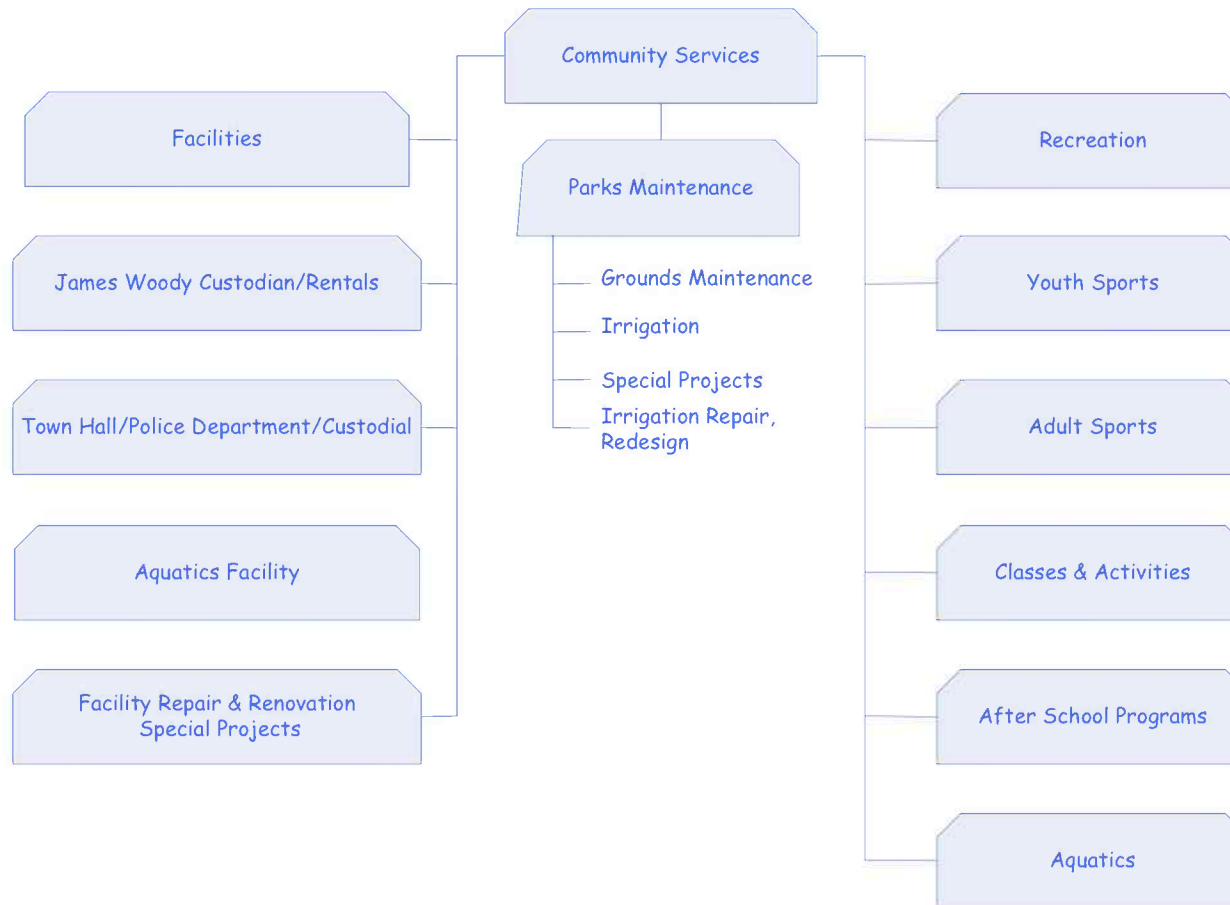
# Parks And Recreation



Fun Summer activities for all ages.



# TOWN OF APPLE VALLEY COMMUNITY SERVICES ORGANIZATION CHART 2009-2010



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Parks & Recreation - Account Number 2510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE								
4020	Taxes Represents approximately 4.6% of the Property Tax Levy.				1,848,950	1,700,000	1,825,460	107.4%	1,800,000
4131	Tax Increment/Pass Through PA#1				238,949	240,000	271,622	113.2%	275,000
4134	Tax Increment/Pass Through PA#2				83,362	50,000	80,176	160.4%	80,000
4181	Refunds, Riem, Rebates				2,666				
4184	Cash Over/Short				147				
4255	Interest Earnings (Expense)				(91,592)	(65,000)	(73,156)	1	(50,000)
5700	Rents				121,946	130,000	128,500	98.8%	132,355
	Sub-Total - General Revenues	0	0	0	2,204,428	2,055,000	2,232,602	108.6%	2,237,355
6610	Adult Sports								
5020	Adult Basketball				961	3,600	4,722	131.2%	5,750
5030	Adult Basketball Tny				0	960	237	24.7%	800
5035	Adult Kickball				0	2,700	3,375	125.0%	3,150
5040	Adult Soccer				1,188	3,564	0	0.0%	3,564
5050	Open Gym				9,066	9,400	9,300	98.9%	10,000
5060	Softball				10,416	11,880	12,915	108.7%	12,340
5070	Softball Tny				0	3,200	0	0.0%	1,120
5090	Volleyball				0	1,380	0	0.0%	1,380
	Sub-Total - Adult Sports Program Revenue				21,631	36,684	30,549	83.3%	38,104
6640	Civic Center Aquatics Complex								
5105	AV Wave				4,815	10,668	9,300	87.2%	14,360
5110	Coed Water Polo				52	0	0		
5115	Community Water Saftey				204	512	480	93.8%	400
5125	Concession Sales - Pool				4,649	3,000	6,000	200.0%	6,500
5120	Competitive Stroke				1,957	0	0		
5130	CPR Challenge Course				494	320	480	150.0%	576
5135	Discover Scuba				128	500	0	0.0%	
5140	Evening Lap Swim				3,213	3,180	6,600	207.5%	7,900
5145	Evening Rec Swim				750	0	1,762	0.0%	0
5150	Guard Start				534	704	750	106.5%	784
5155	Lifeguard Training				2,695	3,375	2,340	69.3%	2,690
5160	Morning Lap Swim				8,620	8,978	13,100	145.9%	14,500
5165	Open Dive Water Course				4,662	6,960	5,078	73.0%	5,800
5170	Open Rec Swim				34,373	18,000	21,000	116.7%	22,000

Parks & Recreation - Continued 2510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
5175	Pool Rentals				62,405	62,700	61,500	98.1%	62,000
5180	Pool Special Events				380	3,180	800	25.2%	1,700
5185	Splash Dance				13,207	12,738	11,175	87.7%	11,500
5190	Swim Lessons				37,380	35,200	40,000	113.6%	41,400
5195	Water Aerobics				18,991	14,546	19,390	133.3%	19,500
	Sub-Total - Civic Center Aquatics Complex				199,509	184,561	199,755	108.2%	211,610
6670	ASAP								
5510	After School Program				162,469	181,540	138,400	76.2%	154,290
	Sub-Total - Afterschool Program				162,469	181,540	138,400	76.2%	154,290
6700	CAVE								
5225	Cave				9,219	8,062	6,306	78.2%	11,174
	Sub-Total - CAVE				9,219	8,062	6,306	78.2%	11,174
6730	Day Camp								
5255	Day Camp				35,697	36,251	25,450	70.2%	30,250
	Sub-Total - Day Camp				35,697	36,251	25,450	70.2%	30,250
6760	Instructor Classes								
5305	Academic Tots				25,917	28,824	27,314	94.8%	28,824
5310	Adult Tap				1,547	1,525	1,692	111.0%	1,600
5315	Archery				1,402	750	80	10.7%	0
5320	Arts & Crafts				255	0	198		
5325	Ballet & Tap				480	484	484	100.0%	484
5330	Baton Twirling				1,558	1,400	1,553	110.9%	1,150
5335	Belly Dancing				1,879	2,400	2,348	97.8%	2,400
5340	Cheerleading with I9 Sports				-	150	0	0.0%	0
5345	Cheer-Tumbling				1,342	1,040	5,496	528.5%	6,000
5350	Child & Babysitting Safety				243	225	27	12.0%	0
5355	CPR & First Aid				1,570	770	4,050	526.0%	3,600
5360	Dog Obedience				3,506	4,007	3,800	94.8%	3,995
5365	Drivers Ed				1,918	1,200	1,580	131.7%	1,780
5368	Embroidery				-				
5370	Fencing				9,330	9,600	9,725	101.3%	9,700
5375	Golf Lessons				775	450	891	198.0%	1,100
5380	Guitar Lessons				2,720	2,700	2,933	108.6%	2,850
5385	Habitat Gardening				540	560	560	100.0%	500
5390	Hip Hop Dance				27	0			
5392	Just Baby and Me					160	284	177.5%	400
5393	Kempo				-	200	60	30.0%	200
5395	Kindermusik				3,794	4,600	4,300	93.5%	4,600

Parks & Recreation - Continued 2510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
5400	Let the Learning Begin				2	300	0	0.0%	
5405	Fitness Boot Camp					200	6,714	3357.0%	7,500
5410	Painting & Drawing				765	400	650	162.5%	600
5415	Parent & Tot				10,921	11,498	9,300	80.9%	10,500
5420	Polynesian Dance				164	0			
5425	Preschool Art				27	350	416	118.9%	500
5430	Rent-A-Santa				1,653	1,500	835	55.7%	1,200
5432	Road to Creativity				-	200	386	193.0%	450
5435	Salsa & Latin Dance				3,265	3,332	2,212	66.4%	2,000
5440	SAT Prep Course				-	300	0	0.0%	
5442	Scrapbooking				40		40		
5445	Shotakan Karate				44,839	50,000	4,381	8.8%	5,200
5447	Ski and Snowboard 101				-	0	0		
5450	Smart Start Baseball				375	300	(375)	-125.0%	
5455	Smart Start Basketball				635	150	(265)	-176.7%	
5460	Smart Start Soccer				125	300	(125)	-41.7%	
5465	Summer Camps				6,345	1,667	3,800	228.0%	3,000
5470	Swing Dance				1,705	1,500	3,289	219.3%	1,800
5475	Tae Kwon Do				15,205	13,000	14,800	113.8%	15,750
5480	Tai Chi				4,679	4,750	3,862	81.3%	4,100
5485	Tennis				5,912	4,400	3,506	79.7%	3,800
5490	Tiny Tot Dance				4,237	4,100	2,156	52.6%	2,200
	Women's Wellness				124	0			
5495	Wrestling				1,637	1,429	1,577	110.4%	1,600
5498	Yoga				8,485	8,250	5,349	64.8%	6,200
5863	Cooking, Kitchen Smarts				528		480		400
	Sub-Total - Instructor Classes				170,471	168,971	130,363	77.2%	135,983
6790	PIO Events								
	5505 AV Round-up				4,051	0			
	5508 Fall Festival								2,000
	5510 Flea Markets				2,349	1,500		0.0%	4,000
	5515 Craft Fairs				1,035	900		0.0%	1,500
	5525 Freedom Festival				3,415	4,500		0.0%	3,600
	5535 Concert Series				4,694	0			4,000
	5540 Sponsorship Revenue				5,000	5,000			
	Sub-Total - PIO Events				20,544	11,900	0	0.0%	15,100

Parks & Recreation - Continued 2510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6820	Recreation								
4143	Concession/Vending Sales				1,527				
4184	Cash over/Short				106				
5570	Misc Revenue				0	2,000		0.0%	
	Sub-Total - Recreation				1,633	2,000	0	0.0%	0
6850	Rec Dept Events								
5605	AV Idol				15	600	554	92.3%	500
5610	AV Most Talented Kid				292	630	270	42.9%	375
5620	Bunny Run				1,889	1,910	2,000	104.7%	2,075
5625	Campfire Programs				231	700	200	28.6%	150
5630	Eggstravangza				1,060	1,850	1,900	102.7%	5,100
5633	Family Olympics				-	1,030	0	0.0%	
5635	Firecracker Run				2,122	2,140	2,200	102.8%	2,165
5640	Haunted House				1,110	1,335	727	54.5%	1,025
5645	Kiddie Carnival				943	875	790	90.3%	1,275
5650	Mothers Day Tea Party				7	0			
5654	Parents Night Out				-	1,200	160	13.3%	576
5655	MudFest				373	1,400	1,350	96.4%	1,400
5660	Roundup Run				928	1,165	1,066	91.5%	1,355
5665	Special Apples				124	384	528	137.5%	970
5669	Swing the Town								2,310
5670	Teen Events				-	1,300	57	4.4%	500
5680	Turkey 5K Run				1,324	1,350	1,525	113.0%	1,520
5685	Tween Time Karokee				-	270	0	0.0%	
5690	Volunteens				690	1,100	1,200	109.1%	1,250
	Sub-Total - Rec Dept Events				11,108	19,239	14,527	75.5%	22,546
6880	Rentals								
5615	Birthday Party Packages				388	1,290	330	25.6%	850
5700	Rentals				71,356	71,700	51,800	72.2%	62,000
5710	Lights				26,746	18,000	17,200	95.6%	18,000
5720	Parking Fee				24,571	32,500	39,425	121.3%	40,000
	Sub-Total - Rentals				123,061	123,490	108,755	88.1%	120,850
6940	User Groups								
5805	User Group Disposal Fees				0	0	300		300
5810	Rents				1,346	17,000	13,500	79.4%	15,000
	Sub-Total - User Groups Program Revenue				1,346	17,000	13,800	81.2%	15,300

Parks & Recreation - Continued 2510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6970	Youth Sports								
5668	Sponsorship Revenue				0	10,000	1,500	15.0%	2,000
5852	3 on 3 Soccer Tournament				0	750	420	56.0%	750
5855	Adventures in PW Sports				4,242	3,456	2,080	60.2%	2,880
0	Basketball Camps				407	0			
5860	Basketball Tournament				182	3,600	1,240	34.4%	3,000
5862	Coed Volleyball				0	4,000	0	0.0%	2,800
5863	Elementary Arts & Smarts				144				
5865	Father Son Basketball Tournament				450	840	600	71.4%	558
5868	Flag Football				465	4,000	0	0.0%	4,000
5870	Winter Pee Wee/Hot Shots Basketball				5,590	6,016	5,259	87.4%	2,920
5872	Peewee Soccer				2,310	2,304	1,504	65.3%	2,240
0	Sports Camp				21	0			
5874	Summer Peewee/Hotshots Basketball								2,420
5875	Summer Youth Basketball				7,048	7,200	7,140	99.2%	7,200
5885	T-Ball				3,391	3,456	3,456	100.0%	3,456
0	Teen Night				81	0			
5890	Winter Youth Basketball				13,648	13,600	12,937	95.1%	13,200
	Sub-Total - Youth Sports Program Revenue				37,979	59,222	36,136	61.0%	47,424
	Total Revenue - Parks and Rec				2,999,095	2,903,920	2,936,643	101.1%	3,039,986

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6110	Brewster Park								
7010	Salaries & Wages - Permanent								48,679
7020	Salaries & Wages - Part-time								1,890
7160	PERS								10,632
7110	Cafeteria Benefits								9,991
7150	Medicare								733
7130	FICA								117
	Sub-Total Personnel				64,446	62,060	65,500		72,042

Parks & Recreation - Expenditures

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7223	Disposal Services				1,462	1,250	2,302		2,400
7295-0847	Electricity Usage				31,558	45,000	1,945		2,000
7295-0849	Water Usage				106,394	95,000	91,480		100,000
7367	Signing						1,063		250
7383	Vandalism Repairs				4,087	3,000	1,885		2,000
7655	Building Maintenance				3,223				
7755	Grounds Maintenance				20,911	60,000	8,733		9,000
7760-2000	Playground Maintenance						2,081		1,000
7765-1000	Sports Field Maintenance						34,086		25,000
7770	Sports Field Light Maintenance								1,500
7775	Sports Field Lighting Usage				3,137		24,989		25,000
7780	Irrigation Supplies				15,920	12,409			7,500
9039	Equipment Rental				31				500
9300	Capital Projects				141,622				
9610-2520	Transfer - Quimby				(141,622)				
	Sub-Total - Brewster Park				251,169	278,719	234,064	-	248,192
6130	Civic Center Park								
7010	Salaries & Wages - Permanent								66,082
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								16,253
7130	FICA								117
7150	Medicare								986
7160	PERS								14,433
	Sub-Total Personnel				42,602	38,210	68,700		99,761
7223	Disposal Services				1,946	1,700	4,277		4,300
7295-0849	Water Usage				47,121	42,000	44,500		48,000
7310	Assessment District Costs				13,806				
7367	Signing						1,542		250
7383	Vandalism Repairs				45		181		200
7655	Building Maintenance				886				
7755	Grounds Maintenance				6,338	13,870	4,159		5,000
7780	Irrigation Supplies				2,841	2,700	2,141		2,700
9039	Equipment Rental				31				500
	Sub-Total - Civic Center Park				115,616	98,480	125,500	0	160,711
6150	Corwin Park								
7010	Salaries & Wages - Permanent								30,437
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								6,362
7130	FICA								117
7150	Medicare								469
7160	PERS								6,648
	Sub-Total Personnel				48,552	43,300	45,200		45,923

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7223	Disposal Services				191	180	364		370
7295-0847	Electricity Usage				818	670	676		700
7295-0849	Water Usage				13,415	14,000	11,920		13,000
7367	Signing						360		250
7383	Vandalism Repairs				22		748		1,000
7755	Grounds Maintenance				4,827	7,710	1,659		2,500
7760-2000	Playground Maintenance				29		2,024		2,025
7780	Irrigation Supplies				744	610	528		600
9039	Equipment Rental				31				500
9300	Capital Projects				6,000				
	<b>Sub-Total - Corwin Park</b>				<b>74,629</b>	<b>66,470</b>	<b>63,479</b>	<b>-</b>	<b>66,868</b>
6170	<b>Ferrarese Park</b>								
7010	Salaries & Wages - Permanent								0
7020	Salaries & Wages - Part-time								0
7160	PERS								0
7110	Cafeteria Benefits								0
7150	Medicare								0
7130	FICA								0
	<b>Sub-Total Personnel</b>				<b>49,343</b>	<b>42,430</b>	<b>14,800</b>		
7295-0847	Electricity Usage				238	225			0
7295-0849	Water Usage				3,137	3,810			0
7383	Vandalism Repairs				76	90			0
7755	Grounds Maintenance				485	460			0
7780	Irrigation Supplies				670	270			0
	<b>Sub-Total - Ferrarese Park</b>				<b>53,949</b>	<b>47,285</b>	<b>14,800</b>	<b>-</b>	<b>-</b>
6190	<b>Parks Grounds Operations</b>								
7010	Salaries & Wages - Permanent								
7020	Salaries & Wages - Part-time								
7110	Cafeteria Benefits								
7120	Deferred Compensation								
7130	FICA								
7150	Medicare								
7160	PERS								
	<b>Sub-Total Personnel</b>								



Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7180	Uniform Expenses				7,098	7,955	8,471		8,500
7223	Disposal Services				4,585		0		0
7229	Education & Training				225	1,000	823		1,000
7241	Meetings & Conferences				532				0
7247	Memberships & Dues				315	200	414		500
7259	Misc Costs				(16,438)	625	960		0
7265	Office Supplies				213	150	0		0
7277	Printing				73		0		0
7295-0109	Utilities				6,084	4,000	0		0
7360	Safety & Security				266		368		500
7383	Vandalism Repairs				15		0		0
7755	Grounds Maint				133		0		0
7970	Small tools				17,626	5,000	5,104		4,000
8940	Contract Services				533		0		0
9013	Communications Equip				6,777	1,788	1,195		1,500
9026	Equipment Maintenance				14,667	14,000	26,830		12,000
9039	Rental Equipment				4,051	6,500	0		0
9052	Gasoline, Diesel, Oil				45,336	45,000	40,500		42,000
9078	Safety Equipment				1,608	1,800	266		1,000
9091	Vehicle Maintenance				12,482	12,000	6,888		7,000
9120	Capital Equipment				123,102	51,400			0
9610	Operating Transfer				196,152	289,151	289,151		293,939
	<b>Sub-Total - Parks Grounds Operations</b>				<b>425,435</b>	<b>440,569</b>	<b>380,970</b>	<b>-</b>	<b>371,939</b>
6210	Horseman's Center								
7010	Salaries & Wages - Permanent								55,630
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								12,484
7130	FICA								117
7150	Medicare								834
7160	PERS								12,150
	Sub-Total Personnel				43,697	37,660	59,970		83,105
7295-0847	Electricity Usage				8,677	9,000	8,050		9,000
7295-0849	Water Usage				405	170	805		500
7367	Signing						603		250
7383	Vandalism Repairs				3,393	1,700	361		500

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7655	Building Maintenance				152				
7755	Grounds Maintenance				2,925	2,530	5,472		2,625
7760-2000	Playground Maintenance						2,024		2,500
7765-1000	Sports Field Maintenance						17,680		2,500
7770	Sports Field Light Maintenance								500
7780	Irrigation Supplies				11,591	6,400	9,497		6,400
9039	Equipment Rental				133		307		500
9300	Capital Projects				-	25,000			0
	<b>Sub-Total - Horseman's Center</b>				<b>70,973</b>	<b>82,460</b>	<b>104,769</b>	<b>-</b>	<b>108,380</b>
6230	James Woody Community Center Park								
7010	Salaries & Wages - Permanent								126,385
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								26,974
7130	FICA								117
7150	Medicare								1,860
7160	PERS								27,604
	Sub-Total Personnel				152,020	127,970	155,050		184,829
7223	Disposal Services				10,127	8,400	11,570		11,600
7295-0847	Electricity Usage				10,643	9,700	4,036		4,100
7295-0849	Water Usage				33,813	34,000	23,600		25,000
7367	Signing						2,854		1,000
7383	Vandalism Repairs				1,190	1,750	1,270		1,500
7755	Grounds Maintenance				26,879	24,300	6,198		6,200
7760-2000	Playground Maintenance				229		40		4,000
7765-1000	Sports Field Maintenance				1,100		10,291		5,000
7770	Sports Field Lighting Maintenance				1,377		3,759		3,800
7775	Sports Field Lighting Usage				812		3,460		3,500
7780	Irrigation Supplies				11,500	9,000	10,243		9,000
9039	Equipment Rental				31				500
9300	Capital Projects				178,497	9,750			0
9610-2520	Transfer - Quimby				(167,501)				
	<b>Sub-Total - Community Center Park</b>				<b>260,717</b>	<b>224,870</b>	<b>232,371</b>	<b>-</b>	<b>260,029</b>

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6250	Lions Park								
7010	Salaries & Wages - Permanent								32,456
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								7,180
7130	FICA								117
7150	Medicare								498
7160	PERS								7,089
	Sub-Total Personnel				49,574	42,630	47,620		49,229
7223	Disposal Services -- New port-o-pots at								1,000
7295-0847	Electricity Usage				199	180	170		180
7295-0848	Water Usage				6,974	8,050	8,309		9,000
7367	Signing						221		250
7383	Vandalism						10		50
7755	Grounds Maintenance				4,892	2,315	777		800
7780	Irrigation Supplies				513	160	119		160
9300	Capital Projects				-	750			0
	Sub-Total - Lions Park				62,152	54,085	57,226	-	60,669
6270	Mendel Park								
7010	Salaries & Wages - Permanent								51,307
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								11,565
7130	FICA								117
7150	Medicare								771
7160	PERS								11,206
	Sub-Total Personnel				49,574	42,630	62,070		76,857
7223	Disposal Services				638	500	914		1,000
7295-0847	Electricity Usage				5,787	7,500	5,010		5,100
7295-0849	Water Usage				238	130	75		130
7367	Signing						440		250
7383	Vandalism Repairs				107	130	568		600
7755	Grounds Maintenance				4,867	6,580	1,125		1,000
7760-2000	Playground Maintenance						3,019		1,500
7765-1000	Sports Field Maintenance				158				3,000

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7770	Sports Field Light Maintenance								1,500
7775	Sports Field Lighting Usage						3,460		500
7780	Irrigation Supplies				1,954	1,450	1,591		1,450
9039	Equipment Rental				50				250
9300	Capital Projects				5,790				
9610-2520	Transfer - Quimby				(5,300)				
	<b>Sub-Total - Mendel Park</b>				<b>63,863</b>	<b>58,920</b>	<b>78,272</b>	<b>-</b>	<b>93,137</b>
6290	<b>Mt. Vista Park</b>								
7010	Salaries & Wages - Permanent								23,859
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								5,065
7130	FICA								117
7150	Medicare								373
7160	PERS								5,211
	<b>Sub-Total Personnel</b>				<b>47,423</b>	<b>43,230</b>	<b>42,500</b>		<b>36,516</b>
7295-0847	Electricity Usage				384	400	319		330
7295-0849	Water Usage				10,141	12,120	11,714		12,000
7310	Assesment District Costs				3,441				
7367	Signing						284		250
7383	Vandalism Repairs				1,148	1,700	1,184		1,200
7655	Building Maintenance				283				
7755	Grounds Maintenance				2,618	3,120			1,500
7760-2000	Playground Maintenance						1,214		1,250
7780	Irrigation Supplies				1,317	1,650	1,439		1,450
9039	Equipment Rental				31				250
	<b>Sub-Total - Mt. Vista Park</b>				<b>66,786</b>	<b>62,220</b>	<b>58,654</b>	<b>0</b>	<b>54,746</b>
6310	<b>Schmidt Park</b>								
7010	Salaries & Wages - Permanent								44,122
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								9,952
7130	FICA								117
7150	Medicare								667
7160	PERS								9,637
	<b>Sub-Total Personnel</b>				<b>51,148</b>	<b>44,170</b>	<b>56,550</b>		<b>66,385</b>

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7295-0847	Electricity Usage				342	300	289		300
7295-0849	Water Usage				4,422	4,080	2,633		3,000
7367	Signing						154		250
7383	Vandalism Repairs				659	960	569		600
7755	Grounds Maintenance				14,697	4,220	1,678		1,750
7760-2000	Playground Maintenance								1,000
7780	Irrigation Supplies				1,087	420	496		500
9039	Equipment Rental								250
9300	Capital Projects				-	1,000			0
	<b>Sub-Total - Schmidt Park</b>				<b>72,355</b>	<b>55,150</b>	<b>62,369</b>	<b>-</b>	<b>74,035</b>
6330	Sycamore Rocks Park								
7010	Salaries & Wages - Permanent								31,418
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								6,579
7130	FICA								117
7150	Medicare								483
7160	PERS								6,862
	Sub-Total Personnel				40,590	39,660	44,405		47,349
7223	Disposal Services				560	375	914		1,000
7295-0849	Water Usage				16,622	16,000	14,500		16,000
7367	Signing						259		250
7383	Vandalism Repairs				475	590	790		800
7755	Grounds Maintenance				7,328	8,700			3,500
7760-2000	Playground Maintenance						3,770		3,500
7780	Irrigation Supplies				2,783	2,900	2,655		2,500
9039	Equipment Rental				31				250
9300	Capital Projects				-				0
	<b>Sub-Total - Sycamore Rocks Park</b>				<b>68,389</b>	<b>68,225</b>	<b>67,293</b>	<b>-</b>	<b>75,149</b>
6350	3-Diamond Skate Park								
7367	Signing						292		250
7383	Vandalism Repairs				-		14		250
7755	Grounds Maintenance				31	500			250
8940	Contract Services				509				
	<b>Sub-Total - 3-Diamond Skate Park</b>				<b>540</b>	<b>500</b>	<b>306</b>	<b>-</b>	<b>750</b>

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6370	Thunderbird Park								
7010	Salaries & Wages - Permanent								30,962
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								6,470
7130	FICA								117
7150	Medicare								476
7160	PERS								6,762
	Sub-Total Personnel				48,515	43,260	49,500		46,678
7223	Disposal Services				701	580	914		1,000
7295-0847	Electricity Usage				192	170	177		190
7295-0849	Water Usage				18,411	21,150	19,800		21,000
7367	Signing						366		250
7383	Vandalism Repairs				182	240	218		225
7755	Grounds Maintenance				5,107	6,150	1,161		2,000
7760-2000	Playground Maintenance						410		3,000
7780	Sprinkler Supplies				2,411	1,200	2,100		2,000
9039	Equipment Rental				31				250
9300	Capital Projects				-	750			0
	Sub-Total - Thunderbird Park				75,550	73,500	74,646	-	76,593
6380	Virginia Park								
7010	Salaries & Wages - Permanent								24,714
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								5,226
7130	FICA								117
7150	Medicare								386
7160	PERS								5,398
	Sub-Total Personnel				40,590	39,660	39,760		37,731
7223	Disposal Services -- New port-o-pots at								1,000
7295-0849	Water Usage				14,195	14,000	15,500		16,000
7367	Signing						360		250
7383	Vandalism Repairs				121	160	213		225
7755	Grounds Maintenance				5,256	6,890	1,500		1,000
7760-2000	Playground Maintenance								1,000
7780	Irrigation Supplies				582	500	441		500
9039	Equipment Rental				31				250
9300	Capital Projects				-	750			0
	Sub-Total - Virginia Park				60,775	61,960	57,774	-	57,956

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6390	Yucca Loma Park								
7010	Salaries & Wages - Permanent								38,195
7020	Salaries & Wages - Part-time								1,890
7110	Cafeteria Benefits								8,547
7130	FICA								117
7150	Medicare								581
7160	PERS								8,342
	Sub-Total Personnel				50,650	42,630	52,025		57,672
7295-0849	Water Usage				12,359	15,720	6,200		7,000
7367	Signing						360		250
7383	Vandalism Repairs				118	130	559		600
7755	Grounds Maintenance				2,725	3,520	862		1,100
7760-2000	Playground Maintenance								3,500
7780	Irrigation Supplies				795	280	317		320
9039	Equipment Rental				31				
9300	Capital Projects				-	1,000			0
	Sub-Total - Yucca Loma Park				66,678	63,280	60,323	-	70,442
6401	Community Service Facilities Ops								
7010	Salaries & Wages - Permanent								10,386
7030	Overtime								3,000
7110	Cafeteria Benefits								1,421
7120	Deferred Comp								266
7150	Medicare								151
7160	PERS								2,269
	Sub-Total Personnel				7,616	7,810	10,300		17,493
7180	Uniform Expense				2,133	2,200	1,800	81.8%	2,000
7229	Education & Training				0	1,500	1,200	80.0%	1,000
7259	Miscellaneous				2	500	200	40.0%	350
7360	Safety & Security				97	2,000	150	7.5%	1,000
7970	Small Tools				1,143	4,250	1,623	38.2%	1,100
9013	Communications Equipment				0	0			
9026	Equipment Maintenance				54	3,000	680	22.7%	1,000

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
9039	Equipment Rental				0	2,500	789	31.6%	1,000
9052	Gasoline, Diesel, Oil				1,463	5,830	2,700	46.3%	4,000
9078	Safety Equipment				158	700	500	71.4%	700
9091	Vehicle Maintenance				4,515	2,500	930	37.2%	1,000
9120	Capital Equipment				0	32,000	0	0.0%	17,492
9140	Vehicle & Equip Replacement				0	6,500	0	0.0%	0
	<b>Sub-Total - Community Services Facilities Ops</b>				<b>17,181</b>	<b>71,290</b>	<b>20,872</b>	<b>5</b>	<b>48,135</b>
6410	<b>Brewster - Facilities</b>								
7010	Salaries & Wages - Permanent								2,402
7020	Salaries & Wages - Part-time								1,323
7110	Cafeteria Benefits								541
7130	FICA								0
7150	Medicare								54
7160	PERS								814
	Sub-Total Personnel				4,589		4,050		5,134
7655	Building Maintenance				1,019	2,250	1,200		1,000
9300	Capital Projects				33,064	2,500	0		0
9610-2530	Transfer - Quimby				(30,000)				
	<b>Sub-Total - Brewster - Facilities</b>				<b>8,672</b>	<b>4,750</b>	<b>5,250</b>	<b>-</b>	<b>6,134</b>
6430	<b>Civic Center Amphitheater-Facilities</b>								
7655	Building Maintenance						75		
	<b>Sub-Total - Civic Center Amphitheater - Facilities</b>				<b>-</b>	<b>-</b>	<b>75</b>	<b>-</b>	<b>-</b>
6450	<b>Corwin Park - Facilities</b>								
7010	Salaries & Wages - Permanent								2,402
7020	Salaries & Wages - Part-time								794
7110	Cafeteria Benefits								541
7130	FICA								0
7150	Medicare								46
7160	PERS								698
	Sub-Total Personnel				5,276	4,650			4,481
7383	Vandalism Repairs				628	500	125		500
7655	Building Maintenance				182	1,000	860		850
	<b>Sub-Total - Corwin Park - Facilities</b>				<b>6,086</b>	<b>6,150</b>	<b>985</b>	<b>0</b>	<b>5,831</b>



Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6470	Ferrarese Park - Facilities								
7010	Salaries & Wages - Permanent								0
7020	Salaries & Wages - Part-time								0
7160	PERS								0
7110	Cafeteria Benefits								0
7150	Medicare								0
7130	FICA								0
	Sub-Total Personnel				4,375	0	0		0
7383	Vandalism repairs				464	0	0		0
7655	Building Maintenance				1,160	0	0		0
	Sub-Total - Ferrarese Park - Facilities				5,999	0	0	0	0
6510	Horsemen's - Facilities								
7010	Salaries & Wages - Permanent								2,402
7020	Salaries & Wages - Part-time								1,059
7160	PERS								756
7110	Cafeteria Benefits								541
7150	Medicare								50
7130	FICA								0
	Sub-Total Personnel				4,989	4,410	5,050		4,808
7360	Safety and Security						400		200
7383	Vandalism Repairs				56	200	45		200
7655	Building Maintenance				512	1,500	1,600		1,000
9300	Capital Projects				2,055				
9610-2520	Transfer - Quimby				(2,055)				
	Sub-Total - Horsemen's - Facilities				5,557	6,110	7,095	0	6,208
6531	Community Center								
7010	Salaries & Wages - Permanent								47,551
7020	Salaries & Wages - Part-time								3,970
7110	Cafeteria Benefits								12,087
7130	FICA								0
7150	Medicare								747
7160	PERS								11,253
	Sub-Total Personnel				78,864	69,110	73,600		75,608

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7295-0847	Electricity Usage				11,564	13,000	9,800		10,000
7295-0848	Natural Gas Usage				4,225	5,000	6,000		6,000
7295-0849	Water Usage				7,738	7,000	3,050		4,000
7360	Safety & Security				2,158	1,250	840		1,000
7383	Vandalism Repairs				-	1,000	0		500
7655	Building Maintenance				17,287	19,750	13,900		13,500
7675	Equipment Maintenance				-	2,500	1,200		1,400
7755	Grounds Maintenance				10				0
9300	Capital Projects				13,641	8,500	8,500		0
9610-2520	Transfer - Quimby				(13,641)				
	<b>Sub-Total - Community Center</b>				<b>121,846</b>	<b>127,110</b>	<b>116,890</b>	<b>-</b>	<b>112,008</b>
6532	Community Center Gymnasiums								
7010	Salaries & Wages - Permanent								35,878
7020	Salaries & Wages - Part-time								3,309
7110	Cafeteria Benefits								9,172
7130	FICA								0
7150	Medicare								568
7160	PERS								8,559
	Sub-Total Personnel				51,975	45,640	51,540		57,485
7223	Disposal Services				632	1,000	450		750
7295-0847	Electricity Usage				15,805	17,000	15,300		15,500
7295-0848	Natural Gas Usage				2,281	3,000	650		1,000
7360	Safety & Security				-	500	200		500
7383	Vandalism Repairs				-	1,000	0		500
7655	Building Maintenance				9,504	12,000	10,500		10,500
9026	Equipment Maintenance				606	500	1,500		1,500
9300	Capital Projects				-				
	<b>Sub-Total - Community Center Gymnasium</b>				<b>80,803</b>	<b>80,640</b>	<b>80,140</b>	<b>-</b>	<b>87,735</b>
6533	Community Center PAL Center								
7010	Salaries & Wages - Permanent								1,333
7110	Cafeteria Benefits								324
7150	Medicare								19
7160	PERS								291
	Sub-Total Personnel				5,166	4,400	7,030		1,968

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7295-0847	Electricity Usage				191		200		225
7655	Building Maintenance				198		175		200
	Sub-Total - Community Center PAL Center				5,555	4,400	7,405	-	2,393
6534	James Woody Park - Facilities								
7010	Salaries & Wages - Permanent								5,070
7020	Salaries & Wages - Part-time								1,985
7110	Cafeteria Benefits								1,295
7130	FICA								0
7150	Medicare								102
7160	PERS								1,541
	Sub-Total Personnel				9,863	8,760	12,930		9,993
7655	Building Maintenance				2,420	2,250	2,730		2,250
7755	Grounds Maintenance				400				
	Sub-Total - James Woody Park - Facilities				12,683	11,010	15,660	-	12,243
6590	Mt. Vista - Facilities								
7010	Salaries & Wages - Permanent								2,402
7020	Salaries & Wages - Part-time								794
7110	Cafeteria Benefits								541
7130	FICA								0
7150	Medicare								46
7160	PERS								698
	Sub-Total Personnel				5,534	4,900	4,920		4,481
7383	Vandalism Repairs				1,771	1,000	453		500
7655	Building Maintenance				264	1,000	225		250
	Sub-Total - Mt. Vista - Facilities				7,569	6,900	5,598	0	5,231
6610	Adult Sports								
7010	Salaries & Wages - Permanent								20,728
7020	Salaries & Wages - Part-time								14,361
7110	Cafeteria Benefits								4,101
7120	Deferred Compensation								300
7130	FICA								720
7150	Medicare								509
7160	PERS								5,128
	Sub-Total Personnel				36,081	0	38,850		45,847

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8014	Adult Basketball Tny				0	415	80	19.3%	310
8026	Adult Basketball				723	2,204	2,752	124.9%	3,000
8030	Adult Kickball				0	1,237	1,100	88.9%	1,300
8038	Adult Soccer				502	1,320	0	0.0%	1,300
8050	Open Gym				211	600	300	50.0%	300
8062	Softball				5,311	7,389	6,000	81.2%	8,000
8074	Softball Tny				0	1,099	0	0.0%	650
8086	Volleyball				0	270	0	0.0%	250
	<b>Sub-Total - Adult Sports</b>				<b>42,828</b>	<b>14,534</b>	<b>49,082</b>		<b>60,957</b>
6640	Civic Center Aquatic Complex								
7010	Salaries & Wages - Permanent								96,130
7020	Salaries & Wages - Part-time								100,224
7030	Standby Time								14,040
7110	Cafeteria Benefits								19,498
7120	Deferred Compensation								1,076
7130	FICA								4,960
7150	Medicare								2,847
7160	PERS								25,411
	Sub-Total Personnel				230,072	213,900	272,100		264,187
7180	Uniform Expenses				1,797	1,500	1,500	100.0%	1,500
7205	Advertising				315	900	900	100.0%	600
7241	Meetings & Conferences				66	1,000	850	85.0%	850
7259	Miscellaneous				284	1,000	600	60.0%	600
7265	Office Supplies				87	0	0	0.0%	0
7271	Postage				0	300	100	33.3%	200
7277	Printing				426	300	250	83.3%	200
7295-0847	Electricity Usage				32,997	32,000	29,500	92.2%	31,000
7295-0848	Natural Gas Usage				90,588	95,000	68,000	71.6%	75,000
7295-0849	Water Usage				5,644	10,000	6,500	0.0%	7,000
7313	Concession Items				4,476	2,500	4,345	173.8%	4,500
7330	Hardware/Software Supplies Exp.				3,061	3,500	3,350	95.7%	2,500
7360	Safety & Security				4,502	6,500	4,500	69.2%	5,500
7655	Building Maintenance				7,800	16,000	6,000	37.5%	8,500
7755	Grounds Maintenance				806	1,200	900	75.0%	1,000
7970	Small Tools				630	400	350	87.5%	400
8103	AV Wave				0	500	500	100.0%	500
8113	Community Water Safety				56	153	120	78.4%	100

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8118	Competitive Stroke				2,163	0		0.0%	
8128	CPR Challenge Course				230	150	150	100.0%	230
8133	Discover Scuba				0	220	0	0.0%	
8138	Evening Lap Swim				494	500	400	80.0%	500
8143	Guard Start				319	179	180	100.6%	225
8148	Lifeguard Training				1,829	1,750	1,710	97.7%	1,700
8153	Open Diver Water Course				3,278	3,902	3,900	99.9%	4,230
8158	Open Rec Swim				915	400	400	100.0%	400
8163	Pool Chemicals				22,899	25,000	26,582	106.3%	28,000
8168	Pool Special Event				400	1,825	1,500	82.2%	1,200
8178	Splash Dance				2,873	8,400	5,919	70.5%	8,050
8183	Swim Lessons				934	3,500	3,500	100.0%	3,000
8185	Swim Fair				0	300	300	100.0%	300
8188	Water Aerobics				15,597	8,400	14,543	173.1%	15,000
9026	Equipment Maintenance				17,299	17,000	12,300	72.4%	9,000
9078	Safety Equipment				531	1,000	1,000	100.0%	1,000
9120	Capital Equipment				3,448	9,500	4,500	47.4%	
	Sub-Total - Civic Center Aquatic Complex				456,816	468,679	477,249	99.9%	476,972
6670	ASAP								
7010	Salaries & Wages - Permanent								47,720
7020	Salaries & Wages - Part-time								105,854
7110	Cafeteria Benefits								9,642
7120	Deferred Compensation								684
7130	FICA								5,677
7150	Medicare								2,227
7160	PERS								13,543
	Sub-Total Personnel				135,939	187,030	178,980		185,347
8250	Afterschool Program				13,785	7,531	4,000		6,000
	Sub-Total - ASAP				149,724	194,561	182,980	-	191,347
6700	CAVE								
7010	Salaries & Wages - Permanent								5,134
7020	Salaries & Wages - Part-time								8,688
7110	Cafeteria Benefits								976
7120	Deferred Compensation								84
7130	FICA								452
7150	Medicare								200
7160	PERS								1,428
	Sub-Total Personnel				8,609	12,640	14,160		16,963
8350	CAVE				1,189	823	650		1,100
	Sub-Total - CAVE				9,798	13,463	14,810	-	18,063

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6730	Day Camp								
7010	Salaries & Wages - Permanent								17,576
7020	Salaries & Wages - Part-time								25,102
7110	Cafeteria Benefits								3,468
7120	Deferred Compensation								273
7130	FICA								1,300
7150	Medicare								619
7160	PERS								4,741
	Sub-Total Personnel				36,578	50,250	59,670		53,079
8450	Day Camp				2,632	1,547	1,500		2,400
	Sub-Total - Day Camp				39,210	51,797	61,170	-	55,479
6760	Instructor Classes								
7010	Salaries & Wages - Permanent								42,385
7020	Salaries & Wages - Part-time								7,246
7110	Cafeteria Benefits								8,801
7120	Deferred Compensation								403
7130	FICA								238
7150	Medicare								720
7160	PERS								10,000
	Sub-Total Personnel				50,081	45,150	53,900	119%	69,792
8128	CPR Challenge Course				-	0			
8502	Academic Tots				20,539	23,060	19,850	86%	21,000
8504	Adult Tap				881	1,068	1,112	104%	1,050
8506	Archery				793	750	196	26%	0
8508.0512	Arts & Crafts				295	0	205	0%	0
8512	Ballet & Tap				332	339	669	197%	340
8514	Baton Twirling				749	980	1,130	115%	900
8516	Belly Dancing				1,135	1,680	1,416	84%	1,416
8518	Cheerleading with 19 Sports				-	150	0	0%	
8520	Cheer-Tumbling				896	728	3,088	424%	3,500
8522	Child & Babysitting Safety				52	158	436	276%	0
8526	CPR & First Aid				885	539	2,964	550%	2,400
8531	Dog Obediance				2,206	2,805	3,198	114%	3,250
8533	Driver's Ed				1,032	840	1,084	129%	1,100
8535	ESL/Educational				1,153	200			

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8537	Fencing				6,500	6,720	6,199	92%	6,300
8539	Golf Lessons				353	315	710	225%	750
8541	Guitar Lessons				1,629	1,998	1,945	97%	1,850
8545	Habitat Gardening				325	392	392	100%	400
8547	Hip Hop Dance				114	0			
8548	Just Baby and Me					160	257	161%	250
8551	Kindermusick				2,548	3,220	2,200	68%	2,500
8553	Let the Learning Begin				-	300	0	0%	
8555	Low Impact Aerobics				-	200	3,223	1612%	3,500
8557	Painting & Drawing				396	280	250	89%	330
8559	Parent & Tot				7,191	8,049	4,900	61%	6,000
8561	Polynesian Dance				-	0			
8565	Preschool Art				-	245	287	117%	250
8567	Rent-A-Santa				1,172	1,050	1,695	161%	960
8568	Road To Creativity					200	249	125%	250
8569	Salsa & Latin Dance				2,154	2,332	1,182	51%	1,550
8571	SAT Prep Course				-	300	0	0%	
8575	Shotakan Karate				30,278	35,000	3,648	10%	3,750
8576.5000	Summer Camps				237	1,120	1,400	125%	2,000
8577	Swing Dance				1,039	1,050	1,828	174%	2,000
8579	Tae Kwon Do				9,824	9,100	9,500	104%	10,000
8581	Tai Chi				2,969	3,325	2,500	75%	3,000
8583	Tennis				4,463	3,520	2,720	77%	3,100
8585	Tiny Tot Dance				2,736	2,870	1,562	54%	1,500
8587	Women's Wellness				247	500			
8589	Wrestling				928	1,000	871	87%	1,000
8591	Yoga				5,537	5,775	3,155	55%	4,200
8835	Smart Start Baseball				-	300		0%	
8840	Smart Start Soccer				-	300		0%	
8875	Smart Start Basketball				-	150		0%	
	<b>Sub-Total - Instructor Classes</b>				<b>161,669</b>	<b>168,218</b>	<b>139,921</b>	<b>83%</b>	<b>160,188</b>
6790	PIO Events								
7010	Salaries & Wages - Permanent								77,846
7020	Salaries & Wages - Part-time								16,827
7110	Cafeteria Benefits								15,232
7120	Deferred Compensation								300
7130	FICA								168
7150	Medicare								1,373
7160	PERS								20,087
	<b>Sub-Total Personnel</b>				<b>135,899</b>	<b>132,730</b>	<b>123,150</b>		<b>131,833</b>

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7805	Fall Festival				1,745	0			12,000
7810	Community Clean Up				7,702	0			0
7820	Seniors Day				89	500			0
7825	Jazz Nights				9,008	4,000	1,230		0
7830	Tree Lighting				3,185	6,500	7,327		0
7835	Craft Fairs				56	600	700		1,000
7840	Flea Markets (3)				824	500	415		900
7845	AV Round Up				25,850	-			-
7850	Freedom Festival				40,971	38,000	4800		35,000
7855	Concerts in the Park (8)				17,624	22,000	6,028		20,000
8721	Winter Wonderland				1,818	-			5,000
	<b>Sub-Total - PIO Events</b>				<b>244,771</b>	<b>204,830</b>	<b>143,650</b>	<b>0</b>	<b>205,733</b>
6820	<b>Recreation</b>								
7010	Salaries & Wages - Permanent								40,649
7020	Salaries & Wages - Part-time								1,840
7110	Cafeteria Benefits								6,850
7120	Deferred Compensation								741
7130	FICA								93
7150	Medicare								616
7160	PERS								8,953
	<b>Sub-Total Personnel</b>				<b>267,245</b>	<b>48,450</b>	<b>59,550</b>		<b>59,742</b>
7205	Advertising				-	2,300	2,150		1,750
7211	Council & Commission Exp.				3,300	7,500	0		0
7229	Education & Training				808	2,200	1,400		1,600
7241	Meetings & Conferences				2,813	5,400	4,200		4,000
7247	Memberships & Dues				1,310	1,050	1,300		1,350
7253	Mileage Exp/Allowance				662	450	487		600
7259	Miscellaneous				1,739	1,500	950		1,000
7265	Office Supplies/Exp				2,237	5,900	2,787		3,750
7271	Postage				10,552	13,700	12,110		13,500
7277	Printing				23,304	25,000	21,800		23,000
7300	Capital Projects				-	0			
7330	Hardware/Software Supplies Exp.				3,327	4,800	2,847		4,000



Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7360	Safety & Security				95				0
7375	Staff Services				97	250	289		400
9013	Communications Equipment				-	0	0		0
9039	Rental Equipment				-	1,000	650		600
9052	Gasoline, Diesel, Oil				99	600	448		600
9091	Vehicle Maintenance				20	400	325		500
9140	Equipment Replacement Fund				-	1,000	0		0
	<b>Sub-Total - Recreation</b>				<b>317,608</b>	<b>121,500</b>	<b>111,293</b>	<b>-</b>	<b>116,392</b>
6850	Rec Dept Events								
7010	Salaries & Wages - Permanent								32,824
7020	Salaries & Wages - Part-time								17,696
7110	Cafeteria Benefits								6,402
7120	Deferred Compensation								524
7130	FICA								947
7150	Medicare								733
7160	PERS								7,699
	Sub-Total Personnel				51,816	54,010	68,400	126.6%	66,824
8703	AV Idol				973	329	330	100.3%	316
8706	AV Most Talented Kid				257	289	181	62.6%	279
8715	Bunny Run				893	1,032	1,050	101.7%	1,197
8718	Campfire Programs				655	135	135	100.0%	135
8727	Community Christmas Caroling				32	0			
8728	Eggstravaganza				1,355	750	750	100.0%	1,100
8731	Family Olympics				0	504		0.0%	
8733	Firecracker Run				836	912	912	100.0%	1,027
8742	Haunted House				799	500	500	100.0%	500
8745	Kiddie Carnival				790	450	450	100.0%	400
8751	Mothers Day Tea Party				0	0		0.0%	
8754	Mudfest				885	442	2,659	601.6%	750
8757	Fall Run				729	709	437	61.6%	772
8758	Parents Night Out				0	544	100	18.4%	150
8764	Special Apples				179	150	150	100.0%	320
8765.5000	Swing the Town								2,200
8766	Teen Events				0	1,204	408	33.9%	252
8778	Triathlon				0	0			
8784	Turkey Run				715	672	625	93.0%	832
8787	Tween Time Karokee				979	60		0.0%	
8790	Volunteens				561	740	725	98.0%	750
	<b>Sub-Total - Rec Dept Events</b>				<b>62,454</b>	<b>63,432</b>	<b>77,812</b>	<b>19</b>	<b>77,804</b>

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6880	Rentals								
7010	Salaries & Wages - Permanent					26,336			40,088
7020	Salaries & Wages - Part-time					3,637			9,992
7110	Cafeteria Benefits								8,060
7120	Deferred Compensation								460
7130	FICA								473
7150	Medicare								726
7160	PERS								9,272
	Sub-Total Personnel				44,912	44,510	55,050		69,070
8712	Birthday Party Package				529	604	150		750
8600	Parking Fee				5,120	15,000	16,500		20,000
	Sub-Total - Rentals				50,561	60,114	71,700	-	89,820
6900	Skate Park - Facilities								
7360	Safety & Security				15,774	30,000	2,000		12,000
	Sub-Total - Skate Park - Facilities				15,774	30,000	2,000	0	12,000
6910	Park Grounds Clearing								
7010	Salaries & Wages - Permanent								
7020	Salaries & Wages - Part-time								
7110	Cafeteria Benefits								
7120	Deferred Compensation								
7130	FICA								
7150	Medicare								
7160	PERS								
	Sub-Total Personnel								
	Sub-Total - Park Grounds Clearing				-	-	-	-	-

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6920	Park Facilities Clearing								
7010	Salaries & Wages - Permanent								
7020	Salaries & Wages - Part-time								
7110	Cafeteria Benefits								
7120	Deferred Compensation								
7130	FICA								
7150	Medicare								
7160	PERS								
	Sub-Total Personnel								
	Sub-Total - Park Facilities Clearing				-	-	-	-	-
6930	Recreation/Pools Clearing								
7010	Salaries & Wages - Permanent								
7020	Salaries & Wages - Part-time								
7110	Cafeteria Benefits								
7120	Deferred Compensation								
7130	FICA								
7150	Medicare								
7160	PERS								
	Sub-Total Personnel								
	Sub-Total - Recreation/Pools Clearing				-	-	-	-	-
6940	User Groups								
7010	Salaries & Wages - Permanent								29,838
7020	Salaries & Wages - Part-time								1,729
7110	Cafeteria Benefits								6,333
7120	Deferred Compensation								315
7130	FICA								65
7150	Medicare								458
7160	PERS								6,666
	Sub-Total Personnel				38,165	51,090	39,450		45,403
	Sub-Total - User Groups				38,165	51,090	39,450	0	45,403
6970	Youth Sports								
7010	Salaries & Wages - Permanent								40,473
7020	Salaries & Wages - Part-time								23,344
7110	Cafeteria Benefits								8,080
7120	Deferred Compensation								604
7130	FICA								1,192
7150	Medicare								925
7160	PERS								9,741
	Sub-Total Personnel				71,915	74,050	71,700		84,360

Parks & Recreation - Continued 2510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8769	Teen Night				75	0		0.0%	0
8805	Adventures in PW Sports				309	964	576	59.8%	964
8810	Basketball Tournament				0	2,201	620	0.0%	2,046
8812	Coed Volleyball				0	1,428	0	0.0%	1,000
8815	Elementary Arts & Smarts				307	0		0.0%	
8820	Father Son Basketball Tournament				165	415	300	72.3%	300
8825	Peewee Soccer				833	842	398	0.0%	1,050
8830	Winter Peewee/Hotshots Basketball				4,049	2,214	1,300	58.7%	1,000
8850	Sports Camp				0	0		0.0%	
8858	Summer Peewee/Hotshots Basketball						800		850
8860	Summer Youth Basketball	po			3,193	3,770	2,700	71.6%	3,000
8865	T-Ball				1,054	1,034	1,034	100.0%	1,500
8870	Flag Football				0	1,809	0	0.0%	2,000
8880	Winter Youth Basketball				2,748	6,025	3,700	61.4%	5,300
8885	Youth Track Meet				525	495	425	85.9%	450
8887	3 on 3 Soccer Tournament				0	484	250	51.7%	300
	Sub-Total - Youth Sports				85,173	95,731	83,803	6	104,120
Total Parks & Rec Expenditures					3,736,078	3,593,002	3,387,631		3,679,792
Total Parks & Rec Fund Balance					(736,983)	(689,082)	(450,988)		(639,806)

Parks & Recreation - Continued 2510 -- Recreation Division

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Full Time:						
Community Services Manager	1	1	1	1	1	1
Event Coordinator	0	*	*	*	*	*
Administrative Secretary	1	1	1	1	1	1
Senior Office Assistant	-	-	-	-	-	1
Office Assistant	1.5	1	1	1	2	1
Clerk	1	1	1	1	-	-
Recreation Supervisor	2	2	2	3	3	3
Part Time:						
Recreation Assistant	1,020hrs	1,000hrs	1,000 hrs	1,000 hrs	1,000 hrs	1,000 hrs
Office Assistant	-	-	2,080hrs	2,225hrs	2,040 hrs	2,040 hrs
Recreation Leader I	9,200hrs	10,153hrs	13,209hrs	11,297hrs	7,373 hrs	5,561 hrs
Recreation Leader II	5,500hrs	6,919hrs	6,829hrs	14,377hrs	10,468 hrs	11,263 hrs
Pool Manager	240hrs	240 hrs	496hrs	742hrs	363 hrs	400 hrs
Assistant Pool Manager	0	0	0	962hrs	602 hrs	0
Senior Lifeguard				2,443hrs	1,015 hrs	1,345 hrs
Lifeguard	1,020hrs	1,536hrs	3,251hrs	7,329hrs	5,081 hrs	5,848 hrs

Parks & Recreation - Facilities Division

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Full Time:						
Senior Maintenance Worker					1	1
Maintenance Worker II					1	1
Maintenance Worker I					0.5	0.5
Custodian					1	1
TOTAL:					3.5	3.5
Part Time:						
Maintenance Aide	2.5 FTE	4 FTE	4 FTE	5 FTE	1 FTE	1 FTE
Part Time Event Assistants	2	2	2	2	2	2

Parks & Recreation - Park's Division

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Full Time:						
Parks Supervisor	1	1	1	1	1	1
Senior Maintenance Worker	3	3	3	3	2	2
Maintenance Worker II	4	4	6	7	6	5.5
Maintenance Worker I	2	3	4	6.5	6	5.5
Custodian	1	1	1.5	1	0	0
TOTAL:			19.5	22.5	19	18
Part Time:						
Maintenance Aide	2.5 FTE	4 FTE	4 FTE	5 FTE	4FTE	4 FTE

Program Description: The Community Services Department has two divisions. The Facilities Division is responsible for managing the operations, maintenance, repairs and renovations of buildings in all Town parks including the James A. Woody Community Center, gymnasiums and the Civic Center Park Aquatic Center. The Recreation Division coordinates and implements a vast community recreation program servicing all ages and special populations within Apple Valley. Program areas include aquatic programs, special events, special interest classes, youth and adult sports, special interest camps, as well as youth and teen programs. The Parks department maintains thirteen parks including landscaping and turf management as well as sports field maintenance for baseball and soccer fields. Additionally, the Parks Department maintains the exterior landscaping at Town Hall.

Programmatic Changes:

- Most youth and adult sports and event programming are designed with collected fees covering all direct costs and a contribution of at least 10% for youth and 20% for adult programs helping to offset the indirect overhead costs for the department.
- For recreation programs with an uncertain participation level, budgets are designed so that revenues mirror expenditures to not negatively affect the bottom line.
- The Apple Valley Wave swim team was a recreation swim program offered by the Recreation Department for the past year and a half. Effective May 2009, the program will also have a competitive aspect where participants will be afforded the opportunity to compete in away meets. With this change, a 50% increase in participation fees for the program is anticipated.
- The Swing the Town program is a monthly community dance that began in January of 2009. The revenue and expenditures were part of the swing dance instructor class. It is listed in FY 09-10 Budget as a stand alone program.
- The Civic Center Park Aquatic Center budget reflects a year-round operating season including operational expenses for winter months, anticipating that the school district will rent the facility during those months once again.
- Increases in playground maintenance for various parks include safety base material where needed. Replacement has not taken place for three years.
- Repairs to the existing roof of the existing James Woody restroom as well as the addition of a restroom to James Woody Park increased the building maintenance requirements for FY 09-10 Budget
- Repairs and/or replacement to the existing HVAC system for the James Woody Gymnasium are included in this year's budget request.
- Included in this budget are backflow protection cages and insulation blankets for James Woody Community Center, Lions, Norm Schmidt, Sycamore Rocks, Thunderbird, Virginia, and Yucca Loma Parks. Horsemen's Center Telemetry system for operation and monitoring of well and tank. New perimeter fence for Horsemen's center. Drive gate for security of Horsemen's tank site. New fence fabric and frame repairs for James Woody ball field 1 backstop.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Parks & Recreation Quimby Fund - Account Number 2520-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimate Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	135,926	1,062,989	3,254,653	350,250	107,199	107,199		119,223
	REVENUES:								
6166	Quimby Fees	1,815,147	2,325,861	727,996	123,624	120,000	9,624		20,000
4255	Interest Earnings				8,444		2,400		2,000
	Total Revenues	1,815,147	2,325,861	727,996	132,068	120,000	12,024	0	22,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimate Year End 2008-09	% Used	Budget Approp. 2009-10
	Schmidt Park	-	50,801	-					
	Virginia Park		33,553	-					
	General Park Improvements	873,084	23,055	-					
9610-2510	Transfer to 2510			1229482	360,119				
9610-4910	Transfer to 4910		26,788	2,402,917	15,000				
9300	Other Improvements	15,000	0	0	0				
	Total Expenditures	888,084	134,197	3,632,399	375,119	0	0		0
	Ending Fund Balance	1,062,989	3,254,653	350,250	107,199	227,199	119,223	0	141,223

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Debt Service Fund - 1999, 2001 and 207 COP's - Funds 4105-1500, 4106-1500, & 4108-1500

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Approved Budget 2008-09	Estimated Year- End 2008-09	% Used	Proposed Budget 2009-10
4170	Other Revenue Sources 2007 COP's* 4108-0000-4170				355,000				
4255	Interest Earnings 1999 COP's 4105-0000-4255 2001 COP's 4106-0000-4255 2007 COP's 4108-0000-4255		4,083	5,152	3,961 8,644 385		902		
9610-1001	Transfer from General Fund 1999 COP's 4105-1500-9610-1001 2001 COP's 4106-1500-9610-1001 2007 COP's* 4108-1500-9610-1001	550,000 210,000	460,780 210,000	493,535 267,663	467,524 256,672	600,575 366,300 953,712	600,575 366,300 865,900		574,100 369,100 943,200
9610-4730	Transfer from General Government Facilities 2007 COP's* 4108-1500-9610-4730				326,959				
<b>Total Revenues</b>		<b>760,000</b>	<b>674,863</b>	<b>774,994</b>	<b>1,416,853</b>	<b>1,920,587</b>	<b>1,833,677</b>	<b>0</b>	<b>1,886,400</b>
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Approved Budget 2008-09	Estimated Year- End 2008-09	% Used	Proposed Budget 2009-10
9840	Debt Service 1999 COP's Princi 4105-1500-9840-0000	400,000	404,620	280,000	285,000	295,000	295,000		300,000
9860	Interest 4105-1500-9860-0000			157,296	125,640	245,575	245,575		214,100
9840	2001 COP's Princi 4106-1500-9840-0000	275,000	275,000	172,500	176,250	240,000	240,000		250,000
9860	Interest 4106-1500-9860-0000			67,150	52,158	66,300	66,300		59,100
9840	2007 COP's Princip 4108-1500-9840-0000				0	300,000	300,000		390,000
9860	Interest 4108-1500-9860-0000				669,844	593,712	505,900		493,200
8940	Debt Service Admin 4105-1500-8940-0000			61,392	60,845	60,000	55,075		60,000
8940	Debt Service Admin 4106-1500-8940-0000	125,000	125,000	36,656	34,617	60,000	60,000		60,000
8940	Debt Service Admin 4108-1500-8940-0000				12,500	60,000	60,000		60,000
<b>Total Expenditures</b>		<b>800,000</b>	<b>804,620</b>	<b>774,994</b>	<b>1,416,854</b>	<b>1,920,587</b>	<b>1,827,850</b>	<b>0</b>	<b>1,886,400</b>

\* First two years of Debt Service are interest only payment made by the Fiscal Agent.

**Program:** Debt Service Fund - 1999, 2001 and 2007 COP's

**Program Description:** This represents transfers from various funds for debt service payments on the Certificates of Participation issued in 1999, 2001 and 2007.

**Programmatic Changes:** In accordance with recommendations made in the Citygate report, this reflects the revenue provided by various funds to support the Debt Service on the Town's COPs. It provides for better tracking for the auditors and assists the reader in understanding the total debt service picture. The variance between revenue and expenditures is the result of the variable rate charged on the debt and represents staffs best estimate of actual costs.



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Capital Improvement Program - Infrastructure - Account Number 4410-5210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	2,634,150	5,116,173	8,321,990	10,114,612	13,264,113	13,264,113		11,669,096
4181	Refunds, Reimb, Rebates	-	100,000		37,000				
4255	Interest		-	28,260	538,357	200,000	254,477	127%	200,000
6102	Animal Control Facilities		65,586	12					
6126	General Gov't Facilities		13,540	454	768				
6140	Law Enforcement Facilities		43,749						
6164	Public Meeting Facilities		3,838						
6184	Traffic Impact Fees &	3,911,276	5,203,568	3,715,058	1,602,394	1,500,000	1,114,773	74%	1,200,000
6816	Grants	-			446,763		270,228		350,000
	<b>Total Revenue</b>	<b>3,911,276</b>	<b>5,430,281</b>	<b>3,743,784</b>	<b>2,625,282</b>	<b>1,700,000</b>	<b>1,639,478</b>	<b>96%</b>	<b>1,750,000</b>
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9210	AV Road Phase 2B1			721,255	22,915				
9219	AV Road North Phase 2B		17,970	-	19,569				
9228	AV Road Phase 1B			105,262	46,239		16,555		
9237	AV Road Phase 1A			415,608	3,500				
9246	AV Road Phase North Extension			215,236	5,894				
9250	AV Rd./ Pimlico Signal Upgrade					60,000	33,300	56%	
9273	Bear Valley @ Jess Ranch				317,350				
9283	Bear Valley Rd./Deep Creek Signal					350,000	50,000		300,000
9284	Bear Valley Rd./ Mohawk Signal								350,000
9318	CIP Coordination	55,054	70,311	39,466					
9327	Corwin Rd								500,000
	Debt Service - Dale Evans	61,500	-	-					
9340	Dale Evans Parkway	162,000	-	-		362,100	362,080		500,000
9354	Dry Wells		62,000	7,151					
9399	Horseman's Center Turn	6,919	54,370	139,479					
9410	Hwy 18 West End Widening			45	245	570,000	6,000	1%	425,000
9417	Capital Projects (Infrastr Apple Valley Road	106,694	1,952	8,094					
9418	Highway 18 Rt. Turn Lane		640,447	2,380	270				
9420	Jess Rancy Mkpl Ph III BV Rd					161,000	160,860		
9426	Kiowa Rd				19,730	693,000	674,800	97%	
9525	Paving - PMS Priorities	1,037,086	835,192	-					
9561	Split Phasing Nafajo/Hwy 1	-	67	2,027	2,606				
9440	Kiowa (VanDusen & Tussing)						211,300		
9458	Muni Rd. Guard Rail								
9471	Navajo Rd				68,245	1,455,000	1,455,000	100%	
9480	Navajo/Powhatten Signal			10,252	24,479		172,600		
9525	Paving - PMS Priorities					400,000			
9588	Yucca Loma Bridge		12,354	130,190	428,834	20,000	92,000	460%	200,000
9610-4010	Transfer - RDA PA#1 -4010		529,801	154,717	(1,457,362)				
9610-4910	Transfer - 4910				(26,733)				
	<b>Total Expenditures</b>	<b>1,429,253</b>	<b>2,224,464</b>	<b>1,951,162</b>	<b>(524,219)</b>	<b>4,071,100</b>	<b>3,234,495</b>	<b>79%</b>	<b>2,275,000</b>
	ENDING FUND BALANCE	5,116,173	8,321,990	10,114,612	13,264,113	10,893,013	11,669,096	107%	11,144,096

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: General Gov't Facilities - Infrastructure - Account Number 4730-1500

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE				143,633	10,664,623	10,664,623		10,055,556
4170	Bond Proceeds				11,000,000				
4174	Prior Period Adjustments			13,540					
4255	Interest Earnings				552,729	150,000	83,025		40,000
6126	General Gov't Facilities			130,093	27,817	17,000	28,959		20,000
	Total Revenue	-	-	143,633	11,580,546	167,000	111,984	-	60,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
9570	Town Hall Annex			-	536,535	11,306,093	721,052		10,115,556
9610-41	Transfer - 4108				326,959				
9860	Interest Earnings				196,062				
	Total Expenditures	-	-	-	1,059,556	11,306,093	721,052	-	10,115,556
	ENDING FUND BALANCE			143,633	10,664,623	(474,470)	10,055,556		-

Program description:

During the 2006/07 fiscal year, the Town Council approved the issuance of Certificates of Participation in the amount of \$11,600,000 to finance and build the Town Hall Annex. This project began in early 2009 and will take approximately 18 months to complete.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Parks and Recreation Grant Fund - Account Number 4910 - Various Departments

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	(4,310)	(293,577)	(2,614,094)	(1,349,566)	(722,702)	(722,702)		0
	REVENUES:								
	Non Departmental								
0000-6816-0000	Grants						490	0	
0000-6912-0000	Commercial Recycling Incentive						1,245	0	
	Safe Routes to School								
4801-6906-0000	DOT - Safe routes to school					430,200	430,200		135,500
4802-6907-0000	Waste Tire Amnesty				9595				
4803-6908-0000	06/07 DOC Recycling						12,695		12,695
4804-6907-0001	06/07 Waste Tire Amnesty						1,495		1,495
4805-6909-0000	2004 WalMart Christmas	635	343						
	Civic Center Park								
4806-6908-0002	08/09 DOC Recycling						18,441		18,441
4806-6911-0000	Civic Center Park - Various Revenue			5,610					
4806-6911-0000	DOC - Civic Center Park Receptacles					16,341	17,831		17,831
4806-6913-0000	DOC - Non-competitive -Playground CCP					16,762	16,762		16,762
	EDI - 02 Grant - Civic Center Park		200,000						
4806-6918-0000	EDI - 03 Grant - Civic Center Park			402,368					
4806-6919-0000	EDI - 04 Grant - Civic Center Park			497,050					
4806-6919-0001	EDI - 05 - Pool								
4806-6917-0000	EDI - 06 Civic Center Park					990,000	583,081		960,000
4806-6926-0000	Roberti Z'Berg - Harris - Civic Center Park				153,806				
4806-6928-0000	Prop. 12 Grant - Civic Center Park			166,322					
4806-6930-0000	Prop. 40 - Civic Center Park				250,000				
4806-9610-1001	Transfer in - General Fund		196,500						
4806-9610-2120	CDBG - 05/06	395,137	222,672						
4806-9610-2120	CDBG - 06/07		27,328		620,763				
4806-9610-2520	Transfer - Quimby		627,083	2,402,917	15000				
4808-6922-5000	Land & Water Cons. Fund			202,733		200,000	0	0.0%	
4810-6908-0001	DOC - Recycling			4,170	17,799				
4812-6936-0000	RACG AV Road Project				26,733				
	Total Revenues	395,772	1,273,926	3,681,170	1,093,696	1,653,303	1,080,505	0	1,162,724

Parks and Recreation Grant Fund - Account Number 4910 - Various Departments

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
4801-9565-0000	05/06 DOT Safe Routs to School Symeron Road Sidewalk			15,654	39,522	430,200	294,700	0.0%	135,500
4802-9610-1001	05/06 Waste Tire Amnesty Transfer - 1001			8,166	1,428				
4803-8940-0000	06/07 DOC Recycling Contract Services			4,170					12,695
4804-8940-0000	06/07 Waste Tire Amnesty Contract Service				3,120				1,495
4805-7259-0000	WalMart Christmas Misc Costs	635	343						
4806-9300-0000	Civic Center Park Capital Projects	684,404	3,594,100	2,388,652	378,230	1,023,103	63,103	0.0%	1,013,034
4808-9300-0000	Land/Water conservation Capital Projects					200,000	0	0.0%	
4810-8940-0000	Special Purpose Grants Contract Services				17799				
4812-9610-4410	05/06 RACG - AV Road Project Transfer - 4410				26,733				
4910-4213-7259	County Marketing Grant								
4910-4214-7259	County Website Grant								
	Total Expenditures	685,039	3,594,443	2,416,642	466,832	1,653,303	357,803	0	1,162,724
	ENDING FUND BALANCE	(293,577)	(2,614,094)	(1,349,566)	(722,702)	(722,702)	0	-	0

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Wastewater Enterprise Fund - Account Number 5010-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	<b>BEGINNING FUND BALANCE</b>	10,401,472	11,308,948	12,425,122	13,018,426	11,268,555	11,268,555		11,380,641
4020	Taxes Represents 0.08% of General Property Tax Levy.	39,764	0	0	0	0			
4181	Refunds, Reimb, Rebates				298				
4255	Interest Earnings Interest on idle funds belonging to this fund.	114,735	251,278	316,840	309,173	200,000	168,000	84.0%	145,000
6124	Feasibility Studies Engineering costs to determine if capacity is available to serve and the issuance of a "Will Serve" letter.	25,220	22,305	17,211	(4,839)	15,000	4,995	33.3%	7,500
6146	Assessment/Lot Splits Cost associated with the redistribution of assessments when a lot splits.	37,025	5,808	0	1,131	5,000	2,220	44.4%	2,500
6510	Administrative Fees Plan check fees, local connection fees, assessment fees, assessment confirmations, etc.	23,622	42,061	39,384	8,507	30,000	3,600	12.0%	5,000
6520	Buy In Fee Capacity fees for property within close proximity of sewer & not part of an assessment district must buy in to the district.	611,388	413,086	153,684	213,020	135,000	46,650	34.6%	50,000

Wastewater - Continued 5010-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
6530	Inspection Fees Charges for inspection of sewer laterals and connections.	34,624	49,923	28,900	11,633	35,000	1,635	4.7%	5,000
6540	Local Sewer Connection Fees Miscellaneous revenues which do not have a specific category.	792,978	762,534	355,158	317,375	350,000	184,967	52.8%	225,000
6600	Sanitary Sewer Collection Syst Development Impact Fees		244,233	347,606	-	70,000	8,580	12.3%	25,000
6630	Sewer Replacement Revenue Repair and Replacement Fund.	101,494	111,482	140,385	131,182	145,000	178,530	123.1%	160,000
6650	Sewer Use Fees Charges for Sewer Use calculated at \$18.96 per Equivalent Dwelling Unit.	1,544,621	1,684,530	2,101,391	2,159,713	2,313,930	2,686,425	116.1%	3,400,000
6680	VVWRA Connection Fees Regional Connection Fees paid to VVWRA of \$160.75 per fixture unit.	0	(18,068)	45,473	0	0			
6690	Water Use Fees (Sales)	19,801	25,625	17,850	14,940	15,000	19,700	131.3%	23,000
	<b>Total Revenues</b>	<b>3,345,272</b>	<b>3,594,797</b>	<b>3,563,882</b>	<b>3,162,133</b>	<b>3,313,930</b>	<b>3,305,302</b>	<b>99.7%</b>	<b>4,048,000</b>

Wastewater - Continued 5010-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	190,519	262,557	306,552	312,890	345,850	336,312	97.2%	348,960
7020	Salaries & Wages - Part-time	0	0	(27)	0	0			
7030	Salaries & Wages - Overtime	22,911	18,495	13,754	16,899	15,000	13,104	87.4%	15,000
7110	Cafeteria Benefits	30,799	46,652	57,278	59,450	73,500	56,850	77.3%	68,250
7150	Medicare	3,187	4,303	4,885	4,929	4,720	5,301	112.3%	5,060
7160	PERS	47,243	65,524	70,327	68,228	77,000	66,498	86.4%	75,058
	Total Personnel	294,659	397,531	452,769	462,396	516,070	478,065	92.6%	512,328
	Operations & Maintenance								
7180	Uniform Cleaning and Replacement Cleaning for 6 positions	2,199	1,768	2,745	2,784	3,200	2,610	81.6%	1,500
7205	Advertising	0	0	490	0	0			
7229	Education & Training Various skills and safety training seminars and education reimbursement.	0	0	668	2,708	2,500	2,145	85.8%	5,000
7241	Meetings & Conferences Local, State and national water supply, wastewater & water reuse programs.	0	(112)	226	222	5,000	225	4.5%	5,000
7247	Memberships & Dues Water Reuse Association, CASA & CWEA	600	600	600	815	1,200	1,150	95.8%	2,000
7253	Mileage Reimbursement of employee expense when using personal vehicles.	0	0	0	0	100		0.0%	
7259	Miscellaneous Purchase of supplies for Public Works	9,115	5,715	1,947	1,537	2,000	50	2.5%	1,500

Wastewater - Continued 5010-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
7265	Office Supplies Supplies unique to the Wastewater function.	5,991	2,791	540	949	700		0.0%	500
7277	Printing Maps, sewer service areas, blueprint plans for new projects, etc.	89	492	111	8,282	300	120	40.0%	1,000
7289	Subscriptions Engineering News Report, Public Works Journal and 2000 edition of "Standard Specifications for Public Works Construction".	0	88	82	0	100		0.0%	100
7295-0109	Utilities Expenses for utilities at Public Works facilities and Lift Stations. Radio Service	45,619	48,253	59,368	59,666	60,000	49,125	81.9%	60,000
7330	Hardware/Software Supplies	66	0	0	0	200		0.0%	
7942	System Maintenance Sewer system maintenance costs such as collector lines, lift stations and wet well maintenance.	98,432	130,919	118,135	82,260	75,000	41,082	54.8%	58,000
7949	Sewage Treatment Cost is based on projected flows at an average of 2.2 MGD, and \$1,353 per MG treated	780,779	765,479	659,797	979,502	1,150,000	1,030,863	89.6%	1,244,830
7970	Small Tools Replacement Tools, Power Tools			165	977	2,200	1,650	75.0%	2,000
8908	ACS				8,903				



Wastewater - Continued 5010-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
8940	Contracted Services Sewer Master Plan \$100,000 Develop SSMP	48,296	54,270	12,141	0	100,000	2,534	2.5%	100,000
8964	Engineering Contractor Professional services provided by outside engineers and specialty contracts for standard details for Town Of Apple Valley. Misc. detailed studies and analysis for North Apple Valley sewer ext. and sub-regional treatment.	70,553	38,169	71,109	27,937	40,000	2,400	6.0%	15,000
9013	Communications Equip Batteries, Antenna, Repairs	0	0	344	7,079	4,200		0.0%	1,200
9026	Equipment Maintenance Office machines Small Equip Repair	2,312	85	594	3,497	2,000	360	18.0%	2,000
9052	Gasoline, Diesel & oil	7,730	13,346	15,064	21,439	16,000	19,724	123.3%	25,000
9078	Safety Equipment Replacement Boots & Jackets			1,275	386	500	150	30.0%	1,200
	VVWRA Payable	1,982	0	0	0	0			
9091	Vehicle Maintenance	8,496	4,384	12,096	6,285	7,000	3,024	43.2%	5,000
9610	Contribution to Other Funds Represents time spent by other departments assisting the Wastewater operations.	722,583	777,231	930,545	1,182,662	1,227,440	1,227,440	100.0%	1,439,342
9610-4770	Transfer - 4770				347,606				
9610-5020	Transfer - 5020			244,233	0	(794,480)		0.0%	
	<b>Total Operations &amp; Maint</b>	<b>1,804,842</b>	<b>1,843,478</b>	<b>2,132,275</b>	<b>2,745,496</b>	<b>1,905,160</b>	<b>2,384,651</b>	<b>9</b>	<b>2,970,172</b>

Wastewater - Continued 5010-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
	<b>Capital Expenditures</b>								
9750	Depreciation		179,016		1,345,374	180,000	180,000	100.0%	180,000
9820	Bond Issue Costs				3,446				
9120	Capital Outlay Pump Support Trailer \$7,500	29,486	7,590	11,036	336,915	202,500		0.0%	7,500
	Vehicle Replacement Fund	20,000	0	0	0	0			
9300	Capital Projects Jess Ranch Manholes \$120,000 Radio Telemetry \$70,000 AD3A PLC's \$40,000	19,809	0	14,549	992	362,200		0.0%	230,000
	Capital Improvement Funds set aside for capital expansion of the wastewater collection system.	73,000	0	0		0			
9444	Land Acquisition			327,772			2,500		
7345	Infrastructure COP Debt service payments on Wastewater share of 1995 COP issue.	75,000	19,845	22,383	0	0			
9552	Sewer Replacement Fund Funds transferred to a separate fund for future system improvements. \$140,000 Replace non-standard manhole covers effected by Town overlay project. \$8,000	121,000	19,167	9,794	0	148,000	148,000	100.0%	148,000
7345	Prior Period Adjustment		11,996						
9860	Interest Expense				17,385				
	<b>Total Capital Expenditures</b>	<b>338,295</b>	<b>237,614</b>	<b>385,534</b>	<b>1,704,112</b>	<b>892,700</b>	<b>330,500</b>	<b>37.0%</b>	<b>565,500</b>
	<b>Total Expenditures</b>	<b>2,437,796</b>	<b>2,478,623</b>	<b>2,970,578</b>	<b>4,912,004</b>	<b>3,313,930</b>	<b>3,193,216</b>	<b>96.4%</b>	<b>4,048,000</b>
	<b>ENDING FUND BALANCE</b>	<b>11,308,948</b>	<b>12,425,122</b>	<b>13,018,426</b>	<b>11,268,555</b>	<b>11,268,555</b>	<b>11,380,641</b>		<b>11,380,641</b>
	<b>Less Capital Assets</b>	<b>7,648,897</b>	<b>7,498,156</b>	<b>7,490,567</b>	<b>6,121,582</b>				
	<b>UNRESTRICTED FUND BALANCE</b>	<b>3,660,051</b>	<b>4,926,966</b>	<b>5,527,859</b>	<b>5,146,973</b>	<b>11,268,555</b>	<b>11,380,641</b>	<b>-</b>	<b>11,380,641</b>

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Public Works Manager						0.5
Public Works Supervisor	1	1	1	1	1	0.5
Senior Maintenance Worker	0	0	0	1	1	0
Public Services Technician	1	1.5	1.5	1.5	1.5	1
Senior Office Assistant	0.5	0	0	0	0	0
Maintenance Worker II	2	1	1	1	1	2
Maintenance Worker I	0	3	4	4	3	2
<b>Total</b>	<b>4.5</b>	<b>6.5</b>	<b>7.5</b>	<b>8.5</b>	<b>7.5</b>	<b>6.5</b>

Program: Wastewater Enterprise Fund

Program Description: This program operates the Town's sewer collection and transmission systems, and performs feasibility studies and design engineering necessary to determine how an area may best receive sewer service. As a member of the Victor Valley Wastewater Reclamation Authority, the Town is also currently involved in water reuse planning and treatment plant citing and expansion studies.

Programmatic Changes: Salaries remain relatively constant increasing for annual step increases of employees in the department. Sewage treatment costs remain the same based on the average flows to the VVWRA Treatment Facility. This budget includes capital fund expenditures to purchase an equipment trailer for response to emergency by-pass pumping operations. Other capital expenditures include Replacement of the Programmable Logical Controllers for 2 Lift Stations, upgrading the Town's telemetry system to a Web Based System and building manholes over existing cleanouts in Jess Ranch to facilitate cleaning in accordance with the Town's Sewer System Management Plan.

Funding Source: User Fees, Administrative Fees and Charges, Connection fees and Transfers (for a total of \$4,048,000)

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Municipal Services - Waste Management Fund - Account Number 5510-7510

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	(1,267,676)	(295,677)	1,003,001	3,029,390	3,027,423	3,027,423		3,343,175
4165	Misc Penalties, Fines				85,162		48,065		50,000
4174	Miscellaneous	(103,723)	60,147	60,229		28,000		0.0%	
4179	Recycling Revenue		20,498	19,392	22,977	25,000	13,755	55.0%	20,000
4181	Refunds, Reimb, Rebates				11,566				
4255	Interest Earnings	0	46,578	78,787	135,704	50,000	79,196	158.4%	65,000
6510	Admininstration Fees	831,461	989,768	1,067,122	1,004,857	1,000,000	1,156,614	115.7%	1,100,000
6710	Landfill Fees The amount the Town pays the County for landfill use	2,264,188	2,527,712	2,822,548	2,590,526	2,800,000	3,122,478	111.5%	3,150,000
6720	MRF Operations			457,448	503,509	5,000		0.0%	84,905
6730	Waste Disposal Agmt Article 19	100,242	86,417	94,431	100,392	90,000	88,874	98.7%	90,000
6750	State Recycling Fees Collections made for recycling which, with a program correction, are now separately accounted for.	914,604	1,050,215	1,165,551	998,542	1,200,000	1,444,887	120.4%	1,450,000
6770	Trash Collection Fees Fees Collected by the Town and Paid to AVCO Disposal for collection service.	3,086,816	3,411,369	3,828,521	3,783,218	3,800,000	4,100,963	107.9%	4,100,000
6780	Trash Liens	0	8,623	(2,147)	22,374		(24,500)		
6935	Used Oil Block Grant State formula grant based on population	16,465	16,670	16,692	1,669	16,700	18,117	108.5%	18,000
	Total Revenues	7,110,053	8,217,997	9,608,574	9,260,496	9,014,700	10,048,448	111.5%	10,127,905

Waste Management - Continued 5510-7510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
Personnel Services									
7010	Salaries		1,313	1,731	2,724		922		
7030	Overtime		7,325	6,796	8,731		7,245		8,000
7150	Medicare		126	116	163		108		
	Total Personnel	0	8,764	8,643	11,618	0	8,275		8,000
Operations & Maintenance									
7205	Advertising				175				
7229	Education & Training State and County workshops on special waste topics, HHW, electronics, etc.	145	65	1,024	136	1,250	100	8.0%	500
7241	Meetings & Conferences Annual CRRA conference, County, CIWMB, HHW and special waste diversion meetings	1,697	663	1,165	633	2,000	1,208	60.4%	1,500
7247	Membership & Dues				200		200		200
7253	Mileage Reimbursement of costs associated with personal vehicle use.	867	1,228	698	222	1,000	450	45.0%	500
7259	Miscellaneous Premiums for special events including commercial recycling	548	71	623	244	4,000		0.0%	
7265	Office Supplies					500		0.0%	
7277	Printing Brochures, flyers, etc. regarding recycling, trash disposal, services commercial recycling program	248	0	0	528	2,000		0.0%	2,000
7289	Subscriptions Yearly subscription to Waste News magazine	59	59	0	64	150		0.0%	
7330	Hardware/Software Supplies Supplies unique to the department.	0	0	0	0	1,000		0.0%	
7350	Public Information Advertising of special cleanup events; TV/radio ad campaigns, commercial recycling	354	1,284	2,622	1,517	5,000	1,238	24.8%	1,500

Waste Management - Continued 5510-7510

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8908	ACS Computer Services	119,603	126,786	137,185	167,595	120,000	155,304	129.4%	160,000
8924	AVCO Disposal (Trash & Recycling Collection)	3,828,367	4,163,178	4,589,239	5,545,005	4,600,000	5,992,274	130.3%	6,000,000
8940	Contract Services	13,667	812	276	28,457	1,000	28,556	2855.6%	
8952	County Solid Waste	1,422,030	1,676,745	1,742,885	1,748,030	1,800,000	1,719,969	95.6%	1,750,000
8970	Household Hazardous Waste	57,846	44,627	47,456	68,992	75,000	84,177	112.2%	85,000
8976	MRF Operations	50,079	133,104	0	0	139,746	(237,501)	-170.0%	
8980	Organic Recycling	0	628	570	223	1,000	7,650	765.0%	8,000
8984	Solid Waste JPA	36,606	62,606	64,587	60,817	70,000	53,064	75.8%	55,000
8998	Used Oil Facility	297	376	436	260	1,000		0.0%	
	Total Operations & Maint	5,532,413	6,212,232	6,588,766	7,623,098	6,824,646	7,806,687	114.4%	8,064,200
	Debt Service								
9309	Change in Investment in Joint Venture			67,561	67,561				
9381	HHW Facility		77,944	0		300,000		0.0%	
9820	Bond Issuance Costs			10,181	10,181				
9840	Debt Service - MRF	128,053	112,368	142,503	145,659	145,625	173,305	119.0%	175,000
9860	Interest Expense			156,821	155,754	303,375	303,375	100.0%	304,000
	50% of the cost of Debt Service on the Material Recovery Facility, a joint project with the City of Victorville								
	Total Debt Service	128,053	190,312	377,066	379,155	749,000	476,680	63.6%	479,000
	Transfers								
9610	Transfers Represents time spent by other departments in the operations of the Solid Waste area (primarily Finance staff).	477,588	508,011	607,710	803,410	1,001,054	1,001,054	100.0%	1,078,955
9610-1001	Transfer - 1001 Franchise Fee 5% of \$8.8 m				445,182	440,000	440,000	100.0%	497,750
	Total Transfers	477,588	508,011	607,710	1,248,592	1,441,054	1,441,054	100.0%	1,576,705
	Total Expenditures	6,138,054	6,919,319	7,582,185	9,262,463	9,014,700	9,732,696	108.0%	10,127,905
	ENDING FUND BALANCE	(295,677)	1,003,001	3,029,390	3,027,423	3,027,423	3,343,175		3,343,175

**Program: Waste Management**

**Program Description:** The Waste Management programs include solid waste disposal, recycling and household hazardous waste services for the community. The administrative responsibilities involve liaison and reporting duties with State, County, Regional and local agencies dealing with recycling efforts, developing efficiency and innovations in trash collection and recycling programs. Steps to comply with AB 939 waste diversion goals include the Town's automated residential curbside trash and recyclables collection program, the "pay-as-you-throw" variable trash rates, the voluntary commercial recycling program, and investment in Materials Recovery Facility (MRF). Also required by AB 939 is a program to address household hazardous waste (HHW) disposal for the community. Grants from the California Integrated Waste Management Board supplement the operation of the Household Hazardous Waste Collection Center. In Fiscal Year 1997/98 the Town signed a 15-year Waste Delivery Agreement with the County resulting in a reduced per-ton rate for landfill disposal. Effective January 1, 2006, Town ordinance requires building projects to recycle a minimum of 50% construction debris from job sites. Administration of this additional program has been accomplished to date without any addition to staff. Current program continues to encourage the option of taking organics to a local composting facility which will accept clean wood, green waste, yard waste, paper products, drywall, wood and wood trimmings, etc., at a fee less than what the landfill charges.

**Programmatic Changes:** Changes in state regulations, effective February 2006, banned most electronic devices from the landfill. These devices are now being brought in to the HHW facility, requiring additional staff time. HHW cost has been increased to provide for handling these electronic devices along with cathode ray tubes (CRTs) at the HHW collection center. A no-match grant is being sought from the CIWMB to build a separate HHW facility that can offer more hours of service to citizens for the same cost. TV ad campaigns are to be developed jointly with other high desert cities and aired on cable stations. Despite the Town's increasing population, MRF expenses have not been increased in anticipation of lowered costs and increased efficiencies through the retrofit and upgrade of the facility completed last year.

Continuing with the direction of Council to obtain voluntary involvement from the business community in recycling efforts, staff will be implementing a comprehensive educational program for commercial recycling. Beginning in Fiscal 2007-08, the Municipal Services Department will offer free "waste audits" to businesses to see if they are missing opportunities to recycle and save money. Large stores already bale and backhaul cardboard, film plastic and other materials. Smaller stores may not realize they may be able to reduce their trash bill by putting in a recycling dumpster to collect all recyclables. Businesses that have sufficient manpower may prefer to collect paper, cardboard and beverage containers and sell them to a recycling center. Staff will contact individual businesses and the Chamber of Commerce to make this service available to the business community. In 2006, residential recycling recovered 7,591 tons -- commercial 1,227 tons. Our goal is to increase the number of commercial businesses participating in town-wide recycling efforts.

**Funding Source:** Waste Management Fund, Used Oil Block Grant, Interest Earnings (for a total of \$10,170,205). Under two amendments to the 1997 Waste Delivery Agreement, a portion of additional income received by the County for additional waste brought into the system is apportioned between the 15 cities signatory to the Waste Delivery Agreement.

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Golf Course Enterprise Fund - Account Number 5710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE								
6420	Green Fees								790,000
6450	Pro Shop Merchandise Sales								130,000
6470	Food & Beverage Sales								405,000
6490	Other Golf Course Revenue								85,000
	Total Revenues								1,410,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Approp. 2009-10
	Cost of Goods Sold								
7722-7334	Pro Shop - Merchandise Resale								73,000
7724-7323	Food & Beverage - Resale								162,000
	Total Cost of Goods Sold								235,000
	Gross Profit								1,175,000
	Operations & Maintenance								
0000-7751	General & Administrative								209,800
0000-7205	Advertising - Marketing								36,000
0000-7235	Insurance								42,000
0000-7295	Utilities								56,400
0000-7332	Management Fee								121,200
0000-8940	Outside Golf Services								120,000
0000-9065	Leases								83,950



Golf Course Enterprise Fund - Continued 5710

Code	Expenditure Classification	Actual Expense 0	Actual Expense 0	Actual Expense 0	Actual Expense 0	Budget Approp. 0	Estimated Year End 0	% Used	Budget Approp. 0
7714-7751	Golf Course Maintenance								525,500
7716-7751	Clubhouse								108,000
7722-7751	Pro Shop								76,000
7724-7751	Food & Beverage								279,000
	Total Operating Expenses								1,657,850
	Net Income/ (Loss)								(482,850)



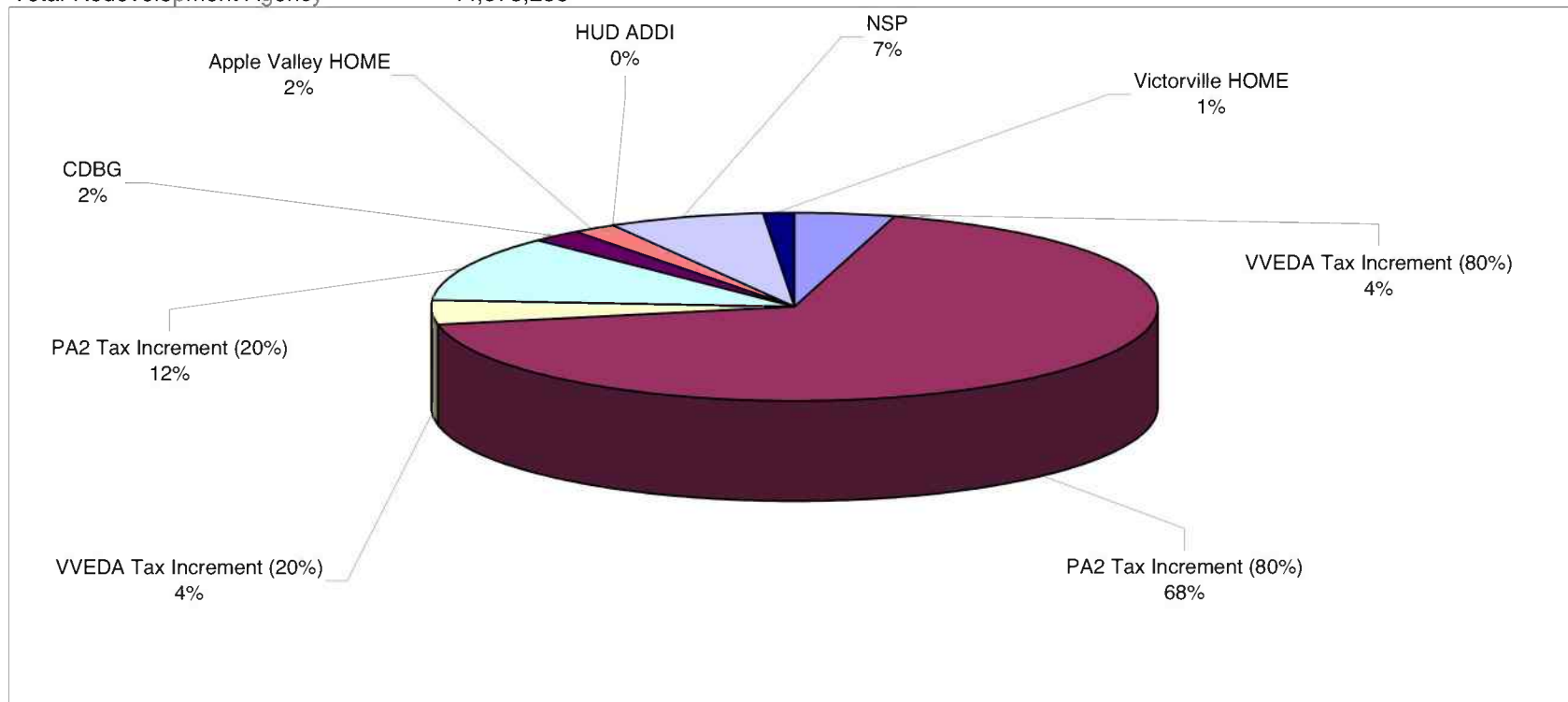
# Economic Development



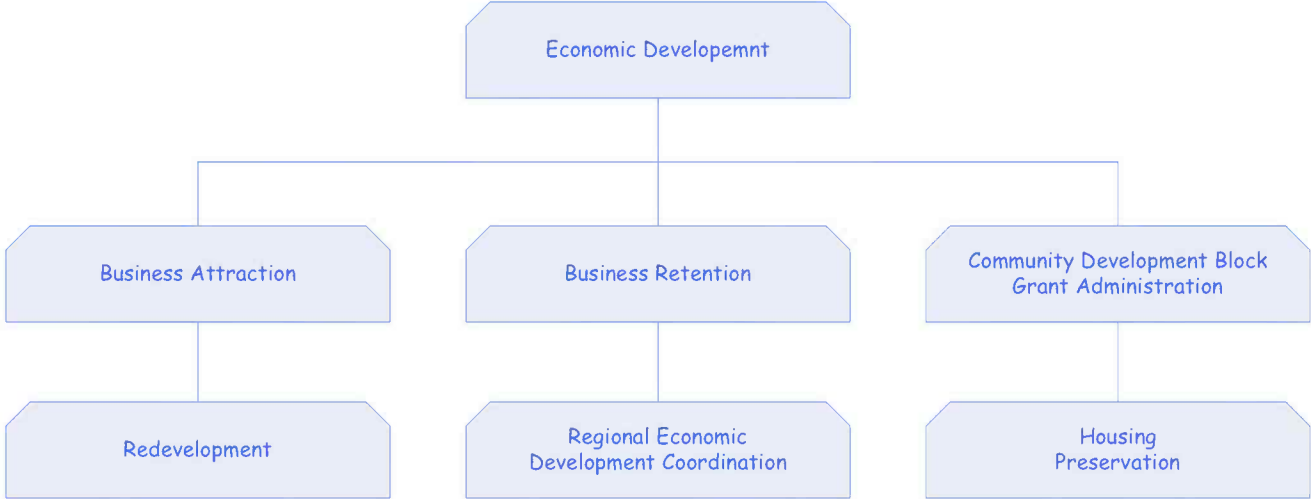
## 2009/10 Apple Valley Redevelopment Agency Expenditures

VVEDA Tax Increment (80%)	1,969,155
PA2 Tax Increment (80%)	30,059,429
VVEDA Tax Increment (20%)	1,860,624
PA2 Tax Increment (20%)	5,154,124
CDBG	962,526
Apple Valley HOME	834,506
HUD ADDI	8,002
NSP	3,063,735
Victorville HOME	661,137

Total-Redevelopment Agency 44,573,238



TOWN OF APPLE VALLEY  
ECONOMIC DEVELOPMENT  
ORGANIZATION CHART 2009-2010



**TOWN OF  
APPLE VALLEY, CALIFORNIA  
REDEVELOPMENT AGENCY**

**AGENDA MATTER**

**Subject Item:**

**RESOLUTION APPROVING A BUDGET APPROPRIATION AND ADOPTING THE AGENCY BUDGET FOR FISCAL YEAR 2009-10**

**Summary Statement:**

In accordance with Redevelopment Law, the Apple Valley Redevelopment Agency Board of Directors is required to adopt an Annual Budget.

Attached is Resolution 2009-01 meets the requirements of State Law and officially adopts the Annual Budget for Fiscal Year 2009-10 in the amount of \$44,573,238. As mentioned during budget workshops with the Town Council and Agency, no subsidy from the Town's General Fund will be necessary this fiscal year.

**Recommended Action:**

Adopt RDA Resolution No. RDA 2009-01, Approving a Budget Appropriation and Adopting the Agency Budget for Fiscal Year 2009-10.

Proposed by: William B. Pattison Jr., Assistant Town Manager Item Number \_\_\_\_\_

T. M. Approval: \_\_\_\_\_ Budgeted Item  Yes  No  N/A

**RESOLUTION No. RDA 2009-01**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY, CALIFORNIA APPROVING A BUDGET APPROPRIATION AND ADOPTING THE AGENCY BUDGET FOR FISCAL YEAR 2009-10**

WHEREAS, the Town Manager, Executive Director of the Redevelopment Agency (Agency), and Assistant Town Manager have heretofore submitted to the Board of Directors a proposed budget for the Redevelopment Agency for Fiscal Year 2009-10, as the same may have been revised by the Board of Directors, a copy of which is attached, and copies of which are in the possession of and in the office of the Secretary and the Assistant Town Manager; and

WHEREAS, the said proposed budget contains estimates of the services, activities and projects comprising the budget, and contains expenditure requirements and the resources available to the Agency; and

WHEREAS, the Board of Directors has reviewed the proposed budget and made such revisions to the proposed budget as appears to be desirable; and

WHEREAS, the proposed budget, as herein approved, will enable the Board of Directors to make adequate financial plans and will ensure that Agency members and staff can administer their respective functions in accordance with such plans,

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE REDEVELOPMENT AGENCY OF THE TOWN OF APPLE VALLEY AS FOLLOWS:

SECTION 1: The Executive Director, upon approval of the Town Manager, is authorized to transfer Operating Budget Appropriation Balances between functions and/or programs when he deems it necessary to do so.

A. The Executive Director of the Agency and Assistant Town Manager shall be responsible for constant monitoring of the budget and shall establish and implement appropriate control mechanisms necessary for said purpose, with such mechanisms to be approval by the Town Manager.

B. A monthly status report will be provided to the Agency Board reflecting budget, year-to-date expenditures, and percentage used by each project and fund of the Agency.

SECTION 2: The proposed budget for the Redevelopment Agency of the Town of Apple Valley for the Fiscal Year 2009-10 is hereby approved and adopted, and the amounts of proposed expenditure as specified are appropriated for the budget programs and units as herein specified.

A. The 2009-10 Operating and Capital Improvement Budget programs are hereby adopted, establishing the following expenditure levels:

DEPARTMENT	2009-10 ADOPTED BUDGET
Redevelopment Agency/Economic Development/CDBG	\$44,573,238
TOTAL OPERATING & CAPITAL EXPENDITURES	\$44,573,238

B. Operating and Capital Budget Revenues are hereby adopted establishing a revenue base by which Agency Expenditures will be Judged:

Redevelopment Agency/Economic Development/CDBG      \$16,281,870  
TOTAL OPERATING AND CAPITAL REVENUES                      \$16,281,870

SECTION 3: Pursuant to Section 53901 of the California Government Code, within 60 days after the adoption hereof, the Agency Clerk shall file a copy of this resolution with the Auditor of the County of San Bernardino.

SECTION 4: Within fifteen days after the adoption of this resolution, the Agency Board shall certify to the adoption hereof and, as so certified, cause a copy to be posted in at least three public places within the boundaries of the Town.

APPROVED and ADOPTED by the Board of Directors of the Redevelopment Agency of the Town of Apple Valley this 9<sup>th</sup> day of June, 2009.

ATTEST:

Chairman

\_\_\_\_\_

\_\_\_\_\_  
Agency Clerk



**TOWN OF  
APPLE VALLEY, CALIFORNIA  
REDEVELOPMENT AGENCY**

**AGENDA MATTER**

**Subject Item:**

**REDEVELOPMENT AGENCY RESOLUTION AUTHORIZING THE USE OF LOW/MODERATE FUNDS FOR ADMINISTRATIVE COSTS.**

**Summary Statement:**

Annually the Redevelopment Agency budgets and spends a portion of our Low and Moderate funds on Administration. In accordance with State Redevelopment Law, the Agency Board is required to adopt a Resolution of intent to determine that the planning and administrative expenses are necessary for the production, improvement, or preservation of low and moderate income housing.

By adopting the attached Resolution the Agency will be in compliance with State Law.

**Recommended Action:**

Council Meeting Date: 6/9/09

Adopt RDA Resolution 2009-02, determining that the Planning and Administration Expenses budgeted for Fiscal Year 2009-10 in the Housing Funds are necessary for the production, improvement and/or preservation of affordable housing for the Low and Moderate Income Households.

Proposed by: William Pattison, Assistant Town Manager      Item Number \_\_\_\_\_

T. M. Approval: \_\_\_\_\_ Budgeted Item  Yes  No  N/A

**REDEVELOPMENT AGENCY  
RESOLUTION No. RDA 2009-02**

**A RESOLUTION OF THE TOWN OF APPLE VALLEY REDEVELOPMENT AGENCY DETERMINING THAT THE PLANNING AND ADMINISTRATION EXPENSES BUDGETED FOR FISCAL YEAR 2009-10 BY THE HOUSING FUNDS WERE NECESSARY FOR THE PRODUCTION, IMPROVEMENT AND/OR PRESERVATION OF AFFORDABLE HOUSING FOR THE LOW AND MODERATE INCOME HOUSEHOLDS**

On October 26, 1993 by Ordinance No.127 of the Town Council of the Town of Apple Valley adopted the redevelopment plan for the Apple Valley Redevelopment Project Area ("The Original Project Area"); and

The Redevelopment Plan has been amended two (2) times to among other things, add area to the Original Project Area, and eliminate and amend certain time limits; and

Under Section 33334.2(a) of the California Community Redevelopment Law (Health and Safety Code Section 33000 et seq.), not less than 20% of all taxes allocated to the Apple Valley Redevelopment Agency ("Agency") must be set aside by the Agency in a Housing Reserve Fund and used for the purpose of increasing, improving and preserving the community's supply of low and moderate income housing available at affordable housing costs to people and families of low and moderate income, and

Under Section 33334.3(d) of the California Community Redevelopment Law (Health and Safety Section 33000 et seq.), the amount of money spent for planning and general administration from the Housing Reserve Fund must not be disproportionate to the amount actually spent for the cost of production.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

The Agency hereby determines that it is necessary to use a portion of the Housing Fund Budget for planning and administration expenses for the production, improvement, or preservation of low and moderate housing during the 2009-10 Fiscal Year.

Approved and Adopted by the Apple Valley Redevelopment Agency Board this 9<sup>th</sup> day of June, 2009.

Chairman

ATTEST:

\_\_\_\_\_  
Agency Clerk

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Community Development Block Grant/CDBG - Account Number 2120-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	238,193	153,624	3,403	6,806	(426,540)	(426,540)		0
6821	FY 02-03 CDBG Carryover		7,490	7,289	25,013	0			
6822	FY 03-04 CDBG Carryover	39,017			55,044				
6823	FY 04-05 CDBG Allocation	801,989	(7,032)		20,899		42,945		
6824	FY 05-06 CDBG Allocation		935,295		24,642	0			
6825	FY 06-07 CDBG Allocation			214,384	620,763	0			
6826	FY 07-08 CDBG Allocation				210,678	471,279	433,064		
6827	FY 08-09 CDBG Allocation					630,805	351,793		178,137
6828	FY 09-10 CDBG Allocation								770,583
6880	Program Income		3,402	3,402		6,805	0		0
	FY 08/09 CDBG Loan Carryover	15,395							13,806
	Operating Transfers In	44,073							
	Operating transfers Out	(265,520)							
	<b>Total Revenues</b>	<b>634,954</b>	<b>939,155</b>	<b>225,075</b>	<b>957,039</b>	<b>1,108,889</b>	<b>827,802</b>	<b>0</b>	<b>962,526</b>

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	<b>Personnel Services</b>								
7010	Salaries & Wages - Permanent	110,787	106,622	90,989	78,203	78,000	75,825	97.2%	101,650
7110	Cafeteria Benefits	13,976	12,647	10,925	9,316	12,075	9,243	76.5%	14,175
7120	Deferred Compensation		1,750	2,039	1,230	0	947	0.0%	2,035
7150	Medicare	1,804	1,660	1,385	1,149	1,131	1,103	97.5%	1,480
7160	PERS	18,994	22,442	20,638	13,777	17,377	11,849	68.2%	22,200
	<b>Total Personnel</b>	<b>145,561</b>	<b>145,121</b>	<b>125,976</b>	<b>103,675</b>	<b>108,583</b>	<b>98,966</b>	<b>91.1%</b>	<b>141,540</b>
	<b>Operations &amp; Maintenance</b>								
7205	Advertising					2,278			3,000
7229	Education & Training	261	289	0	2,403	2,300	100	0.0%	2,000
7241	Meetings & Conferences	251	52	1,016	211	2,000	150	7.5%	2,000
7247	Memberships & Dues	0	0	0	0	500	188	0.0%	250
7350	Public Information	0	0	0	0	1,000	252	0.0%	1,000
7253	Mileage	107	119	65	361	2,000	225	0.0%	2,000
7259	Miscellaneous	44	0	0	120	2,000	315	0.0%	663
7265	Office Supplies	424	939	0	373	1,500	383	0.0%	1,000
7271	Postage	0	0	0	0	300		0.0%	300
7277	Printing	0	0	0	0	750		0.0%	750
7289	Subscriptions	0	0	0	0	750	339	0.0%	750

Community Development Block Grant/CDBG - Continued 2120-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
8940	Contracted Services	34	397	0		0		0.0%	
9610-1001	Transfers - 1001		274,972						
9610-2220	Transfers - 2220		5,463	7,289	80,253				
9610-2110	Transfers - 2110				6,806				
9610-4020	Transfers -4020		32,127						
9610-4910	Transfers - 4910		222,672		620,763				
	Total Operations & Maintenance	1,121	537,030	8,370	711,290	15,378	1,951	0	13,713
	FY 09-10 CDBG Program								
7430-0050	Apple Valley Christian Centers								6,877
7430-0075	Apple Valley Police Activities League								10,000
7430-0100	Assistance League of Victor Valley								10,000
7430-0200	Catholic Charities								10,000
7430-0300	County Library								5,000
7430-0375	Corwin Park Shade Structure								30,000
7430-0500	Fair Housing								17,342
7430-0700	High Desert Homeless Services								10,000
7430-0950	James Woody Kitchen Rehabilitation								21,000
7430-1000	Landlord Tenant Mediation								10,369
7430-1150	Mendel Park Shade Structure								30,000
7430-1250	Moses House Ministries								5,000
7430-1300	One 2 One Mentors								5,000
7430-1400	SB County Sexual Assault Services								6,000
7430-1450	St. John of God Health Care Services								5,000
7430-1475	Thunderbird Park Shade Structure								30,000
7430-1500	Victor Valley Domestic Violence								15,000
7430-1600	Village Neighborhood Road Improvement								143,824
7560-0000	Residential Rehabilitation Loan Program								259,861
	FY 08-09 CDBG Program								
7430-0100	Assistance League of Victor Valley					10,000	10,000		
7430-0300	San Bernardino County Library					5,000	2,515		
7430-0500	Fair Housing Mediation					17,431	14,873		
7430-0700	High Desert Homeless Services, Inc.					15,000	7,500		
7430-1000	Landlord/Tenant Mediation					10,336	9,090		
7430-1200	Mojave Deaf Services					6,500	4,088		
7430-1250	Moses House Ministries					4,754	3,564		
7430-1300	One 2 One Mentors					5,000	2,500		
7430-1400	San Bernardino Co. Sexual Assault Services					6,000	4,310		
7430-1450	St. John of God Healthcare Services					4,600	3,282		
7430-1500	Victor Valley Domestic Violence, "A Better Way"					10,000	5,000		
7580	Program Income Activities					6,805			
7551	RRLP - Administration					30,000			30,000
7559	Residential Rehab Loans					380,023	233,625		147,000
	Subtotal					511,449	300,346		807,273

Community Development Block Grant/CDBG - Continued 2120-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	FY 07-08 CDBG Program								
7430-0100	Assistance League of Victor Valley				10,000	0			
7430-0200	Catholic Charities				7,990	0			
7430-0300	San Bdn. Co. Library				5,000	0			
7430-0400	Dakota Paving Project				429,119	471,279	55,073		
7430-0500	Inland Fair Housing/Mediation Board				11,985	0			
7430-0600	High Desert Domestic Violence				5,000	0			
7430-0700	High Desert Homeless Services				15,000	0			
7430-0800	High Desert Resource Network				2,000	0			
7430-1000	Landlord/Tenant Mediation				5,996	0			
7430-1200	Mojave Deaf Services				5,000	0			
7430-1300	One 2 One Mentors				5,000	0			
7430-1400	San Bdn. Co. Sexual Assault				4,000	0			
7430-1500	Victor Valley Domestic Violence				10,000	0			
	Subtotal				516,090	471,279			0
	FY 06-07 CDBG Program								
7557	Residential Rehab Loans				38,841	0			
7430-0100	Assistance League			9,000		0			
7430-0200	Catholic Charities			7,855		0			
7430-0300	San Bdn. Co. Library			4,500		0			
7430-0500	Inland Fair Housing/Mediation Board			12,000		0			
7430-0600	High Desert Domestic Violence			10,404		0			
7430-0700	High Desert Homeless Services			15,000		0			
7430-1000	Landlord Tenant Mediation			6,637		0			
7430-1100	Hi Desert Meals On Wheels			3,388		0			
7430-1200	Mojave Deaf Services			2,000		0			
7430-1300	One 2 One Mentors			5,000		0			
7430-1400	San Bdn. Co. Sexual Assault Svcs.			3,500		0			
7430-1500	Victor Valley Domestic Violence			8,000		0			
	Subtotal			87,284	38,841	0	0	0	0
	FY 05-06 CDBG Program								
	Asst. League		12,000						
	Catholic Charities		13,000						
	County Library		5,000						
	Fair Housing		11,990						
	HD Domestic Violence		12,974						
	HD Homeless Services		17,006						
	James Woody		100,000						
	Kiowa Road Street Imp		177,348						
	Landlord/Tenant Mediation		6,706						
	Meals on Wheels		12,000						
	SB Co. Sexual Assault Services		4,000						
	VV Domestic Violence		10,000						
	Subtotal		382,024	0	0	0	0	0	0

Community Development Block Grant/CDBG - Continued 2120-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	FY 04-05 CDBG Program								
	Asst League	12,000				0			
	Catholic Charities	12,350							
	Civic Center Park	364,837	23,804						
	County Library	(270)							
	Fair Housing Services	4,312							
	HD Homeless Services	20,600							
	HD MOW	12,000							
	HE Domestic Violence	15,000							
	Lady B Rancy		1,400						
	Landlord Tenant Mediation	5,054							
	POP Code TSIP	30,500							
	Proactive Code TSIP	78,330							
	Red Cross	3,000							
	Residential Rehab Loans		(3)	42	20,489				
	SBC Sexual Assault Services	2,720							
	VV Domestic Violence	6,167							
	Subtotal	566,600	25,201	42	20,489	0	0	0	0
	FY 03-04 CDBG Program								
	County Library	1,024							
	Proactive Code TSIP	2,832							
	Yucca Loma Elementary	2,385							
	Subtotal	6,241	0	0	0	0	0	0	0
	Total Expenditures	719,523	1,089,376	221,672	1,390,385	1,106,689	401,262		962,526
	ENDING FUND BALANCE	153,624	3,403	6,806	(426,540)	(424,340)	0	0	0

Personnel Schedule	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10
Housing and Community Development Specialist II				0.35	0.35	0.75
Housing and Community Development Specialist I				0.75	0.75	0.60

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: NSP 2130-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE		0	0	0	0	0	0	0
6860	NSP 08/09					3,064,836	1,101		3,063,735
	Total Revenues		0	0	0	3,064,836	1,101	0	3,063,735

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries								139,350
7020	Salaries & Wages - Part Time								7,150
7110	Cafeteria Benefits								22,050
7120	Deferred Comp								3,650
7130	FICA								450
7150	Medicare								9,171
7160	PERS								30,435
	Total Personnel		-	-	-	-	-	-	212,256
	Operations & Maintenance								
7205	Advertising						676		
7241	Meetings & Conferences						40		
7253	Mileage Exp/Allowance						385		
7520	NSP Admin					306,483			93,126
7521	NSP Acq. Rehab. Const. Multi Res.					1,508,353			1,508,353
7522	NSP Down Payment Assistance					1,250,000			1,250,000
	Total Operations & Maint					3,064,836	1,101	0	2,851,479
	Total Expenses					3,064,836	1,101	0	3,063,735
	ENDING FUND BALANCE		0	0	0	0	0	0	(0)

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Town Manager - ED & CD						0.1
Assistant Dir. Economic Dev. & Housing						0.2
Housing & Community Dev Spec. I						1.3
Economic Development Intern						0.5



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Apple Valley HOME Account 2320-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	0	0	0	(456,991)	(109,354)	(109,354)		87,215
6823	AV HOME 2004-05	32,520	29,160	10,720	268,689	0	0		
6824	AV HOME 2005-06			13,698	297,005	0	0		
6825	AV HOME 2006-07				123,796	0	117,900		
6826	AV HOME 2007-08				201,876	0			182,983
6827	AV HOME 2008-09					286,006			286,006
6828	AV HOME 2009-10								278,302
	Total Revenues	32,520	29,160	24,418	891,366	286,006	117,900	0	747,291

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	26,792	19,665		35,659	39,800	33,981		26,214
7110	Cafeteria Benefits	1,794	1,305		4,168	5,775	4,463		3,675
7120	Deferred Comp		1,378		485	1,532	315		530
7150	Medicare	123	273		533	577	503		380
7160	PERS	3,144	4,126		5,435	8,867	5,847		5,725
	Total Personnel	31,853	26,747	0	46,280	56,551	45,108	0	36,525
	Operations & Maintenance								
7205	Advertising		706						2,000
7229	Education & Training		496	548		200	240		1,000
7241	Meetings & Conferences	444	480	-	2,891	200			1,000
7253	Mileage	223	334	600	10	206	107		1,000
7259	Miscellaneous			16			360		2,252
7265	Office Supplies								500

Apple Valley HOME - Continued 2320-4210

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7481-0013	HOME Administration 2007-08								43,137
7481-0050	HOME Administration 2008-09								40,641
7443-0004	CHDO 2007-08								97,027
7444-0000	CHDO 2008-09					112,500			93,827
7444-0010	CHDO 2009-10								93,827
7461	DAP 2004-05			250,000					-
7462	DAP 2005-06			206,975	68,231				-
7463	DAP 2006-07				40,000				-
7464	DAP 2007-08				289,385				4,739
7485	Housing Partners I					240,833			240,833
7557	RRLP 2006-07								36,000
7560	RRLP 2009-10								140,198
8912	Administration				118,420				
8940	Contracted Services		397	23,270					
8994	Unfunded Loan Costs				417				
9610-2710	Transfer - 2710				(25,757)	(62,242)	(62,242)		
9610-2220	Transfer - 2220				65,604				
9610-2720	Transfer - 2720				(61,752)	(62,242)	(62,242)		
	Total Operations & Maint	667	2,413	481,409	497,449	229,455	(123,777)	0	797,981
	Total Expenditures	32,520	29,160	481,409	543,729	286,006	(78,669)	0	834,506
	ENDING FUND BALANCE	0	0	(456,991)	(109,354)	(109,354)	87,215	0	0

Personnel Schedule	Actual 2006-07	Actual 2007-08	Proposed 2008-09	Proposed 2009-10
Housing & Community Dev. Spe	0.15	0.25	0.05	0.25
Housing & Community Dev. Spe	0.15	0.25	0.5	0.10

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: Victorville HOME Account 2330-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	-	-	-	-	(376,162)	(376,162)		(295,180)
6823	HOME 04-05	230,008	37,811						
6824	HOME 05-06				11,123	209,269	143,730		
6825	HOME 06-07					224,260	148,300		56,870
6826	HOME 07-08				49,188	290,276	81,621		208,655
6827	HOME 08-09					343,578			343,578
6828	HOME 09-10								347,214
	Total Revenues	230,008	37,811	-	60,311	1,067,383	373,651	-	956,317

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7405	Acquisition Rehab & Resale								75,000
7481-0013	HOME Administration 07-08					21,900	21,900		0
7481-0050	HOME Administration 08-09					21,911	8,611		6,389
7481-0051	HOME Administration 09-10								18,274
7500-0001	MAP 04-05	230,008	37,811						0
7501-0002	MAP 05-06				209,269	209,269			0
7502-0003	MAP 06-07					224,260	216,133		-
7504-0000	MAP 08-09					60,000	23,700		-
7504-0010	MAP 09-10								40,000
7525	Owner Occupied Rehabilitation					60,000			80,000
7596-0009	Senior Repair Program 05-06				65,833				-
7597-0010	Senior Repair Program 06-07				30,562				-
7598-0011	Senior Repair Program 07-08				130,809	268,376	22,325		45,867
7598-0015	Senior Repair Program 08-09					201,667			201,667
7598-0020	Senior Repair Program 09-10								193,940
	Total Expenditures	230,008	37,811	-	436,473	1,067,383	292,669	-	661,137
	ENDING FUND BALANCE	-	-	-	(376,162)	(376,162)	(295,180)	-	-

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department : HUD ADDI 2340-4210

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	0	0	0	0	0	0		0
6823	04/05 Allocation			0		0	0		
6827	08/09 Allocation								4,001
6828	09/10 Allocation								4,001
	Total Revenues	0	0	0	0	0	0	0	8,002

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7410	ADDI 2004				9,903	-	-		-
7411	ADDI 2008-09					4,001	4,001		4,001
7412	ADDI 2009-10			-		-	-		4,001
	Total Expenditures	0	0	0	9,903	4,001	4,001	0	8,002
	ENDING FUND BALANCE	0	0	0	(9,903)	(4,001)	(4,001)	0	0

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: VVEDA Low and Moderate Income Housing Fund (20% Set-Asides) Account 2710-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	175,910	622,751	1,387,642	1,369,257	3,610,688	3,610,688		4,228,008
4065	RDA Project Area #2	273,599	407,134						
4131	VVEDA Project Area #1	204,774	349,499	806,318	2,217,426	1,100,000	1,100,000		1,100,000
4255	Interest Earnings	3,042	39,593	65,413	88,179	40,000	177,732		120,000
	Total Revenues	481,415	796,226	871,731	2,305,605	1,140,000	1,277,732	0	1,220,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	23,801	22,854	19,074	25,338	53,000	56,768		22,670
7020	Salaries & Wages - Part Time			87	5,634	3,420	2,765		3,560
7110	Cafeteria Benefits	3,543	3,839	2,952	2,465	7,875	6,416		4,725
7120	Deferred Comp		330	337	431	1,452	803		680
7130	FICA			42	221		182		225
7150	Medicare	346	365	296	457	769	900		380
7160	PERS	6,884	3,947	4,074	4,050	11,808	2,403		4,950
	Total Personnel	34,574	31,335	26,820	38,417	78,545	70,235	0	37,190
	Operations & Maintenance								
7259	Miscellaneous					10,000			10,000
	HOME Gap Funds								125,934
	Land Acquisition					600,000	590,178		1,500,000
7470	HELP Sinking Fund \$32,500/Year split between		-			97,500			162,500
8940	Contracted Services					15,000			25,000
9610-2320	Transfer - 2320				25,757	62,242			
9610-2720	Transfer - 2720			863,296					
	Total Operations & Maint	0	0	863,296	25,757	784,742	590,178	0	1,823,434
	Total Expenditures	34,574	31,335	890,116	64,174	863,287	660,413	0	1,860,624
	ENDING FUND BALANCE	622,751	1,387,642	1,369,257	3,610,688	3,887,401	4,228,008	0	3,587,383
	Less Reserve for Loan Repayment	97,500	130,000	81,250	97,500	113,750	113,750		130,000
	ENDING FUND BALANCE - Unrestricted	525,251	1,257,642	1,288,007	3,513,188	3,773,651	4,114,258	0	3,457,383

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Director Economic Dev	0	0	0	0.1	0.1	0.2
Hsng and Comm Dev Spec II	0	0	0.45	0.2	0.15	0
Economic Development Intern	0	0	0.45	0.25	0.25	0.25

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: PA2 Low and Moderate Income Housing Fund (20% Set-Asides) Account 2720-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	0	0	0	1,893,028	7,528,230	7,528,230		8,391,398
4065	RDA Project Area #2			1,012,484	1,341,746	1,100,000	1,144,170	96.1%	1,200,000
4170	Bond Proceeds				4,500,000				
4255	Interest Earnings			44,065	270,022	180,000	102,759	57.1%	120,000
	Total Revenues	0	0	1,056,549	6,111,768	1,280,000	1,246,929	97.4%	1,320,000
Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Request 2008-09	Estimated Year End 2008-09	% Used	Budget Request 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent			19,074	25,338	53,000	56,618	106.8%	22,670
7020	Salaries & Wages - Part Time			87	1,368	3,420	2,916	85.3%	3,560
7110	Cafeteria Benefits			2,952	2,465	7,875	6,416	81.5%	4,725
7120	Deferred Comp			292	431	1,452	803	55.3%	680
7130	FICA				42	221	182	82.1%	225
7150	Medicare			338	369	769	899	116.8%	380
7160	PERS			4,074	4,050	11,808	2,403	20.4%	4,950
	Total Personnel	0	0	26,817	34,063	78,545	70,235	89.4%	37,190
	Operations & Maintenance								
7205	Advertising				542				
7259	Miscellaneous				20	10,000			10,000
7350	Public Information					40,000			
7430-0900	Housing Activities					4,500,000			4,500,000
7475	HELP Sinking Fund \$32,500/Year between 2 funds					97,500			162,500
7482	HOME Gap Funds								125,934
8940	Contract Services				5,719	15,000			25,000
9610-2320	Transfer - 2320				61,752	62,242			
9610-2710	Transfer - 2710			(863,296)					
	Total Operations & Maint	0	0	(863,296)	68,033	4,724,742	0	0	4,823,434
	Debt Service								
9820	Cost of Issuance				81,561				
9840	Principal				95,988	95,940	95,940		78,800
9860	Interest				196,921	217,587	217,587		214,700
	Total Debt Service				374,470	313,527	313,527	0	293,500
	Total Expenditures	0	0	(836,479)	476,566	5,116,814	383,762	1	5,154,124
	ENDING FUND BALANCE	0	0	1,893,028	7,528,230	3,691,416	8,391,398	0	4,557,274
	Less Reserve for Loan Repayment			81,250	97,500	113,750	113,750		130,000
	ENDING FUND BALANCE - Unres	0	0	1,811,778	7,430,730	3,577,666	8,277,648	0	4,427,274

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Director Economic	0	0	0	0.1	0.1	0.2
Hsng and Comm Dev Spec II	0	0	0.45	0.2	0.2	0
Economic Development Intern	0	0	0.45	0.25	0.25	0.25

Town of Apple Valley - Redevelopment Agency  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: VVEDA RDA Redevelopment Tax Increment (80%) Fund 3010-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	589,033	3,452,556	4,439,637	7,341,335	3,441,722	3,441,722	0	431,563
4131	VVEDA Project Area #1	182,500	327,128	744,404	2,893,799	1,500,000	2,200,000	0.0%	2,000,000
4079	RDA Project Area #2	1,094,397	1,628,536						
4015	County Admin		44,851						
4170	Other Revenue Sources	1,898,422	6,777	8,985,000					
4255	Interest Earnings	0	98,536	(43,650)	221,664	200,000	208,535		8,000
	Total Revenues	3,175,319	2,105,828	9,685,754	3,115,463	1,700,000	2,408,535	0	2,008,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	114,873	125,493						
7020	Salaries & Wages - Part time	4,461							
7110	Cafeteria Benefits	5,549	6,888						
7120	Deferred Comp		4,907						
7130	FICA	224							
7150	Medicare	1,666	1,833						
7160	PERS	13,579	27,689						
	Total Personnel	140,352	139,121	-	-	-	-	-	-
7253	Mileage Exp/Allowance		2,350						
7320	ERAF	21,980	56,651						
7340	Passthrough Agreements	145,464	387,602						
8940-0000	Contract Service	4,000	3,740	2,988	4,225		5,650		6,000
8940-0000	County Admin		44,851						
9820	Bond Issue Costs			284,905					
9840	Principal		130,000	125,000	305,000	305,000	305,000		310,000
9860	Interest		354,432	357,560	753,407	753,500	753,500		746,000
9610-3020	Transfer - 239			2,370,358					
9610-4010	Transfer - 405			2,543,879	5,952,444	4,354,544	4,354,544		907,155
9610-4020	Transfer - 406			(210,132)					
9610-4107	Transfer - 236			1,309,498					
	Total Expenditures	311,796	1,118,747	6,784,056	7,015,076	5,413,044	5,418,694	0	1,969,155
	ENDING FUND BALANCE	3,452,556	4,439,637	7,341,335	3,441,722	(271,322)	431,563	0	470,408

Town of Apple Valley - Redevelopment Agency  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: PA 2 RDA Redevelopment Tax Increment (80%) Fund 3020-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	0	0	0	3,590,272	36,493,675	36,493,675		13,897,253
4065	RDA Project Area #2			4,049,938	5,366,984	4,300,000	6,102,300		5,800,000
4255	Interest Earnings			136,415	1,208,581	110,000	379,317		200,000
4170	Bond Proceeds				32,730,000				
	Total Revenues	0	0	4,186,353	39,305,565	4,410,000	6,481,617	0	6,000,000

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent								
7020	Salaries & Wages - Part time								
7110	Cafeteria Benefits								
7120	Deferred Comp								
7150	Medicare								
7160	PERS								
	Total Personnel	-	-	-	-	-	-	-	-
	Operations & Maintenance								
7340	Passthrough Agreements			1,012,494	1,341,736	900,000	1,525,575		1,450,000
7345	Prior Year Activity			38,854					
9610-3010	Transfer - 3010			(2,370,358)			-		
9610-4020	Transfer - 4020			1,915,091	2,397,165	25,454,544	25,454,544		4,276,547
	Total Operations & Maint	0	0	596,081	3,738,901	26,354,544	26,980,119	0	5,726,547
	Debt Service								
9820	Cost of Issuance				575,992				
9840	Principle				684,012	684,060	541,200		561,250
9860	Interest				1,403,257	1,403,355	1,556,720		1,529,750
	Total Debt Service	0	0	0	2,663,261	2,087,415	2,097,920	0	2,091,000
	Total Expenditures	0	0	596,081	6,402,162	28,441,959	29,078,039	0	7,817,547
	ENDING FUND BALANCE	0	0	3,590,272	36,493,675	12,461,716	13,897,253	0	12,079,706



Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: VVEDA Redevelopment Capital Projects- Account Number 4010-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Approved Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	(941,444)	4,343,660	733,674	0	0	0		2,467,993
4170	Other Revenue Sources	6,231,578	(6,777)						
4181	Refunds, Reimb, Rebates	0	0	0	375		365,623	0.0%	
4255	Interest Earnings		187,345		22,125		31,805		
	Premium on Bonds	49,908							
	<b>Total Revenues</b>	<b>6,281,486</b>	<b>180,568</b>	<b>0</b>	<b>22,500</b>	<b>0</b>	<b>397,428</b>		<b>0</b>

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Budget Approp. 2008-09	Estimated Year End 2008-09	% Used	Budget Request 2009-10
	<b>Personnel Services</b>								
7010	Salaries & Wages - Permanent			139,588	179,411	231,800	209,598	90.4%	218,325
7020	Salaries - Part-time			87	1,630	3,420	2,916		
7110	Cafeteria Benefits			11,116	14,718	25,200	21,024	83.4%	22,575
7120	Deferred Comp			5,041	6,817	6,360	6,630		7,950
7130	FICA				42		221		180
7150	Medicare			2,093	2,698	3,361	3,174	94.4%	3,166
7160	PERS			32,737	44,221	52,827	55,415	104.9%	47,684
	<b>Total Personnel</b>	<b>0</b>	<b>0</b>	<b>190,662</b>	<b>249,537</b>	<b>323,189</b>	<b>298,937</b>	<b>4</b>	<b>299,700</b>
	<b>Operations &amp; Maintenance</b>								
7205	Advertising Industry and business journals and related publications			3,295	0	3,000	2,112		7,500
7229	Education & Training ICSC, CALED, CRA seminars and other employee development training			268	458	2,000	885	44.3%	2,000
7241	Meetings & Conferences CALED, CRA, CDA, NAIOP and related functions, working lunch and in-house business attraction mtgs			5,089	4,864	6,000	11,541	192.4%	9,000

VVEDA Redevelopment Capital Projects- Continued 4010-4710

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Approved Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7247	Memberships & Dues CRA, CALED, ICSC, CoreNet Global, NAIOP, CDA Team CA/ED Suite, ACRE/IE			1,109	1,950	3,500	3,175	90.7%	4,300
7253	Mileage Auto allowance for Asst Town Mgr and reimbursement of mileage expenses for staff while attending meetings.			2,753	3,078	8,000	2,894	36.2%	5,000
7259	Miscellaneous Non-specific department needs not appropriate to other accounts.			93	73	1,000		0.0%	1,000
7265	Office Supplies			1,023	994	1,800	1,430	79.4%	1,500
7271	Postage Express delivery of proposals/information				25	500		0.0%	500
7277	Printing Several promotional pieces must be reprinted and updated			548	304	1,000	100	10.0%	3,000
7289	Subscriptions CRA "Redevelopment Journal" CoStar real estate inventory/profiles/comps Claritas demographic data				92	5,600		0.0%	5,600
7330	Hardware/Software Supplies/Exp			1,105	916	1,800			1,800

VVEDA Redevelopment Capital Projects- Continued 4010-4710

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Approved Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7350	Public Information (now "Marketing")			16,528	19,901	75,000	22,458	29.9%	0
7515	Marketing (formerly "Public Information") Develop hard collateral, direct mail, groundbreaking/grand opening events, website updates misc. marketing related functions								12,000
7584	Sponsorships High Desert Opportunity, Red Cross Economic Summit, Small Business Admin Day, Hispanic Chamber of Commerce, Victor Valley African American Chamber of Commerce								20,000
7640	Tradeshows CoreNet Global, ICSC, NAIOP, Real Share ACRE/IE, MD&M, VVEDA Target Market Analysis Shows								15,000
8940	Contracted Services Professional services for pro forma analyses, McGregor Shott economic feasibility studies, marketing/graphic design			30,652	27,041	20,000	25,622	128.1%	40,000
9610-0000	Transfer	552,175				205,155	205,155		479,255
9610-3010	Transfer - 3010			(2,543,879)	(5,952,444)	(4,354,544)	(4,354,544)		(907,155)
9610-4020	Transfer - 4020			1,098,689					
9610-4107	Transfer - 4107		3,790,554		1,056		1,460		
9610-4410	Transfer - 4410				1,457,362				
	Total Operations and Maintenance	552,175	3,790,554	(1,386,022)	(4,434,330)	(4,023,189)	(4,079,825)	6	(299,700)
	Capital Projects								
9120	Capital Equipment			3,934					
9228	AV Rd. Ph 1B				4,000,063	3,700,000	913,358		
9255	AV Rd. Signals				96,212				
9340	Dale Evans Traffic Signalization					734,700	734,692		
9342	Dale Evans Widening Reimbursement						62,274		
9444	Land Acquisition			1,921,554	(631)				
9820	Bond Issue Costs	444,207							
9860	Interest	0	0	3,546	111,649			0.0%	
	Total Capital Projects	444,207	0	1,929,034	4,207,293	4,434,700	1,710,324	0	0
	Total Expenditures	996,382	3,790,554	733,674	22,500	734,700	(2,070,565)	10	0
	ENDING FUND BALANCE	4,343,660	733,674	0	0	(734,700)	2,467,993	(10)	2,467,992

VVEDA Redevelopment Capital Projects- Continued 4010-4710

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Town Manager of Economic & C Development/Executive Director, RDA	1	0.50	0.50	0.50	0.50	0.45
Asst Dir of Econ Dev & Housing	0	0	0.45	0.40	0.40	0.20
Economic Development Specialist II	0	0	0.40	0.50	0.50	0.50
Economic Development Specialist II						0.50
Economic Development Assistant	0	0	0.05	0.50	0.50	0.50

NOTE: Due to the Town's receipt of the NSP grant, salaries will be partially offset this fiscal year only, thus decreasing the FY 2009-10

Town of Apple Valley  
 Department Operating Statement  
 Budget Appropriation for Fiscal Year Ending June 30, 2010  
 Department: PA2 Redevelopment Capital Projects- Account Number 4020-4710

Code	Revenue Classification	Actual Revenue 2004-05	Actual Revenue 2005-06	Actual Revenue 2006-07	Actual Revenue 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	BEGINNING FUND BALANCE	(1,965,411)	(2,125,050)	(2,197,378)	3,295	3,295	3,295		22,241,882
4255	Interest Earnings						(26,765)		
6821	02/03 CDBG	1,715							
	Total Revenues	1,715	0	0	0	0	0	0	0

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
	Personnel Services								
7010	Salaries & Wages - Permanent	65,415	69,489	154,659	179,411	231,800	209,598	90.4%	218,325
7020	Salaries - Part-time	720	525	87	1,630	3,420	2,916		
7110	Cafeteria Benefits	14,094	7,032	12,655	14,718	25,200	19,937	79.1%	22,575
7120	Deferred Comp	0	3,529	5,962	6,817	6,360	6,630	104.2%	7,950
7130	FICA	7	0		42	221	182	82.1%	
7150	Medicare	1,068	1,170	2,349	2,698	3,361	3,158		3,166
7160	PERS	27,040	15,311	32,142	44,221	52,827	53,517		47,684
	Total Personnel	108,344	97,056	207,854	249,537	323,189	295,937	4	299,700
	Operations & Maintenance								
7205	Advertising Industry and business journals and related publications					3,000	2,112		7,500
	Economic Development Incentives	2,500							
7229	Education & Training ICSC, CALED, CRA seminars and other employee development training	572	46	450	458	2,000	885	44.3%	2,000
7241	Meetings & Conferences CALED, CRA, CDA, NAIOP and related functions, working lunch and in-house business attraction mtgs	9,153	12,418	8,999	5,318	6,000	11,543	192.4%	9,000
7247	Memberships & Dues CRA, CALED, ICSC, CoreNet Global, NAIOP, CDA Team CA/ED Suite, ACRE/IE	2,262	2,538	1,159	2,250	3,500	3,475	99.3%	4,300

PA 2 Redevelopment Capital Projects - Continued 4020-4710

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7253	Mileage Auto allowance for Asst Town Mgr and reimbursement of mileage expenses for staff while attending meetings.	1,202	3,405	3,566	3,072	8,000	2,894	36.2%	5,000
7259	Miscellaneous Non-specific department needs not appropriate to others accounts.	1,436	130	300	268	1,000	50	0.0%	1,000
7265	Office Supplies	1,322	1,355	1,161	994	1,800	1,493	82.9%	1,500
7271	Postage Express delivery of proposals/information		50	(50)	25	500		0.0%	500
7277	Printing Several promotional pieces/displays must be reprinted and updated	79	52	669	316	1,000	132	13.2%	3,000
7289	Subscriptions CRA "Redevelopment Journal" CoStar real estate inventory/profiles/comps Claritas demographic data		600	2,110	92	5,600		0.0%	5,600
7330	Hardware/Software Supplies/Exp	119	0	1,105	916	1,800			1,800
7350	Public Information (now "Marketing")	15,290	48,386	20,968	20,415	72,000	22,758	31.6%	0
7515	Marketing (formerly "Public Information") Publications and distribution of collateral materials, groundbreaking/grand opening events, website updates								12,000

PA 2 Redevelopment Capital Projects - Continued 4020-4710

Code	Expenditure Classification	Actual Expense 2004-05	Actual Expense 2005-06	Actual Expense 2006-07	Actual Expense 2007-08	Adopted Budget 2008-09	Estimated Year End 2008-09	% Used	Proposed Budget 2009-10
7584	Sponsorships High Desert Opportunity, Red Cross Economic Summit, Small Business Admin Day, Hispanic Chamber of Commerce, Victor Valley African American Chamber of Commerce Apple Valley PAL Program								30,000
7640	Tradeshows CoreNet Global, ICSC, NAIOP ACRE/IE, Real Share, MD&M								15,000
8940	Contracted Services Professional services for pro forma analyses, McGregor Shott economic feasibility studies, marketing/graphic design	19,390	27,386	35,843	28,706	20,000	21,312	106.6%	40,000
9091	Vehicle Maintenance	(315)	85						0
9610-0000	Transfer					205,155	205,155		479,255
9610-2120	Transfer-2120		(32,127)						
9610-2220	Transfer-2220		(93,756)	(2,920)					
9610-2240	Transfer-2240		1,264	(1,264)					
9610-3010	Transfer -3010			210,132	(2,397,165)				
9610-3020	Transfer-3020			(1,915,091)	0	(25,454,544)	(25,454,544)		(4,276,547)
9610-4010	Transfer-4010			(1,098,689)					
9610-8110	Transfer -8110				(14,750)				
	Total Operations and Maint	53,010	(28,168)	(2,731,552)	(2,349,085)	(25,123,189)	(25,182,737)	6	(3,659,092)
	Capital Expenditures								
9120	Capital		3,440	3,934					
9264	Animal Shelter Facility				1,437,395	6,800,000	850,059		7,900,000
9444	Land Acquisition			305,055	(210)				
9534	Public Works Facility				398,126	5,000,000	1,499,428		5,000,000
9543	Public Works Yard			3,500					
9588	Yucca Loma Bridge/Corridor				228,027	13,000,000	298,726		12,701,274
9860	Interest Expense			10,536	36,210				
	Total Capital Expenditures	0	3,440	323,025	2,099,548	24,800,000	2,648,213	0	25,601,274
	Total Expenditures	161,354	72,328	(2,200,673)	0	0	(22,238,587)	10	22,241,882
	ENDING FUND BALANCE	(2,125,050)	(2,197,378)	3,295	3,295	3,295	22,241,882	(10)	0

PA 2 Redevelopment Capital Projects - Continued 4020-4710

Personnel Schedule	Actual 2004-05	Actual 2005-06	Actual 2006-07	Actual 2007-08	Actual 2008-09	Proposed 2009-10
Assistant Town Manager of Economic & C Development/Executive Director, RDA	0	0.5	0.50	0.50	0.50	0.45
Asst Dir of Econ Dev & Housing	0	0	0.45	0.40	0.40	0.20
Economic Development Specialist II	0	0	0.40	0.50	0.50	0.50
Economic Development Specialist II						0.50
Economic Development Assistant	0	0	0.05	0.50	0.50	0.50

NOTE: Due to the Town's receipt of the NSP grant, salaries will be partially offset this fiscal year only, thus decreasing the FY 2009-10

*This Page Intentionally Left Blank*