

**TOWN OF APPLE VALLEY  
TOWN COUNCIL/SUCCESSOR AGENCY**

**SPECIAL MEETING  
MINUTES – April 16, 2018**

**CALL TO ORDER:**

Mayor Bishop called to order the special meeting of the Apple Valley Town Council and the Successor Agency at 12:31 p.m.

Roll call was taken with the following members present:

Roll Call

Present: Council Members Emick; Nassif; Stanton; Mayor Pro Tem Cusack; Mayor Bishop.

**OPENING CEREMONIES**

**PLEDGE OF ALLEGIANCE:** The Pledge of Allegiance was led by Council Member Emick.

**PUBLIC COMMENTS**

None.

**BUSINESS OF THE COUNCIL**

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**1. Fiscal Year 2018/2019 Budget Workshop**

Doug Robertson, Town Manager, briefed the Town Council on the budget and the request to prioritize items that the Council may believe are the top priority. He stated that the Town needs to address its finances at this time to properly manage funding and prepare for next year's fiscal budget.

Kofi Antobam, Finance Director, presented an overview of the proposed budget process. He explained the loss of approximately \$2 million in RDA revenue that resulted negatively to the Town's budget. He noted that for the 2018/2019 fiscal year, staff anticipates revenue from a cell tower in which the payment will be made in a lump sum versus a 30-year payment plan.

Mr. Robertson explained the categories listed within the PowerPoint slides and the need for the Council to understand the major expenses associated with each department. He also noted that many Town departments do not generate revenue which makes it difficult for those departments to cut services.

During the budget discussions, the Council noted that the projected Golf course savings resulting from the installation of a new well did not appear to be reflected in the budget

numbers. As a result, the Town Council requested a detail to determine whether or not an actual savings of \$250,000 or more was materialized.

Mr. Robertson commented on the lack of a current fee study for the Town of Apple Valley. He stated that the last study was completed in 2005 and indicated that staff would be bringing one forward for the Council's review and recommendation in the near future.

The Town Council opened discussion on priorities. Council Member Nassif stated that the focus for the golf course was to keep it open. He explained that he would like to have more of a clear breakdown as to what areas within the Golf Course were generating funding and what was lacking funding.

Discussion ensued regarding potential savings reflected in departmental budgets and potential cost recovery efforts. It was also noted that the Town Attorney fees shown in general government did not reflect the acquisition costs. Also discussed was the public safety fee, and the need to address the County-Wide Cost Allocation Plan (COWCAP). Council recommended Town officials speak with the County to see if a savings could be realized from that plan.

Members of the Council commented on the Town Council department budget and if there was an opportunity to reduce costs associated for the department. Discussion ensued regarding various budget lines items including meetings, travel and vehicle allowance.

Mr. Aotobam discussed the revenue and expenditures associated with Apple Valley Choice Energy (AVCE). He explained that the initial funding loaned to the program had been 99% repaid.

Upon conclusion of the presentation and comments made by the Town Council and staff, it was recommended that staff review the existing programs and services provided, determine the usage for each and provide the Council with a proposed budget that would result in a savings from the areas identified through the review process.

## ADJOURNMENT

Motion by Council Member Emick, seconded by Council Member Stanton, and unanimously carried, to adjourn the special meeting of the Apple Valley Town Council at 1:57 p.m.

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Art Bishop, Mayor

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La Vonda M-Pearson, Town Clerk